

STANWIX RURAL PARISH COUNCIL
Draft Minutes of a Meeting Held on Thursday 28th April 2022 at 7:30pm in the
Village Hall, Houghton

PRESENT

The Chairman Cllr C Nicholson, Cllr's A Coles, H Phillips, A Robinson, C Savory and N Watson.

IN ATTENDANCE

City Cllr's E Mallinson, F Robson and P Nedved. County Cllr J Mallinson. Six members of the public and the Clerk, S Kyle.

SR 186/04/22 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs A Lightfoot and D Milburn.

SR 187/04/22 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 9 MARCH 2022

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 188/04/22 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

Cllr Savory declared an interest in planning application 22/0310 due to his proximity to its location, and Cllr Nicholson declared an interest in item 190.4, his spouse being Houghton Village Hall treasurer. A dispensation request was granted to Cllr Robinson in respect of planning application 22/0297.

SR 189/04/22 CO-OPTION OF NEW COUNCILLOR

Resolved to co-opt Elizabeth Leitch to the Parish Council with immediate effect (Crosby & Linstock Ward, vacancy remaining since last election). Cllr Leitch signed her Declaration of Acceptance of Office and took her seat immediately.

SR 190/04/22 FINANCE MATTERS

190.1 Payments

Resolved that the following payments be approved:

Financial Year 2021/22 to be retrospectively authorised

Payee	Description	Amount
S Splinter	Pond Work	£603.28
EN Farrer	Gravel	£256.13
Weasdale Nurseries	Trees	£501.56
At Home PC	Office 365	£59.00
Unity Bank	Quarterly charges	£18.00
S Kyle	Goal posts	£730.80
S Kyle	Google subs	£15.99
S Kyle	Printer repairs	£91.00
S Kyle	Adobe subs	£181.10



Play Inspection Company	Quarterly Inspection	£210.00
Houghton Village Hall	Rental	£24.00

Financial Year 2022/23

S Kyle	April Salary	£1307.40
HMRC	April PAYE	£226.42
NEST	April Pension	£98.58
Cumbria Payroll	Annual service	£216.00
Houghton Village Hall	Rental	£39.00

190.2 Bank Reconciliation

Noted: Balances at bank as of 31st March 2022:

Cash Account	£31,022.10
Unity Bank (current a/c)	£108.34
Unity Bank (savings a/c)	£29,518.79
Income to 31/03/22	£53,693.80
Expenditure to 31/03/22	£51,501.64

190.3 Receipts

Resolved to note the receipts of:

- £18 Scaleby Parish Council, contribution towards phone costs
- £18 Hethersgill Parish Council, contribution towards phone costs
- £850 Carlisle City Council, contribution towards the 2021 summer play scheme
- £46,500 Carlisle City Council, precept

190.4 Grant Scheme 2022/23

A schedule of applications received had been circulated to members prior to the meeting.

Resolved to award grants as follows:

- Houghton In Bloom, plants, and compost, £600 (PHA 1875, s164)
- Houghton in Bloom, jubilee commemorative tree, £100 (PHA 1875, s164)
- Susan's Farm, flower beds, £257.55 (PHA 1875, s164)
- Susan's Farm, bonfire (LGA 1972, s.144)
- Houghton Village Hall, Jubilee Celebrations, £240.00 (LGA 1972 s145)
- Crosby on Eden Parish Hall, Jubilee Celebrations, £1250.00 (LGA 1972 s145)
- Crosby Magazine, grant towards articles (LGA 1972, s142)

SR 191/04/22 PUBLIC PARTICIPATION

Six members of the public were in attendance to provide representations or observe comments regarding planning application 22/0297. These included but were not restricted to the following:

- Concerns regarding lack of school places and the points of access for the development; he also requested confirmation of the Parish Council position.



- Concerns regarding the lack of annual monitoring of the Local Plan by Carlisle City Council, questioning how planning developments could be considered legal if the monitoring document to assess need was not being updated as required.
- Concerns regarding wildlife in the area and the developments potential adverse impact upon local species. Further, they sought clarification on the visual impact of the proposal as well as its effect on the Vallum historical site.

The above comments were all addressed by both ward members, where appropriate, and the Chairman. It was noted that there was to be no direct physical impact on the Ancient Monument or its Vallum but that any detrimental impact would be to the visual envelope of the buffer zone. It was also noted that neighbouring land has been proposed for a new school and that funding was being accrued from S106 educational contributions from to existing developments, and that the impact of the COVID-19 pandemic on local authority processes, including reviews, could not be underestimated.

It was announced that comments and objections by residents were to be accepted until 20th May by the City Council and to assist with the information process, a public meeting, hosted by the Parish Council, was to be called – {later} confirmed to be held on Tuesday 10th May at 7.30pm in Houghton Village Hall. Members of the planning department, the developers and the highways agency will be invited and all members of the press and public will be welcome. Flyers will be distributed where possible to households and the invitation will be shared on social media.

City Cllr E Mallinson noted that temporary overnight parking bans have been implemented in Rickerby Park, ahead of the Appleby horse fair. She also noted that dog fouling prevention programmes north of the river were being intensified and that the Parish Council application for grant funding for the Linstock play area equipment replacement had been approved. She is also to write again regarding the tyre dump in Houghton, but cautioned that the matter was on private land.

County Cllr J Mallinson noted that the local government review continued to progress with a shadow authority due to be elected.

SR 192/04/22 PLANNING MATTERS


192.1 To Consider New Planning Applications:

22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle - Erection Of 101no. Dwellings With Associated Parking, Landscaping, Drainage And Surface Water Attenuation, Public Open Space And Access

Resolved to object to the application; a draft response will be circulated to all members prior to submission.

22/0301 Land at Warwick Holme, Aglionby, Carlisle, CA4 8AP - Reprofilng Of Existing Flood Defence Embankment

Resolved that the application be determined in accordance with local and national planning policy and guidance.



22/0310 Ronelea, 12 Houghton Road, Houghton, Carlisle, CA3 0LA - Demolition Of Garage, Car Port & Conservatory; Erection Of Single Storey Front & Side Extension To Provide Porch, Double Garage & Garden Room

Resolved that the application be determined in accordance with local and national planning policy and guidance.

192.2 Resolved to ratify responses submitted prior to the meeting

22/0150 Gosling Sike Farm, Houghton Road, Houghton, Carlisle, CA3 0LD - Erection of Detached Wooden Building to House A Seed Bank

21/0931 Telecommunications Mast, Brunstock Lane, Brunstock, Carlisle CA6 4QG - Upgrading Of An Existing 15 Metre Greenfield Monopole; Associated Ancillary Equipment Housed Within A 1.2m Timber Post & Rail Fenced Existing Base Station Compound

21/0768 24 Hendersons Croft, Crosby on Eden, Carlisle, CA6 4QU - Erection Of First Floor Balcony To Rear Elevation (Retrospective)

22/0034 Land adjacent 5 Primrose Bank, Crosby On Eden, Carlisle, CA6 4QT - Change Of Use From Agricultural Land To Garden Area (Retrospective)

22/0193 Brackenthwaite, Whiteclosegate, Carlisle, CA3 0HY - Erection Of Detached Garage (Part Retrospective)

22/0222 Houghton House Farm, Houghton, Carlisle, CA6 4DX - Refurbishment Of Existing Farmhouse, Bothy & Cart Shed To Non-Residential; Demolition Of Woodstore, Barn & Shed; Erection Of 1no. Dwelling, New Garaging, Landscaping & Rerouted Public Footpath

22/0259 41 Jackson Road, Houghton, Carlisle, CA3 0NP - Erection Of First Floor Side Extension To Provide Bedroom

192.3 Resolved to Note Planning Permission Received:

Permission Notices Received

22/0022 Ivy Cottage, Rickerby Mews, Rickerby, Carlisle, CA3 9AA - Variation Of Condition 2 (Approved Documents) Of Previously Approved Application 21/1043 (Conversion Of Existing Garage & Store With Single Storey Extensions To Provide Granny Annexe With Disabled Access) To Relocate The Entrance Porch & Dining Area Window

22/0142 26 Whiteclosegate, Carlisle, CA3 0JD - Erection Of Single Storey Front, Side & Rear Extensions To Provide Porch, Utility Room, 1no. En Suite Bedroom & Orangery; Internal Layout Alterations And Associated External Works (Revised Application)

Withdrawn Application Notices Received:



**17/0921 Hadrian's Camp, Houghton Road, Carlisle - Erection Of Dwellings (Outline)
(Revised Application)**

Refusal Notices Received:

21/0768 24 Hendersons Croft, Crosby on Eden, Carlisle, CA6 4QU - Erection Of First Floor Balcony To Rear Elevation (Retrospective)

22/0130 The Old Schoolhouse, Rickerby, Carlisle, CA3 9AA - Installation Of Above Ground Oil Storage Tank Sited On Associated Concrete Plinth (Retrospective)

192.4 Planning Application 19/0452 – L/A Croft House, Brunstock

An update was provided regarding the above development, noting that the Wildlife Crimes Police Officer had intervened with issues regarding jackdaws nesting in one of the properties. City Cllr E Mallinson noted that a temporary stop notice was to be issued to try to delay further works.

SR 193/04/22 COUNCILLOR MATTERS

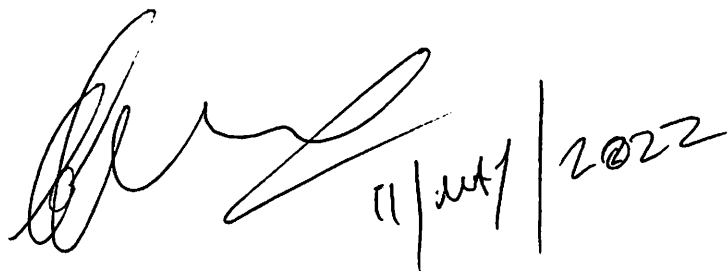
Cllr Leitch reported that a wall and hedge had been removed in Rickerby which is believed not to have benefit of planning consent; Cllr Nicholson to liaise and investigate.

Cllr Nicholson reported that floodlights in Cargo were generating significant light pollution impacting certainly as far as Whiteclosegate; it was advised he contact City Cllr Allison directly with his concerns.

SR 194/04/22 DATE OF NEXT MEETING

Resolved that the Annual Meeting of the Parish Council will be held on Wednesday 11th May 2022 in the Village Hall, Houghton. The Annual Parish Meeting will directly proceed this and will commence at 7.20pm.

There being no further business the Chairman closed the meeting at 8.45pm.



A handwritten signature in black ink, followed by the date "11/05/2022" written in a similar style.

22/0310 Ronelea, 12 Houghton Road, Houghton, Carlisle, CA3 0LA - Demolition Of Garage, Car Port & Conservatory; Erection Of Single Storey Front & Side Extension To Provide Porch, Double Garage & Garden Room

Resolved that the application be determined in accordance with local and national planning policy and guidance.

192.2 Resolved to ratify responses submitted prior to the meeting

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22/0142 26 Whiteclosegate, Carlisle, CA3 0JD - Erection Of Single Storey Front, Side & Rear Extensions To Provide Porch, Utility Room, 1no. En Suite Bedroom & Orangery; Internal Layout Alterations And Associated External Works (Revised Application)

Withdrawn Application Notices Received:

STANWIX RURAL PARISH COUNCIL
Minutes of a Meeting Held on Wednesday 11th May 2022 at 7:30pm in the
Village Hall, Houghton

PRESENT

The Chairman Cllr C Nicholson, Cllr's A Coles, H Phillips, A Robinson, C Savory and N Watson.

IN ATTENDANCE

City Cllr's F Robson and P Nedved. The Clerk, S Kyle.

SR 195/05/22 ELECTION OF A CHAIRMAN FOR THE COUNCIL YEAR 2022/23

Resolved to elect Cllr C Nicholson as Chairman for the Council year 2022/23. Cllr Nicholson signed the Declaration of Acceptance of Office.

SR 196/05/22 APPOINTMENT OF A VICE-CHAIRMAN

Resolved to appoint Cllr H Phillips as Vice-Chairman for the Council year 2022/23.

SR 197/05/22 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr E Leitch as well as City Cllr E Mallinson and County Cllr J Mallinson. The resignation of Cllr A Lightfoot was received and noted.

SR 198/05/22 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 28 APRIL 2022

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 199/05/22 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

A previously granted dispensation for Cllr Robinson remains current, with regards to planning application 22/0297.

Declarations of interest were made by Cllr Nicholson regarding matters relating to Houghton Village Hall, his spouse being treasurer. Cllr Phillips also declared an interest in matters relating to Houghton Wildlife Group, being a group member.

SR 200/05/22 PUBLIC PARTICIPATION

No members of the public were present, and no reports were received from attending City Cllr's.

SR 201/05/22 PLANNING MATTERS

201.1 22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle - Erection Of 101no. Dwellings with Associated Parking, Landscaping, Drainage and Surface Water Attenuation, Public Open Space and Access

A public meeting had been held on 10th May, with approximately 75 – 80 residents in attendance, with ward members and two City Council planning officers also present. Many issues were raised with drainage, access and road networks being of primary concern. Full minutes from the meeting will be circulated in due course however it was noted that the



planning officers had stated they did not expect the application to be approved in its current form.

201.2 Planning Application 19/0452 - L/A Croft House Brunstock

Consent issues regarding the above remain ongoing.

SR 202/05/22 ADMINISTRATIVE MATTERS

202.1 Village Hall Reports

Crosby Parish Hall

A Jubilee party has been arranged for Saturday 4th June.

Houghton Village Hall

It was reported that the Committee had recently gained two new members and were searching for a booking secretary. A Jubilee afternoon tea is planned for Thursday 2nd June for hall user groups. The parking issues have been very much resolved, and a surveyor has been engaged to assess the damp in the small hall. It was also noted the Hornby Model Railway Group is to host a fundraiser on 9th October for the Hall's benefit.

202.2 Stanwix Urban Community Governance Review

Concerns were raised regarding the information from Carlisle City Council that was provided to residents, with residents in Tarraby View and Millcroft not being informed that they were part of the existing Stanwix Rural parish and therefore not given any options to determine how they would be affected by the proposed parishing of Stanwix Urban; democratic representations were subsequently not fully transparent.

Resolved to formally complain to Carlisle City Council. Also to question the decision to prevent Cllr Nicholson from joining the review working group on behalf of parish councils in the locality.

202.3 Programme of Meetings

Resolved that the calendar of meetings for 2022/23 be accepted, with meetings taking place at 7.30pm on the second Wednesday of every other month, asides from August. The venue for each meeting will be confirmed. Apologies were noted in advance for the September meeting from Cllr Robinson.

202.4 Review of Policies and Procedures

Resolved to accept the review undertaken by the Clerk of the Council's Standing Orders; complaints procedure; procedures and practices in respect of freedom of information, General Data Protection Regulations; and policy for dealing with the press/media, with no amendments suggested.

202.5 Financial Regulations

Resolved to accept the updated Financial Regulations, which had been circulated alongside the agenda.



202.6 Appointment of Representatives to Outside Bodies & Appointment of Working Groups

Resolved to appoint the following representatives to outside bodies:

- Houghton Village Hall Committee – Cllr C Nicholson
- Crosby Village Hall Committee – No representative appointed
- Brampton & Beyond Community Trust – No representative appointed

Also Resolved to appoint the following working groups:

- Finance/Risk – Cllr's C Nicholson, H Phillips, A Coles & C Savory
- Planning & Housing – Cllr's C Nicholson, A Coles & N Watson
- Personnel - To be called on an ad-hoc basis according to need
- Salary Review – Vacancy & the Clerk
- Cllr Interview Panel - To be called on an ad-hoc basis
- Complaints/Appeals - Relevant selection based upon nature of complaint/appeal
- Environment & Recreation – Cllr's Phillips & Savory
- Highways & Transport – Cllr Coles & C Savory
- Community Plan - Relevant selection called upon ad-hoc
- Houghton Fair Planning Group – No representative necessary
- Brunstock Common – Cllr's Nicholson, Coles & Watson
- Flood Group – No representative appointed

SR 203/05/22 VILLAGE MATTERS

203.1 Brunstock Pond

A recommendation from the Finance/Risk group to ringfence up to £5,000 for ongoing refurbishment works was considered. Concerns were raised that such a figure amounted to almost ten percent of the annual precept, however members were reassured that the budget was being primarily drawn from higher-than-normal reserves.

Resolved to proceed with renovation works to the maximum sum of £5,000 prior to additional consideration of any increased budget necessary.

203.2 Queen's Green Canopy

Resolved to retrospectively authorise expenditure on six oak trees, which have been planted around the parish to commemorate the Queen's Platinum Jubilee. Also **resolved** to grant permission to Tarraby residents to plant an additional tree on the common land.

203.3 Flooding, Houghton

An on-site meeting had been held with Cumbria County Council and County Cllr J Mallinson to consider drainage issues adjacent to 1 – 8 The Green. The County Council are to organise a drainage survey to investigate the current state of the drains.



203.4 Houghton Village Green Damage

Further consideration was given to the damage incurred adjacent to the track leading parallel to the Village Hall, which residents had blamed on Hall users rather than visitor to the properties over the Green.

Resolved that prices be obtained for large boulders to prevent vehicular access (allowing for emergency vehicles) onto the Green, for consideration at a future meeting.

203.5 Parish Goal Posts

It was noted that the previously ordered goalposts for Linstock were delayed in shipment.

Resolved to install the Linstock goal posts in Houghton upon arrival and to authorise expenditure on two new sets of goalposts, to be installed in Linstock and Crosby.

203.6 Speed Indicator Device

An update regarding the potential purchase of a speed camera was given, noting that there may be problems in reliance on the data provided. An alternative purchase of a speed indication device is to be considered by the Finance/Risk working group before consideration at a Council meeting.

203.7 Houghton in Bloom Tree

Resolved to allow Houghton in Bloom permission to plant one wildlife friendly tree species on Houghton Village Green.

203.8 Linstock Play Area

An update regarding the purchase of replacement swings for Linstock was provided, with three quotations now being obtained.

Resolved to obtain updated quotations for a nest swing, two cradle swings and two flat swings.

SR 204/05/22 CLERK'S REPORT

Tyre Storage

No update to report.

Eden Gate

No response to the letter sent to the Police has been received, to date.

Jackson Road Parking

No update to report.

Emergency Planning Meeting

A working group meeting is still to be arranged.



SR 206/05/22 COUNCILLOR MATTERS

Cllr Savory noted that the vehicular restriction sign near to Whiteclosegate had been replaced, however action still needed to be taken on the St. John's bridge positioning.

SR 207/05/22 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council will be held on Wednesday 8th June 2022 in the Parish Hall, Crosby at 7.30pm.

There being no further business the Chairman closed the meeting at 8.44pm.

A handwritten signature in black ink, followed by the date '8/6/2022' written in a similar cursive style.

Community Plan

The Community Plan group have published an online questionnaire, which has so far attracted 8 responses without any advertising. Posters and online advertising will commence soon.

Houghton Wildlife Group

Work continues within the group, with a meeting held on 28th April with Cumbria Wildlife Trust. Plans were currently being put in place for Spring flowering; Houghton School and the Rainbow groups are involved.

Speedwatch

There were few observation sessions in 2020 and none in 2021 due to Covid-19 restrictions, unavailability of the speed gun and limitations on processing records. The current volunteer team consists of two people which limits the number of sessions as does the inclement weather. The team have carried out 5 one-hour observation sessions in February and March 2022 and have logged 33 speeding vehicles. The results will be processed, and warning letters despatched. Further observation sessions will take place once the speed gun has been recalibrated.

Rickerby Community Asset

Work to register the above will be discussed with the lead resident and an update will be provided at a future meeting.

SR 205/05/22 FINANCE MATTERS

205.1 Payments

Resolved that the following payments be approved:

S Kyle	May Salary	£1319.19
HMRC	May PAYE	£226.42
NEST	May Pension	£98.58
CALC	Subs	£479.53
	TOTAL	£3431.72

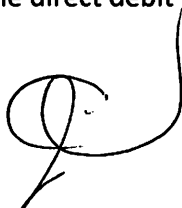
205.2 Bank Reconciliation

Noted: Balances at bank as of 30th April 2022:

Cash Account	£31,022.10
Unity Bank (current a/c)	£5,669.52
Unity Bank (savings a/c)	£69,518.79
Income to 30/04/22	£46,500.00
Expenditure to 30/04/22	£1887.40

205.3 Internet Banking

Resolved to reconfirm approval for the Clerk to authorise internet banking payments; also to confirm approval for the direct debit for ICO and pension payments to continue.

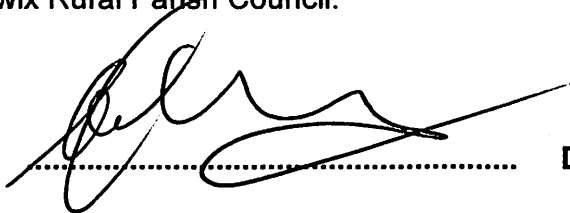


14

DECLARATION OF ACCEPTANCE OF OFFICE

I, CRAIG FLEMING NEILSON.....having been elected to the office of Chairman of Stanwix Rural Parish Council declare that I take that office upon myself, and will duly and faithfully fulfil the duties of it according to the best of my judgement and ability.

I undertake to observe the code as to the conduct which is expected of members of Stanwix Rural Parish Council.

Signed  Date 11/11/2022

This declaration was made and signed before me

Signed Styke Date 11/5/2022

Proper Officer, Stanwix Rural Parish Council

STANWIX RURAL PARISH COUNCIL

**Minutes of a Meeting Held on Wednesday 8th June 2022 at 7:30pm in the
Parish Hall, Crosby-on-Eden**

PRESENT

The Chairman Cllr C Nicholson, Cllr's A Coles, H Phillips, E Leitch, D Milburn, A Robinson, C Savory and N Watson.

IN ATTENDANCE

One member of the public. The Clerk, S Kyle.

SR 208/06/22 APOLOGIES FOR ABSENCE

Apologies for absence were received from City Cllr's E Mallinson and County Cllr J Mallinson. Apologies are also noted from City Cllrs P Nedved and F Robson, which were received prior to the meeting.

SR 209/06/22 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 11 MAY 2022

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 210/06/22 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

A previously granted dispensation for Cllr Robinson remains current, with regards to planning application 22/0297.

A declaration of interest was made by Cllr H Phillips in respect of planning application 22/0150, due to his workings with Houghton Wildlife Group.

SR 211/06/22 PUBLIC PARTICIPATION

None.

SR 212/06/22 PLANNING MATTERS

212.1 Resolved to ratify responses made out with the PC meeting:

22/0384 The Orchard, Houghton House, Houghton, Carlisle, CA6 4DX - Variation of Condition 2 (Approved Documents) Of Previously Approved Application 21/0195 (Three Storey Side Extension to Provide Stairwell/Link Leading to Kitchen on Ground Floor, Living Room with Terrace on First Floor & 1no. En Suite Bedroom Above on Second Floor; Provision of Powered Access Gates to Existing Entrance) To Amend The Design

22/0375 Green Acres, High Knells, Houghton, Carlisle, CA6 4JW - Demolition of Existing Carport and Greenhouse; Erection of Side Extension To Provide Car Port with Balcony/Terrace Above; Erection of Single Storey Detached Store Building to Rear

22/0331 The Craig, Linstock, Carlisle, CA6 4PY - Erection of Detached Garage with Extended Hardstanding Driveway

22/0150 Gosling Sike Farm, Houghton Road, Houghton, Carlisle, CA3 0LD - Erection of Detached Wooden Building to House A Seed Bank



22/0193 Brackenthwaite, Whiteclosegate, Carlisle, CA3 0HY - Erection of Detached Garage (Part Retrospective)

212.2 Planning Applications Received:

22/0409 Norfels, Crosby on Eden, Carlisle, CA6 4QY - Erection of Agricultural Steel Portal Building

Resolved to seek further information regarding the purpose of the building, which is not clear from the application form. A draft response will be circulated to members before submission.

212.3 Resolved to note Permission Notices Received:

22/0310 Ronelea, 12 Houghton Road, Houghton, Carlisle, CA3 0LA - Demolition of Garage, Car Port & Conservatory; Erection of Single Storey Front & Side Extension to Provide Porch, Double Garage & Garden Room

5.4 Resolved to Consider Updates with Ongoing Planning Applications:

19/0452 - L/A Croft House Brunstock

It was noted that the litigation continues and that a new window opening has been created away from the facing wall of Croft House. The item will remain on the agenda should any developments need to be reported in the future.

Appeal Ref: APP/E0915/W/21/3277192 Land Adjacent to Shortdale Cottage, Tarraby Lane, Tarraby, Carlisle CA3 0JT

It was reported that the Planning Inspectorate had carried an appeal to allow for the erection of four dwellings, instead of two. The need to install two passing places on Tarraby Lane, was however retained.

21/1143 - Land Adjacent to Meadow Cottage, Tarraby, Carlisle CA3 0JS

Concerns had been raised at the Development Control Committee that the traffic survey presented as part of the application had been inaccurate, quoting unrealistic quantities of buses and HVG's in Tarraby lane. A second survey had been subsequently commissioned, instead to measure average speeds. Further representations are to be made at the next Development Control Committee meeting.

5.5 22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle - Erection Of 101no. Dwellings with Associated Parking, Landscaping, Drainage and Surface Water Attenuation, Public Open Space and Access

Resolved to receive and note the minutes from the Parish Council hosted public meeting and to ratify the submitted response, which had been previously circulated to members via email.



SR 211/06/22 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22

211.1 Internal Auditors Report

Resolved to accept the end of year internal auditors report for the financial year 2021/22 which had been circulated via email.

211.2 Annual Governance Statement

Resolved to approve the Annual Governance Statement 2021/22 and authorise the Chairman to sign the Annual return. The document had been circulated to members via email.

211.3 Accounting Statements

Resolved to approve the Accounting Statements for 2021/22 and authorise the Chairman to sign the annual return. The document had been circulated via email.

SR 212/06/22 COUNCILLOR MATTERS

Cllr Phillips reported concerns regarding the length of the grass in between cuts at both Tarraby and Park Broom; the grounds maintenance team are to be requested to increase the cutting frequencies.

Cllr Milburn reported complaints regarding the cut from the bus stop from Houghton Road to Smithy Croft being overgrown; this is to be reported to Carlisle City Council for their attention.

Cllr Robinson informed members that he had obtained plans that show water supplies from Tarraby (Shortdale) to Lansdowne; these will be further discussed with the Chairman.

Cllr Coles noted that further timetable revisions were expected for the bus services in Houghton.

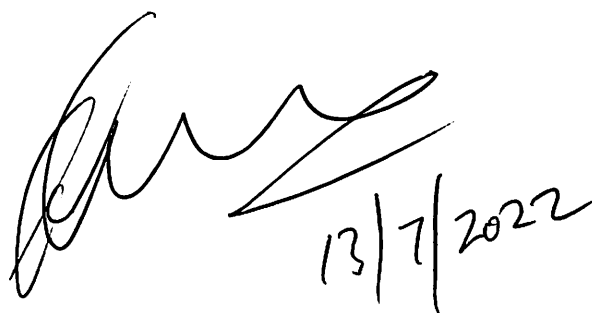
Cllr Nicholson reported possible survey work in a field in Houghton.

Cllr Leitch requested an update to the removal of the wall in Rickerby as previously reported; Cllr Nicholson to chase the matter with Carlisle City Council.

SR 213/06/22 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council will be held on Wednesday 13th July 2022 in the WI Hall, Linstock at 7.30pm.

There being no further business the Chairman closed the meeting at 7.58 pm.



Handwritten signature and date: 13/7/2022

SR 207/06/22 ADMINISTRATIVE MATTERS

207.1 Speed Indication Device

This matter was deferred until the next meeting.

SR 208/06/22 VILLAGE MATTERS

208.1 Houghton Village Green Damage

This matter was deferred until the next meeting.

208.2 Linstock Play Equipment

This matter was deferred until the next meeting.
drains.

SR 209/06/22 CLERK'S REPORT

All matters were discussed as part of the agenda proper.

SR 210/06/22 FINANCE MATTERS

210.1 Payments

Resolved that the following payments be approved:

Sarah Kyle	June salary & reimbursements	£1295.90
HMRC	June PAYE	£226.42
NEST	June Pension	£98.58
Cluaran Landscapes	Groundworks	£948.00
Broxap	Football goals	£1404.00
Houghton Village Hall	Rental	£75.50
Houghton In Bloom	Grants	£700.00
RF Angus	Drainage Survey	£180.00
BHIB Insurance	Insurance 2022/23	£903.96
Parish Online	Mapping Software	£228.00
	TOTAL	£6,060.36

210.2 Bank Reconciliation

Noted: Balances at bank as of 31st May 2022:

Cash Account	£31,022.10
Unity Bank (current a/c)	£1,886.55
Unity Bank (savings a/c)	£69,518.79
Income to 31/05/22	£49,389.29
Expenditure to 31/05/22	£8,227.08

210.3 Receipts

Resolved to note the receipt of income:

- HMRC, VAT Refund, £2823.29
- Kirkbampton Parish Council, contribution towards Clerk's subs and phone, £42.00
- Hethersgill Parish Council, contribution towards Clerk's subs, £24.00



STANWIX RURAL PARISH COUNCIL

**Minutes of a Meeting Held on Wednesday 13th July 2022 at 7:30pm in the
WI Hall, Linstock**

PRESENT

The Chairman Cllr C Nicholson, Cllr's H Phillips, E Leitch, A Robinson, C Savory and N Watson.

IN ATTENDANCE

County Cllr J Mallinson. City Cllrs E Mallinson and F Robson. The Clerk, S Kyle.

SR 214/07/22 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr A Coles. City Cllr P Nedved also sent apologies.

SR 215/07/22 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 8 JUNE 2022

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 216/07/22 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

A previously granted dispensation for Cllr Robinson remains current, with regards to planning application 22/0297.

SR 217/07/22 PUBLIC PARTICIPATION

City Cllr E Mallinson reported on the following issues:

- Brampton Road, from the art college to the top of Longlands Drive, would be closed from 25th July to 5th August (excluding weekends). The diversion route map was provided to the Clerk for onward publication.
- Concerns with nuisance vehicles in Rickerby Park had been noted, as had problems with parking, particularly during football games.
- Negotiations are continuing regarding planning application 22/0297, with particular regard to the access road.
- Additional funding has been made available to combat anti-social behaviour, particularly graffiti, which is being investigated by the Police
- NHS England has confirmed that there is no business case need for an additional Stanwix pharmacy
- Primary schools north of the river had confirmed spare school places, including Houghton, although the changing nature of the data was confirmed.

Cllr Leitch thanked the ward members for their assistance in preventing overnight parking in Rickerby Park and noted that the parking problems during football were acute.

SR 218/07/22 PLANNING MATTERS

212.1 Resolved to ratify responses made out with the PC meeting:

22/0409 Norfels, Crosby on Eden, Carlisle, CA6 4QY - Erection of Agricultural Steel Portal Building



22/0434 Stonedale Farm, The Green, Houghton, Carlisle, CA3 0LN - Erection of General-Purpose Implement Store and Extension to Existing Hardstanding

22/0483 5 Chestnut Grove, Linstock, Carlisle, CA6 4RS - Erection of Single Storey Rear Extension to Provide Boot Room, Lobby and W.C. (Revised Application)

218.2 Resolved to note permission noticed received:

22/0301 Land at Warwick Holme, Aglionby, Carlisle, CA4 8AP - Reprofiling of Existing Flood Defence Embankment

22/0150 Gosling Sike Farm, Houghton Road, Houghton, Carlisle, CA3 0LD - Erection of Detached Wooden Building to House A Seed Bank

22/0384 The Orchard, Houghton House, Houghton, Carlisle, CA6 4DX - Variation of Condition 2 (Approved Documents) Of Previously Approved Application 21/0195 (Three Storey Side Extension to Provide Stairwell/Link Leading to Kitchen on Ground Floor, Living Room with Terrace on First Floor & 1no. En Suite Bedroom Above on Second Floor; Provision of Powered Access Gates to Existing Entrance) To Amend The Design

22/0375 Green Acres, High Knells, Houghton, Carlisle, CA6 4JW - Demolition of Existing Carport and Greenhouse; Erection of Side Extension to Provide Car Port with Balcony/Terrace Above.
Erection Of Single Storey Detached Store Building to Rear

22/0331 The Craig, Linstock, Carlisle, CA6 4PY - Erection of Detached Garage with Extended Hardstanding Driveway

218.3 Resolved to Consider Updates with Ongoing Planning Applications:

19/0452 - L/A Croft House Brunstock

No update was provided.

21/1143 - Land Adjacent to Meadow Cottage, Tarraby, Carlisle CA3 0JS

The Chair reported he had attended the Development Control Committee to object to this application, however the application had been granted planning consent.

22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle - Erection Of 101no. Dwellings with Associated Parking, Landscaping, Drainage and Surface Water Attenuation, Public Open Space and Access

This item was covered under public participation.



SR 219/07/22 ADMINISTRATIVE MATTERS

219.1 Speed Indication Device

Consideration was given to approving a recommendation from the Finance/Risk Working Group to approve the expenditure required to purchase a speed indication device, with solar panel and data collection. Three quotations had been obtained and the local company, Pandora, was suggested as the supplier of choice.

Resolved to authorise expenditure of £3220 on the above. County Cllr Mallinson was thanked for his kind offer to donate some grant funds towards the project. Highways consent for installation on a lamp post is to be sought.

219.2 Bus Timetables

Cllr Phillips updated members regarding planned timetable changes to the Houghton bus service, noting that many services on the two provided routes were infrequently used and were unviable to continue. It was however noted that the 10.04am service was the most supported and had been withdrawn.

Resolved to write to Stagecoach to request that consideration be given into re-routing a later bus to enable the restoration of the 10.04am service.

SR 220/07/22 VILLAGE MATTERS

220.1 Houghton Village Green Damage

Consideration was given to the purchase of boulders, for installation on Houghton Village Green to attempt to prevent vehicular damage.

Resolved to authorise expenditure, dependent on weight, estimated to be in the region of £800. Consideration is also to be given to installing signage to direct users to the correct Village Hall car park entrance.

220.2 Linstock Play Equipment

The Finance/Risk Working Group had reviewed three quotations for the purchase of new swings for Linstock Village Green.

Resolved to authorise expenditure of £12,643.19 on new swings from Sovereign Play Equipment. City Cllr E Mallinson was thanked for her offer of a donation towards the project.

220.3 Smithy Croft Footway

Complaints had been received regarding the overgrown footway between Houghton Road and Smithy Croft.

Resolved to report to the correct authority.

SR 221/07/22 CLERK'S REPORT

Drains, Linstock

A report that a problem with the drain that takes the water away from Linstock Village Green was received, noting that the drain was blocked down the side of the motorway embankment. No clarity on ownership between United Utilities and Highways was available. The matter had been raised with Highways.



Trees

Concerns had been raised regarding the lane past the church at Houghton, which was reported to have become overgrown and unable to safely carry two-way traffic. Similar concerns regarding the road from Brunstock to Brampton were also raised. The issues had been raised with Highways.

Bench, Crosby

A report had been received that a bench in The Garth, Crosby-on-Eden, was in a state of disrepair. Efforts were ongoing to trace the owner.

White Moss Wood

The Parish Council were approached by a company looking to undertake management on the woodland. They had been advised to speak to Natural England in the first instance.

Goalposts

Three new sets of goalposts have been delivered and are waiting for installation in Houghton, Crosby and Linstock.

Centurions Presentation Day

Consent had been applied for and granted for the above on Houghton Village Green, which took place following receipt of the necessary documentation.

Willow Tree

following 2 near miss incidents of spontaneous branch failure, works are ongoing to establish the viability of a willow tree on Houghton Village Green. It was agreed that a price for a full inspection from BHA trees should be obtained.

SR 222/07/22 FINANCE MATTERS

222.1 Payments

Resolved that the following payments be approved:

Sarah Kyle	July salary & reimbursements	£1349.05
HMRC	July PAYE	£196.61
NEST	July Pension	£98.58
Houghton in Bloom	Bench Painting	£38.00
B Smith	Noticeboard Repairs	£60.00
CALC	Training	£15.00
Houghton Village Hall	Grant	£240.00
Equiphase	Domain renewal	£17.00
R Gordon	Audit	£108.00
Play Inspection Company	Quarterly Inspection	£168.00
	TOTAL	£2290.24

222.2 Bank Reconciliation

Noted: Balances at bank as of 30th June 2022:



Cash Account	£31,022.10
Unity Bank (current a/c)	£2,656.15
Unity Bank (savings a/c)	£65,569.57
Income to 30/06/22	£49,440.07
Expenditure to 30/06/22	£11,457.48

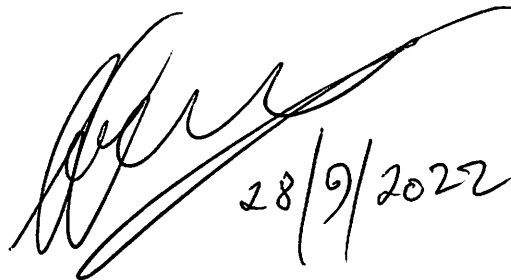
SR 223/07/22 COUNCILLOR MATTERS

Cllr Phillips noted that the Houghton Wildlife Group would be submitting a planting schedule and proposal for areas throughout the parish, at the September meeting.

SR 224/07/22 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council will be held on Wednesday 14th September 2022 in the Village Hall, Houghton at 7.30pm. Apologies were submitted in advance by Cllrs Robinson and Leitch.

There being no further business the Chairman closed the meeting at 8.25 pm.



28/9/2022

STANWIX RURAL PARISH COUNCIL
Minutes of a Meeting Held on Wednesday 28th September 2022
at 7:30pm in the Village Hall, Houghton

PRESENT

The Chairman Cllr C Nicholson, Cllr's D Milburn, H Phillips, A Robinson, C Savory and N Watson.

IN ATTENDANCE

One member of the public representing Houghton Wildlife Trust. The Clerk, S Kyle.

SR 225/09/22 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr A Coles. County Cllr J Mallinson and City Cllrs E Mallinson, F Robson and P Nedved also sent apologies.

SR 226/09/22 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13 JULY 2022

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 227/09/22 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

A previously granted dispensation for Cllr Robinson remains current, with regards to planning application 22/0297. Declarations of interest were made by Cllr Phillips, being a member of Houghton Wildlife Group (item 231.1); Cllr Savory in respect of planning application 22/0676 and Cllr Watson in respect of planning application 22/0688.

SR 228/09/22 PUBLIC PARTICIPATION

No members of the public were present.

SR 229/09/22 PLANNING MATTERS

229.1 Resolved to ratify responses made out with the PC meeting:

22/0594 Timberwell Lodge, Crosby Moor, Crosby on Eden, Carlisle, CA6 4QX - Erection of Detached 3 Bay Garage

22/0676 Ronelea, 12 Houghton Road, Houghton, Carlisle, CA3 0LA - Non-Material Amendment of Previously Approved Application 22/0310

22/0688 St Johns Church, Crosby on Eden, Carlisle - Erection of Single Storey Extension to Provide WC Together with Internal Alterations

22/0680 Land adjacent to Meadow Cottage, Tarraby, Carlisle CA3 0JS – Erection of 2no. Dwellings

229.2 Resolved to note permission noticed received:

22/0409 Norfels, Crosby on Eden, Carlisle, CA6 4QY - Erection of Agricultural Steel Portal Building

22/0222 Houghton House Farm, Houghton, Carlisle, CA6 4DX - Refurbishment of Existing Farmhouse, Bothy & Cart Shed to Non-Residential; Demolition of Woodstore, Barn & Shed; Erection Of 1no. Dwelling, New Garaging, Landscaping & Rerouted Public Footpath



22/0483 5 Chestnut Grove, Linstock, Carlisle, CA6 4RS - Erection of Single Storey Rear Extension to Provide Boot Room, Lobby and W.C. (Revised Application)

229.3 Resolved to Note Withdrawn Applications:

20/0385 Houghton House Farm, Houghton, Carlisle, CA6 4DX - Erection of Detached Garage and Change of Use of Former Dairy to Ancillary Domestic Use Together with The Formation of A Ha-Ha

229.4 Resolved to Consider Updates with Ongoing Planning Applications:

19/0452 - L/A Croft House Brunstock

No update was available.

22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle - Erection Of 101no. Dwellings with Associated Parking, Landscaping, Drainage and Surface Water Attenuation, Public Open Space and Access

It was reported that a meeting had been held with the developer and the planning agent, to consider a strategy to handle comments received, including those of the Parish Council. No minutes were available for this meeting according to a Freedom of Information Request.

Resolved that further investigation should be made with Carlisle City Council to address the content of the meeting.

SR 230/09/22 ADMINISTRATIVE MATTERS

230.1 Community Governance Complaint

Resolved to ratify the above submission, which had been previously circulated.

230.2 Stanwix Village Council

Resolved to ratify the Parish Council press releases and social media statements, which had been previously circulated in response to reported errors concerning the proposed new Council.

SR 231/09/22 VILLAGE MATTERS

231.1 Houghton Wildlife Group

Plans for planting in Crosby, Brunstock, Park Broom and Houghton had been circulated alongside the agenda. It was noted that the plans for Brunstock would be amended in line with the pond refurbishment and that a consultation in Park Broom had been positive in the majority.

Resolved to agree planting schemes as detailed, to be guided and developed as required by the Houghton Wildlife Group.

231.2 Tree Inspection

A full tree inspection of Council owned trees in the Parish had been undertaken and 21 trees had been identified as requiring works. Quotations had been requested with one price being obtained to date.

Resolved to proceed with works as soon as practicable, with up to £1790 plus VAT being ringfenced.



SR 232/09/22 CLERK'S REPORT

Emergency Planning Meeting

A working group meeting is still to be arranged.

Community Plan

Posters have been distributed for the above along with paper copies of the survey in Houghton and Crosby.

Rickerby Community Asset

The matter remains ongoing.

Speed Indication Device

Consent has been sought for installation – a decision from the CRASH team is expected imminently. A grant application has also been made to Cumbria County Council for a contribution towards its intended purchase. A donation of £500 has been received towards the SID purchase from Cumbria County Council.

Bus Timetables

Notification has been received that from September, Stagecoach will introduce a 09.34 journey from Houghton to Carlisle on schooldays.

Houghton Village Green Damage

Boulders have been ordered and will be installed at a date soon.

Linstock Play Equipment - Play area installation dates

A deposit for the above has been paid and the installation will take place on 4th and 5th December.

Footway Houghton Road to Smithy Croft

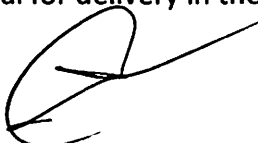
A report was made to Highways, and we have been notified that the footway will be attended to in due course.

Crosby Sewerage Works Planning

Concerns have been raised with the planning enforcement team regarding unauthorised works at the above. It is understood that a stop notice and enforcement action is being taken.

Play Scheme

All three sessions at Houghton were full. Two out of three sessions at Crosby were full, with eight places remaining on the final session. Feedback was received commenting on the fantastic attendance rates and noting that the space around the Crosby and Houghton sites is great for large sporting activities and playing games. At Crosby having a play park appeals to children as well. No behavioural issues were logged, all children were well behaved, got on well with each other, made new friends and said they would come back again. The providers note that there is scope for the scheme to continue into 2023, with the potential for delivery in the Easter holidays to also be considered.



Defibrillator

A fault has been identified with the Linstock defibrillator, although it has yet to be collected for repair. Investigations into the Houghton and Crosby models will be made.

Clerk's Working Hours

The Clerk is currently working in the office Monday, Wednesday, and Friday 8.30am to 5pm. Calls and emails made on Tuesdays, Wednesdays and over the weekend will be dealt with the next working day. These days are subject to change in October and any variances will be communicated in advance via email.

Houghton Village Green Encroachment

An encroachment on Houghton Village Green was noted and action taken under delegated powers. The householder has subsequently applied to the Secretary of State for consent for the works; the Council is expected to be officially notified in due course. A neighbouring householder has also made enquiries regarding extending their drive, being advised that work remains ongoing to resolve the drainage problems in the area and that consent must be obtained prior to any works being undertaken. Consideration is to be given as to whether the Council need to communicate future liabilities to householders on The Green.

Crosby bench

A bench in The Garth, Crosby, was reported as being in disrepair. Thanks are noted to County Cllr J Mallinson for his assistance in securing a repair by Riverside Housing.

Linstock Car Accident

A resident in Linstock has reported a road traffic accident in Linstock, with residents requesting the deployment of a speed indicator. This has been noted and will be considered in due course alongside the Council's potential purchase of a device.

Jackson Road Traffic Problems

Resident complaints regarding the above have been received; it is noted the resident is dealing with Cumbria Highways directly to work towards a potential solution.

Brunstock Pond

Estimated figures for the completion of the pond works, including the purchase of a pond liner, have been received. Confirmed figures are anticipated in time for the October meeting.

SR 233/09/22 FINANCE MATTERS

233.1 Payments

Resolved that the following payments be approved:

Sarah Kyle	August salary & reimbursements	£1301.41
HMRC	August PAYE	£196.61
NEST	August pension	£98.58
Sarah Kyle	September salary & reimbursements	£1301.41
HMRC	September PAYE	£196.61



NEST	September pension	£98.58
Sovereign	Play equipment deposit	£3034.37
Cluaran Landscapes	Grounds maintenance	£1326.00
Houghton Village Hall	Rental play days	£273.00
PFK Littlejohn LLP	Audit	£360.00
GLL	Playscheme	£520.00
BHA Trees	Tree Inspection	£520.00
Susan's Farm	Grant	£347.52
	TOTAL	£9,798.09

233.2 Bank Reconciliation

Noted: Balances at bank as of 31st August 2022:

Cash Account	£31,022.10
Unity Bank (current a/c)	£1,794.94
Unity Bank (savings a/c)	£59,569.57
Income to 31/08/22	£49,440.07
Expenditure to 31/08/22	£18,318.69

233.3 Completion of Audit

Resolved to note the completion of the external auditor and receipt of the certificate and report for 2021/22. Also, to note the display of the conclusion of notice of audit on a noticeboard and the website prior to the end of September 2022.

233.4 Grant Scheme

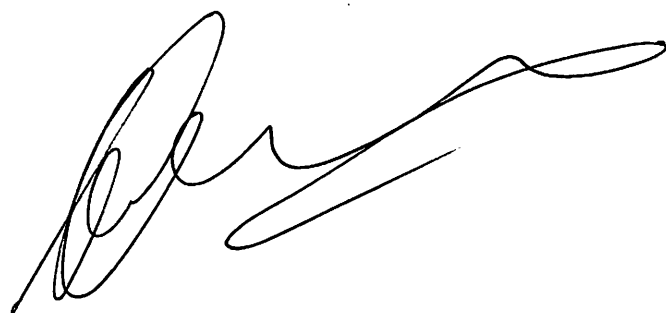
Resolved to open the second round of grant applications for funding for community groups.

SR 234/09/22 COUNCILLOR MATTERS

No additional matters were raised.

SR 235/09/22 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council will be held on Wednesday 12th October 2022 in the Parish Hall, Crosby-on-Eden at 7.30pm. Apologies were submitted in advance by Cllr Savory. There being no further business the Chairman closed the meeting at 8.25 pm.



STANWIX RURAL PARISH COUNCIL
Minutes of a Meeting Held on Wednesday 9th November 2022
at 7:30pm in the WI Hall, Linstock

PRESENT

The Chairman Cllr C Nicholson, Cllr's A Coles, E Leitch, D Milburn, H Phillips, A Robinson, C Savory and N Watson.

IN ATTENDANCE

Five members of the public. City Cllr E Mallinson. The Clerk, S Kyle.

SR 236/11/22 APOLOGIES FOR ABSENCE

Apologies for absence were received from County Cllr J Mallinson and City Cllrs F Robson and P Nedved.

SR 237/11/22 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 28 SEPTEMBER 2022

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 238/11/22 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

Dispensations were granted for all Cllrs in respect of precept setting. A previously granted dispensation for Cllr Robinson remains current, with regards to planning application 22/0297. Cllr's Nicholson and Watson both declared an interest in item 244.4 due to their spouses being members of the Management Committees of Houghton Village Hall and Linstock WI Hall respectively.

SR 239/11/22 PUBLIC PARTICIPATION

239.1 Members of the Public

Three members of the public were in attendance to raise complaints with regards to the ongoing drainage issue on Houghton Village Green, adjacent to properties 1 – 3 The Green. A lengthy discussion was held, with complaints focusing on the lack of any organisation being willing to accept responsibility for the field drain while residents suffer due to their drives flooding. Previous history of attempts at finding a reconciliation for the issue were mentioned, with a previous camera survey being undertaken by Cumbria County Council, showing roots blocking the pipes, which they cleared as a one-off goodwill gesture. The resident from number 2 The Green declared that no drainage pipe connected directly from their drive to the pipe on The Green and that any water leaving their private property was doing so only as part of the natural incline. A letter concerning the drainage issue from the Council sent in 2017 was passed by a member of the public to Councillor Robinson. Councillor Robinson made no comment or statement and the letter was not circulated to the full Council or considered by it

A suggestion was made that a joint meeting be held with all potentially involved agencies to attempt to find the best means of resolution. Any attempts to remedy the field drain by residents independently would require proof of public liability insurance and agreement prior to progression, and the Council could consider this option at a future meeting.



It was noted that residents expressed their disappointment that the matter had now been ongoing for over ten years.

Two members of the public were in attendance to have a complaint noted regarding the newly installed boulders on Houghton Village Green, and it was noted that they made a formal request to have them removed. It was stated that the boulders were not preventing traffic crossing the Green, with a claim being made that a car had driven from the Village Hall car park through the boulders. It was suggested that a sign at the Hall may have been more effective. The Parish Council stated that the boulders are to have wildflower planting around them and will weather over time, softening their appearance, and that the boulders were placed following complaints from residents that the green had been badly damaged by vehicles and the disabled footpath had become slippery with mud. *Two members of the public left the meeting.*

239.2 Ward Members

City Cllr Mallinson reported updates relating to planning application 22/0297, reporting the implementation of tree preservation orders made in conjunction with residents who she thanked for their work. She also noted a recent 20mph speed consultation, and that work remains ongoing with regards to dog fouling and anti-social behaviour.

SR 240/11/22 PLANNING MATTERS

240.1 Resolved to consider new applications:

22/0747 Fairholme, Birky Lane, Walby, Carlisle, CA6 4QL - Change of Use of Former Poultry Unit To 3no. Units For Use Class B8 (Storage & Distribution)

Resolved to submit a response, previously circulated to members via email, objecting to the application, however, urging that, should officers decide to recommend approval without the benefit of clarity of projected traffic volume, and type, the Parish Council would strongly urge conditioning to:

- restrict, in the interests of highway safety, the maximum gross weight of vehicles permitted to use the proposed facility to 7.5t; and
- prohibit the storage on site of hazardous, flammable, toxic or potentially contaminating materials and substances in the interests of user's safety and the minimisation of fire risk; and
- Require the permanent positioning on site of a waste skip to allow the regulated disposal of waste materials or discarded items.

240.2 Resolved to note permission noticed received:

22/0680 Land adjacent to Meadow Cottage, Tarraby, Carlisle, CA3 0JS - Erection Of 2no. Dwellings

240.3 Resolved to Consider Updates with Ongoing Planning Applications:

19/0452 - L/A Croft House Brunstock

Noted that litigation remains ongoing.



22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle - Erection Of 101no. Dwellings with Associated Parking, Landscaping, Drainage and Surface Water Attenuation, Public Open Space and Access

Cllr Robinson noted that he had received two Freedom of Information responses, the manner of which is now being referred to the ICO. City Councillor Mallinson confirmed there would be no access from Lansdowne Crescent to the land proposed for the development.

240.4 Town and Country Planning Act 1990 – Town & Country (Enforcement Notices & Appeals) Regulations 1991

EC/22/0017/EC The Old School House, Rickerby, Carlisle CA2 9AA - Above Ground Oil Storage Tank Sited on Associated Concrete Plinth

Resolved to reiterate the Parish Council's previous response. A separate application for a fence was noted.

SR 241/11/22 VILLAGE MATTERS

241.1 Houghton Village Green Drainage (1 – 8 The Green)

This item was considered directly after public participation.

Resolved to proceed with organising a joint meeting of all interested parties to attempt to find a solution to the drainage problem.

241.2 Brunstock Pond

Resolved to ringfence £12,500 plus VAT for the remainder of the refurbishment works, required to reinstate the pond on Brunstock common land.

SR 242/11/22 CLERK'S REPORT

The Clerk verbally reported that, besides from matters covered on the agenda, the three defibrillators had been repaired, with new batteries purchased for all.

SR 243/11/22 ADMINISTRATIVE MATTERS

243.1 Rickerby Community Right to Bid

Resolved to submit the above in respect of the trough and community area, kindly prepared for submission by Cllr Leitch.

SR 244/11/22 FINANCE MATTERS

244.1 Clerk's Salary

Resolved to agree an increase in salary payment for the Clerk in line with NJC terms and conditions, backdated from 1 April 2022.

A handwritten signature in black ink, consisting of a stylized, cursive letter 'A' or similar character.

244.2 Payments

Resolved that the following payments be approved:

Sarah Kyle	October salary & reimbursements	£1321.21
HMRC	October PAYE	£196.91
NEST	October Pension	£98.58
Sarah Kyle	November salary & reimbursements	£1992.53
HMRC	November PAYE	£579.73
NEST	November pension	£152.34
Houghton Village Hall	Rental	£25.00
Unity Bank	Charge	£18.00
Sarah Kyle	Defibrillator batteries	£408.00
Play Inspection Co	Quarterly Inspection	£210.00
Cluaran Landscapes	Grounds maintenance	£852.00
Metcalf's	Boulders	£592.32
	TOTAL	£6,446.62

244.3 Bank Reconciliation

Noted: Balances at bank as of 31st October 2022:

Cash Account	£31,022.10
Unity Bank (current a/c)	£3,585.12
Unity Bank (savings a/c)	£50,660.26
Income to 31/10/22	£49,530.76
Expenditure to 31/10/22	£25,528.51

244.4 Grant Scheme

Resolved to donate to the following organisations:

- Houghton Village Hall, LGA 1972, s.144, roofing project, £2597.93
- Linstock WI Hall, LGA 1972 s.144, kitchen project, £3510.73
- Houghton Guides, LGA 1972, s.145, Christmas event, £582.77 (plus Rainbow's £250 from pre-COVID allocation)
- Houghton in Bloom, PHA 1875 s.164, water containers, £175.57

244.5 Precept and Budget 2023/24

A report, outlining estimated income and expenditure for the remainder of this financial year, along with estimated figures for 2023/24 had been circulated alongside the agenda.

Resolved to maintain the precept for 2023/34 at £46,500, the same rate as 2022/23.

SR 245/11/22 COUNCILLOR MATTERS

Cllr Coles reported that the Lounge on The Green appeared to have placed additional waste bins outside of the premises, potentially on the Village Green. Photographic evidence to be provided to the Parish and City Council.

Cllr Milburn reported dog fouling in a domestic garden on Smithy Croft. Details to be forwarded to City Cllr Mallinson.

The Parish Council resolved to send get well messages to Cllrs J Mallinson and P Nedved.

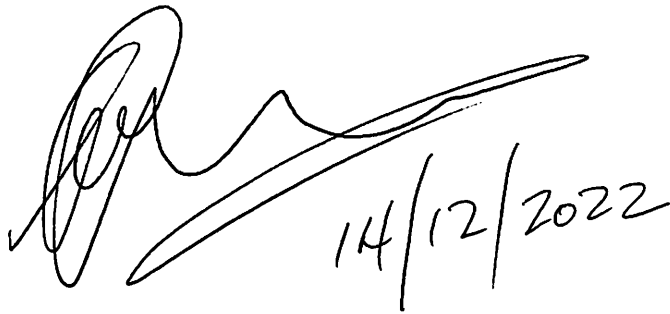


City Cllr Mallinson reported that two slow signs had been installed on Brampton Rd and noted provision could be potentially made for some within the parish. She also noted that her County Council grant pot remained with funds available.

Cllr Nicholson reported livestock on Houghton Village Green, which he had reported to the Police. He also noted that complaints had been received again regarding traffic and parking on Jackson Road; investigations will recommence into the potential for a one-way system. He finally noted that complaints had been received regarding speeding at The Knells.

SR 246/11/22 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council will be held on Wednesday 14th December 2022 in the Village Hall, Houghton at 7.30pm. There being no further business the Chairman closed the meeting at 8.52pm.



A handwritten signature in black ink, followed by the date 14/12/2022 written in a similar style.

STANWIX RURAL PARISH COUNCIL
Minutes of a Meeting Held on Wednesday 14th December 2022
at 7:30pm in the Village Hall, Houghton

PRESENT

The Chairman Cllr C Nicholson, Cllr's A Coles, H Phillips (arrived 20.10), A Robinson, C Savory and N Watson.

IN ATTENDANCE

Five members of the public. The Clerk, S Kyle.

SR 247/12/22 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs E Leitch and D Milburn. County Cllr J Mallinson and City Cllrs E Mallinson, F Robson and P Nedved also sent apologies.

SR 248/12/22 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 14 NOVEMBER 2022

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 249/12/22 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

A previously granted dispensation for Cllr Robinson remains current, with regards to planning application 22/0297. Cllr's Robinson also declared an interest (non-pecuniary) in planning application 22/0034TPO, noted at the point of the item, due to living on the same housing estate.

SR 250/12/22 PUBLIC PARTICIPATION

250.1 Members of the Public

Four members of the public were in attendance to continue discussions regarding the ongoing drainage issue on Houghton Village Green, adjacent to properties 1 – 3 The Green.

Resident A requested corrections to the agreed minutes, noting that the statement "*A letter concerning the drainage issue from the Council sent in 2017 was passed by a member of the public to Councillor Robinson. Councillor Robinson made no comment or statement and the letter was not circulated to the full Council or considered by it*" was incorrect and a more factual representation was that she had read out a letter from 2015 which Cllr Robinson had asked for sight of. Following this Cllr Robinson had asked for a private word with the Chairman, and City Cllr E Mallinson had suggested the meeting be adjourned with members of the public removed (both suggestions were deemed by the Chairman to be inappropriate under the circumstances). The above request was noted and supported by Cllr Robinson as being reflective of proceedings. Resident A also voiced disappointment with Cllr's for being willing to approve the minutes.

An update was given following a joint meeting held, involving the residents present, Cumbria County Council and United Utilities, along with the Parish Council, followed by a site meeting. It was noted that written comments with a suggested scheme of works was anticipated from



Cumbria County Council but had not yet been received. Resident B requested that a camera survey be organised as soon as possible.

Resident A requested clarification over minute extracts from 1927 and 1928. It was noted that the original minutes are to be obtained from the Archive Office to establish an accurate record and will be considered further once these have been obtained.

Resident C was in attendance to raise continuing complaints over the boulders that have been placed on Houghton Village Green. He asked questions regarding the role of the Council and their position in representing residents, the number of complaints received regarding damage to the Village Green, consultations made regarding the boulders and alternative preventative measures considered. Cllrs responded accordingly, with statements including that all matters, where a decision is taken, are considered at a Parish Council public meeting, and noted on the corresponding agenda and in the minutes, which are publicly available. Further it was noted that the Council re-claims VAT on eligible purchases. With regards to the boulders, their effectiveness is still being measured and will be considered once environmental schemes have been planted in 2023. It was however acknowledged that they may be too far from the path to be fully effective in preventing damage by vehicles and may need to be moved closer to the edge.

A petition was presented to the Council however it was returned to Resident C due to only featuring signatures, with no names, postal addresses or statement and aims being stated. Guidance is to be sent to the resident as to how a simple petition should properly be constructed so that it can be re-presented correctly at a future meeting.

Resident A suggested that all matters should be consulted on with members of the public and further suggested a better system of logging complaints was necessary.

All residents were informed that elections were taking place in May 2023 should they wish to stand.

250.2 Ward Members

No ward members were present.

SR 251/12/22 VILLAGE MATTERS

251. Houghton Village Green Drainage (1 – 8 The Green)

The matter was discussed during public participation.

Resolved to organise and pay for a camera survey of the affected pipes, to be actioned with no acceptance of liability or responsibility of any form for the drain or its associated problems.

251.2 Houghton Village Green Boulders

The matter was also discussed during public participation.

A handwritten signature in black ink, consisting of a stylized, cursive 'J' followed by a vertical line and a small flourish at the bottom.

Resolved to investigate alternative options including boulders, trees and ditches, depending on legal constraints. The matter to be further considered when a properly formatted petition is re-presented at a future meeting.

251.3 Houghton Village Green Signage

It was noted that the resident who was in attendance to discuss the boulders had placed a sign on Houghton Village Green. Consideration was given to the regulations in place preventing such unauthorised signage.

Resolved to request the sign be removed immediately. Also resolved to investigate costings for the installation of a Highways approved sign, in a location closer to the road, with suitable wording and following the obtaining of any consents that may be required.

251.4 Brunstock Pond

Noted that the liner had been ordered and work was hoped to commence before Christmas but may be delayed until the ground softens, following the recent prolonged heavy frosts.

251.5 Linstock Trees

Resolved to obtain quotations for further works to trees in Linstock, following concerns that the trees were overhanging service cables and are at risk of damaging property.

SR 252/12/22 PLANNING MATTERS

252.1 Resolved to consider new applications:

22/0051/S211 Land adj. to Avalon, Rickerby, Carlisle, CA3 9AA - Remove & Replant Roadside Hedge & Removal Of 1no. Willow Tree

Noted that the application fails to explain the intentions of the applicant regarding the hedge.

Resolved to object to the hedge removal until the intentions are clarified.

22/0877 69 Millcroft, Carlisle, CA3 0HT - Demolition of Existing Single Storey Side Extension; Erection of Two Storey Side Extension to Provide Garage, Utility & Bathroom on Ground Floor With 1no. En Suite Bedroom with Juliet Balcony to Rear Above; Single Storey Rear Extension to Provide Sunroom

Noted that the application form does not show a Juliet balcony, rather sliding doors leading to a proposed balcony area.

Resolved to object to the proposal on the grounds of overlooking of neighbouring dwellings. This could however be overcome should conditioning restrict the balcony to a Juliet type, and prohibit the use of the adjacent flat roof for any leisure or recreational purpose.

22/0887 Houghton House Farm, Houghton, Carlisle, CA6 4DX - Variation of Condition 2 (Approved Documents) Of Previously Approved Permission 22/0222 (Refurbishment of Existing Farmhouse, Bothy & Cart Shed to Non-Residential; Demolition of Woodstore,



Barn & Shed; Erection Of 1no. Dwelling, New Garaging, Landscaping & Rerouted Public Footpath) To Amend Position Of Garage & Access To Site

Resolved to recommend that the application be determined in accordance with local and national planning and conservation policy and guidance.

22/0034/TPO (Plots 6 & 8) Land at Lansdowne Close, Carlisle, CA3 9HN - Felling Of 1no. Ash Tree, Crown Raising By 10% Canopy Volume To 1no. Oak & 1no. Ash Tree
It was stated that residents adjacent to the trees have not been consulted. Concerns regarding bats and other wildlife species nesting in the trees were also raised.

Resolved to seek neighbour consultation, after which it is recommended that the application be determined in accordance with local and national planning and conservation policy and guidance. The response to also note concerns over reports of nesting wildlife.

252.2 Resolved to note permission notices received:

22/0034 Land adjacent 5 Primrose Bank, Crosby on Eden, Carlisle, CA6 4QT - Change Of Use from Agricultural Land to Garden Area (Retrospective)

252.3 Resolved to Consider Updates with Ongoing Planning Applications:

19/0452 - L/A Croft House Brunstock

Noted that litigation remains ongoing with no further update.

22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle - Erection Of 101no. Dwellings with Associated Parking, Landscaping, Drainage and Surface Water Attenuation, Public Open Space and Access

No update was provided although an application for an amended layout is anticipated.

SR 253/12/22 CLERK'S REPORT

The Clerk verbally reported that the new swings had been successfully installed at Linstock play area, with security fencing expected to be removed from the site by 20 December. It was noted that there was no update with the consent to install the Speed Indication Device (SID) in Houghton.

SR 254/12/22 HIGHWAYS MATTERS

254.1 Jackson Road

Ongoing concerns from residents, regarding congestion and parking, were noted with historical attempts to resolve the issue outlined.

Resolved to contact Highways to discuss with them the likelihood of a one-way system or alternative traffic calming measures, being implemented. Consultation with residents would be carried out, should any scheme be a possibility.

254.2 The Knells, Houghton

Resident concerns regarding speeding at The Knells, were noted.

Resolved to contact Highways to enquire if a mobile SID or traffic detection until could be deployed, should a suitable location be available, to ascertain if there was a problem.



SR 255/12/22 FINANCE MATTERS

255.1 Payments

Resolved that the following payments be approved:

Sarah Kyle	December salary & reimbursements	£1391.65
HMRC	December PAYE	£227.95
NEST	December Pension	£105.30
Houghton Guides	Grant	£832.77
Houghton In Bloom	Grant	£175.57
Houghton Village Hall	Rental	£33.00
Orchard Tree Surgery	Tree maintenance	£2016.00
ICO	Data Protection	£35.00
Lakeland Landscapes	Brunstock Pond	£5,000
	TOTAL	£9,817.24

It was also noted that the invoice for the play equipment for Linstock was to be paid, and the grant for it would be claimed for.

255.2 Bank Reconciliation

Balances at bank as of 30th November 2022:

Cash Account	£31,022.10
Unity Bank (current a/c)	£1,172.86
Unity Bank (savings a/c)	£47,660.26
Income to 30/11/22	£49,530.76
Expenditure to 30/11/22	£30,940.77

SR 256/11/22 COUNCILLOR MATTERS

Cllr Coles requested an update regarding the waste bins outside the Lounge on The Green; City Cllr E Mallinson to be contacted.


It was noted that the Clerk would be taking annual leave from 21st December, with the Parish Council office re-opening on Wednesday 4th January.

The Chairman thanked Cllrs for their work over the year and the members of the public for attending and stated that although public participation might allow the expression of views that may differ from the Council's, the Council always welcomed such contributions.

SR 257/12/22 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council will be held on Wednesday 11th January 2022 in the Parish Hall, Crosby-on-Eden at 7.30pm.

There being no further business the Chairman closed the meeting at 8.41pm.



11/1/2023

STANWIX RURAL PARISH COUNCIL
Minutes of a Meeting Held on Wednesday 11th January 2023
at 7:40pm in the Parish Hall, Crosby-on-Eden

PRESENT

The Chairman Cllr C Nicholson, Cllr's A Coles, E Leitch, A Robinson, C Savory and N Watson.

IN ATTENDANCE

City Cllrs E Mallinson, F Robson and P Nedved. One member of the public. The Clerk, S Kyle.

SR 258/01/23 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs H Phillips and D Milburn. County Cllr J Mallinson also sent apologies.

SR 259/01/23 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 14 DECEMBER 2022

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 260/01/23 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

A previously granted dispensation for Cllr Robinson remains current, with regards to planning application 22/0297. Cllr's Robinson also declared an interest (non-pecuniary) in planning application 22/0034TPO (raised only under Cllr Items) which was noted at the time, due to living on the same housing estate.

SR 261/01/23 PUBLIC PARTICIPATION

261.1 Members of the Public

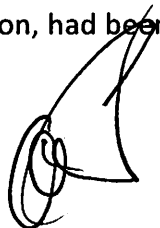
One member of the public was in attendance to request further consideration be given to the removal of the boulders on Houghton Village Green. He read out an email he had sent to the Clerk prior to Christmas, noting that he did not intend on collating an updated petition. Discussion was held, including clarification that addressing damage to the Green had been discussed at least eight times at public Council meetings between February and December 2022, the use of boulders being mentioned four times over the same period. The Chairman requested that the member of the public allow the boulders some time to weather and settle in, alongside the planned planting scheme before reaching a final judgement. It was noted that the boulders may however need moved slightly to maximise effectiveness.

The Chairman reiterated that all members of the public are always welcome, even if their opinions differ from those of the Council members.

One member of the public left the meeting at 7.51.

261.2 Ward Members

City Cllr E Mallinson reported that a petition had been submitted to the Local Committee regarding speeding and HGV usage of Brampton Road. Officers were subsequently looking at measures, including speed camera installation. City Cllr E Mallinson also noted that weeds in Smithy Croft, Houghton, had been attended to by the City Council, and that the dog fouling



team continued to maintain a presence in the parish. Finally, flooding in Rickerby on the flood plane was noted, further to heavy rainfall.

SR 262/01/23 VILLAGE MATTERS

262.1 Houghton Village Green Drainage (1 – 8 The Green)

It was noted that one local camera survey company were unable to carry out a drainage survey until the spring. Availability is being assessed with another local company to have it carried out as soon as possible. No information has been received yet from Cumbria County Council. The Chairman and Clerk are to visit the Archive Office on 27th January to retrieve historical data that may assist in resolving the disputes over ownership. It was noted that the Clerk remains in touch with one resident to keep them updated.

262.2 Houghton Village Green Boulders

Consideration was given to different means of deterring driving on the Village Green, including the use of ditches and the planting of trees. It was agreed that the boulders appeared to be the lowest cost and lowest maintenance method.

Resolved to review the appearance of the boulders and public feelings towards them in twelve months' time. A quotation to be obtained for moving them slightly nearer the track although any movement is to be held back until new signage is erected.

262.3 Linstock Trees

Resolved to authorise expenditure of £440 plus VAT on the pruning of two trees in Linstock that are interfering with service cables.

SR 263/01/23 PLANNING MATTERS

263.1 Resolved to ratify responses to planning applications:

22/0933 Derry Gore, Brunstock, Carlisle, CA6 4QG - Demolition of Existing Bungalow & Erection of Replacement Dormer Bungalow

263.2 Resolved to consider new applications:

22/0929 Land to the North of Moor Cottage, Crosby Moor, Crosby-on-Eden, Carlisle CA6 4QX

- Change Of Use from Agricultural Land to Dog Exercising Field & Associated Fencing; Construction Of 5m x 10m Hardcore Hard Standing to Provide Off Road Parking

Resolved to object to the application until information is provided regarding the future status of the land, should the proposed use be permanently discontinued. Further, the fitness for purpose of the proposed fencing in terms of its ability to confine any dog intent on escape. Finally, the anticipated traffic volume generated over a sixty-hour week.

263.3 Resolved to note permission notices received:

22/0688 St Johns Church, Crosby on Eden, Carlisle - Erection of Single Storey Extension to Provide WC

Concerns were raised that the Parish Council submission had been missed from



inclusion in the Officer's report. A query had been raised about this which had been replied to raising concerns regarding the transparency and procedures within the City Council planning department. Concerns were also raised that the application was not subject to Listed Buildings Consent and the impacts the proposed kitchenette may have upon historic features. The matter is ongoing with dialogue being exchanged between the Chairman and Planning Department. Ward members to be involved at a future date, should their assistance be required.

263.4 Resolved to Consider Updates with Ongoing Planning Applications:

19/0452 - L/A Croft House Brunstock

No further update.

22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle - Erection Of 101no. Dwellings with Associated Parking, Landscaping, Drainage and Surface Water Attenuation, Public Open Space and Access

No further update.

SR 264/01/23 CLERK'S REPORT

Jackson Road

A request for consideration of traffic calming consultation has been requested to Cumbria County Council; a response is awaited. The matter is to be chased with an Officer following concerns being raised regarding the Highways report system.

The Knells, Houghton

A request for a speed indicator device has been made for the above location. Confirmation has been received that a device will be placed in the area when available.

Speed Indicator Device, Houghton Road

Cumbria Highways have, again, been contacted to chase permission for the above. The matter is to be referred to County Cllr J Mallinson for his assistance since no response has been obtained since the request was made in July.

Regarding the proposed speed cameras on Brampton Road (refer to minute 261.2), it was queried whether the existing device at Whiteclosegate did not already contain a data counter?

Brunstock Pond

Work is to commence imminently, following delays due to severe frosts. The liner has been ordered and paid for.

Houghton Village Green Signage

The resident who installed the above has been written to, to request the sign be removed. Investigations remain ongoing for a replacement sign to be installed by the PC. Work remains ongoing to seek consent for a Parish Council installed sign to deter driving onto the track from Hall users.



SR 265/01/23 HIGHWAYS MATTERS

265.1 Speedwatch

Cllr Savory informed members that the Houghton Community Speed Watch team currently consists of two volunteers, who both attended a meeting at Police HQ in Penrith for CSW volunteers called by the Assistant Chief Constable. Various issues and possible solutions were discussed to improve the working and cooperation between volunteers and the police.

Three observations had been carried out in December, with 16 vehicles caught speeding. One observation was carried out in January to date, with eight vehicles caught. Several planned observations had been cancelled necessarily due to inclement weather.

SR 266/01/23 FINANCE MATTERS

266.1 Payments

Resolved that the following payments be approved:

Sarah Kyle	January salary & reimbursements	£1405.60
HMRC	January PAYE	£227.95
NEST	January Pension	£105.30
Linstock WI Hall	Rental (toilets)	£60.00
Sovereign Play	Linstock play equipment	£12,137.46
Unity Bank	Quarterly charge	£18.00
	TOTAL	£13,954.31

266.2 Bank Reconciliation

Balances at bank as of 31st December 2022:

Cash Account	£31,022.10
Unity Bank (current a/c)	£2,391.96
Unity Bank (savings a/c)	£25,661.12
Income to 31/12/22	£49,669.08
Expenditure to 31/12/22	£51,859.13

266.3 Transfer

Resolved to transfer £30,000 from the Cumberland Building Society to Unity Trust to benefit from the savings interest. Cllrs Savory and Coles signed a letter of transfer request.

SR 267/01/23 COUNCILLOR MATTERS

Cllr Leitch requested clarification regarding a proposed road closure at Linstock and whether this would be cancelled should flooding occur in Rickerby? The Clerk is to make enquiries. Cllr Leitch also noted concerns regarding a coffee van in Rickerby Park, as well as the ongoing nuisance vehicles in the park also.

Cllr Savory noted flooding on Houghton Road and at the end of Gladwin Drive, Houghton, following heavy rainfall. Cllr Coles reinforced this, noting that pooling on the opposite roadside made the situation difficult for children walking to school.



Flooding was also noted at the pinch points in Houghton near the shop, where it was noted that parking remains a problem.

Cllr Robinson reported that he would attend the Development Control Committee to represent residents regarding application 22/0034/TPO. It was clarified he would be attending as a resident and not representing the Parish Council.

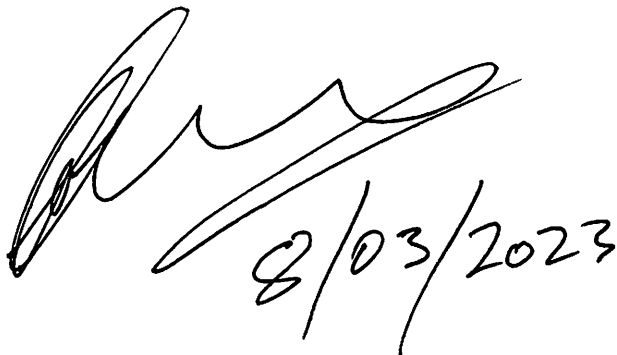
Cllr Coles reported new incidences of vandalism on Eden Gate.

Cllr Nicholson noted the receipt of street naming application 23/0001/SNBN, regarding the proposed street naming for Land adjacent to Meadow Cottage, Tarraby. As this had been received after the publication of the agenda, a delegated response will be made. Cllr Nicholson reported he would be submitting a personal objection in view of his belief that the street name was unnecessary and urbanising the conservation area.

SR 268/01/23 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council will be held on **Monday 6th February 2023** in the WI Hall Linstock, at 7.30pm. **Please note the change in date from that published previously on the agenda.** Apologies were received in advance from Cllrs Watson and Robinson.

There being no further business the Chairman closed the meeting at 8.56pm.



Handwritten signature and date: 8/03/2023

STANWIX RURAL PARISH COUNCIL
Minutes of a Meeting Held on Wednesday 8th March 2023
at 7:30 in the Village Hall, Houghton

PRESENT

The Chairman Cllr C Nicholson, Cllr's A Coles, E Leitch, D Milburn, H, Phillips, A Robinson, C Savory and N Watson.

IN ATTENDANCE

City Cllrs E Mallinson and F Robson. One member of the public. The Clerk, S Kyle.

SR 269/03/23 APOLOGIES FOR ABSENCE

Apologies for absence were received from County Cllr J Mallinson and City Cllr P Nedved.

SR 270/03/23 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 11 JANUARY 2023

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council. It was noted that the February meeting had been cancelled due to being inquorate.

SR 271/03/23 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

A previously granted dispensation for Cllr Robinson remains current, with regards to planning application 22/0297. Cllr Nicholson declared an interest under item 278.3, due to his spouse being treasurer of Houghton Village Hall.

SR 272/03/23 PUBLIC PARTICIPATION

272.1 Members of the Public

One member of the public was in attendance to address the following points:

1. Community Plan – the resident sought clarification as to when the results of the Community Plan could be expected.
2. Dog fouling – concerns expressed regarding the incidents of dog fouling and bags being left in trees etc. Also concerns regarding the availability and frequency of visits from the dog warden. The resident queried whether any prosecutions had ever been made.
3. Road sweepers – concerns raised over the inability of the road sweeper to efficiently gain access to the road due to parked cars.
4. Potholes – reported several deep potholes that require repair.
5. Whiteclosegate parking – concerns expressed at the number of vehicles partially parked on the pavement, despite recent resurfacing works to the pedestrian way.

The matters were addressed by the Chairman; it was confirmed works were ongoing with the community plan however the response rate remains low. He also noted that many residents parked partially on pavements to ensure emergency vehicle access. Residents could however be encouraged to park on their own driveways in Jackson Road.

City Cllr E Mallinson addressed matters related to dog fouling and potholes and will follow these up with the City Council on the residents behalf. All residents are recommended to report all potholes directly to the Highways website.

One member of the public left the meeting at 7.50pm.

Cllr Phillips requested that City Cllr E Mallinson also report the road surfacing on Newmarket Road (adjacent to the Sands Centre).

One member of the public left the meeting at 7.50.

272.2 Ward Members

City Cllr E Mallinson reported from County Cllr J Mallinson that consent for the SID remained ongoing. She also reported various updates with outstanding matters, including the Millcroft footpath application and the closure of Etterby St for resurfacing works.

As it was the last meeting for ward members due to the planned vesting of the Cumberland Council on 1st April, the Chairman expressed sincere gratitude to Cllrs E Mallinson, Robson and Nedved for their support, service and attendance and wished them well for their futures.

SR 273/03/23 PLANNING MATTERS

273.1 Resolved to ratify responses to planning applications submitted out with the meeting:

22/0747 Fairholme, Birky Lane, Walby, Carlisle - Change Of Use Of Former Poultry Unit To 3no. Units For Use Class B8 (Storage & Distribution)

23/0001/SNBN Land adjacent to Meadow Cottage, Tarraby, Carlisle, CA3 0JS - Erection of 4no. dwellings (Street Naming)

23/0001/S211 Meadow Cottage, Tarraby, Carlisle, CA3 0JS - Works To 1no. Sycamore Tree In Tarraby Conservation Area

23/0022 The Hawthorns, Linstock, Carlisle, CA6 4PY - Erection Of Single Storey Rear Extension To Provide Garden Room

22/0034 TPO (Plots 6 & 8) Land at Lansdowne Close, Carlisle, CA3 9HN - Pollard 1no. Ash Tree to 5m, Crown Raising By 10% Canopy Volume To 1no. Oak & 1no. Ash Tree

23/0062 59 Millcroft, Carlisle, CA3 0HT - Erection Of Single Storey Extension To Rear To Provide Additional Living Accommodation; Front Extension To Provide Porch On Ground Floor With New Roof Over To Create First Floor Area; Installation Of Solar Panels To Rear Elevation; Extension To Driveway

23/0114 Crosby Moor Garage, Crosby Moor, Crosby on Eden, Carlisle, CA6 4QX - Variation Of Condition 1 (Approved Documents) Of Previously Approved Application 22/0036 To Amend Design Of Filling Station Building Relating To Original Permission 94/0348 (Redevelopment Of Existing Filling Station & Workshop)

273.2 Resolved to consider new applications:

23/0109 Land at Fern Bank, Linstock, Carlisle, CA6 4PZ- Erection Of 2no. Dwellings (Outline)

Consideration was given to the above application; a draft response will be composed and circulated to all members prior to submission.

273.3 Resolved to note permission notices received:

22/0887 Houghton House Farm, Houghton, Carlisle, CA6 4DX - Variation Of Condition 2 (Approved Documents) Of Previously Approved Permission 22/0222 (Refurbishment Of Existing Farmhouse, Bothy & Cart Shed To Non-Residential; Demolition Of Woodstore, Barn & Shed; Erection Of 1no. Dwelling, New Garaging, Landscaping & Rerouted Public Footpath) To Amend Position Of Garage & Access To Site

22/0747 Fairholme, Birky Lane, Walby, Carlisle, CA6 4QL - Change Of Use Of Former Poultry Unit To 3no. Units For Use Class B8 (Storage & Distribution)

22/0933 Derry Gore, Brunstock, Carlisle, CA6 4QG - Demolition Of Existing Bungalow & Erection Of Replacement Dormer Bungalow

273.4 Resolved to note updates with ongoing planning applications:

19/0452 - L/A Croft House Brunstock

Problems with anti-social behaviour on-site were reported. It is understood legal matters relating to compensation for the planning error remain ongoing.

22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle - Erection Of 101no. Dwellings with Associated Parking, Landscaping, Drainage and Surface Water Attenuation, Public Open Space And Access

It was understood that a submitted amended application had not yet been validated.

22/0688 St Johns Church, Crosby on Eden, Carlisle - Erection of single storey extension to provide WC.

An inaccuracy in the Development Control Committee minutes from Carlisle City Council relating to the date the PC submission had been received had been unsatisfactorily addressed but it was agreed that it was not sensible to further pursue the issue.

22/0034 TPO (Plots 6 & 8) Land at Lansdowne Close, Carlisle, CA3 9HN - Pollard 1no. Ash Tree to 5m, Crown Raising By 10% Canopy Volume To 1no. Oak & 1no. Ash Tree (*Fence adjacent*)

Concerns were raised regarding the erection of a fence at the above site which has the potential to interfere with growth and appears to be within the root protection zone. City Cllr E Mallinson is to take the issue forward with the planning department. Cllr Robinson noted he was registered to speak as a private individual at the forthcoming Development Control Committee on 24th March.



SR 274/03/23 VILLAGE MATTERS

274.1 Houghton Village Green Drainage (1 – 8 The Green)

The Chairman and Clerk had visited the archive offices and extracted a number of minutes for reference; these will be sent to the involved resident as per a previous request. A meeting with the drainage camera surveyor had been delayed but will be rescheduled for as soon as possible.

274.2 Summer Play Scheme

Resolved to host three days at Houghton and three days at Crosby during the school summer holidays; arrangements to be in line with previous years.

274.3 Tarraby Common Land

Reports of damage to the above had been received. The matter had however been dealt with swiftly and efficiently by the developers following correspondence from the Parish Council.

274.4 Houghton Verges

Concerns were raised regarding the state of grass verges in between Tribune Drive and the school. Cllrs agreed the damage, leading to mud on the pavements, was caused by residents not parking on their drives.

Resolved to write to residents in the houses adjacent to request they park more considerately. Also to raise a further report with Highways to ask them to consider remedial action.

SR 275/03/23 Administrative Matters

275.01 Review of Policies

Resolved to note the review of the Standing Orders, Financial Regulations and GDPR policies, with no amendments proposed for any of the documents. Code of Conduct documentation will need reviewed following the Cumberland Council vesting.

275.02 Risk Assessment

Resolved to adopt the updated risk assessment, which had been circulated to all members prior to the meeting, following scrutiny by the Finance and Risk working group.

SR 276/03/23 CLERK'S REPORT

Houghton Village Signage

Progress continues with plans to install new signage on the Village Green. As a local authority and the landowner, planning consent is not required within specified parameters. A response is still awaited from Cumbria County Council with regards to a quotation request.

Rickerby Park Coffee Van

Attempts to register concerns over littering etc from the above are on hold.



Play Area Inspection Reports

Inspection reports have been received from the quarterly inspection, noting concerns with the installation of the new equipment. Sovereign Play Equipment are arranging for their team to visit to rectify any problems.

Goalposts

Goalposts for all three areas (Houghton, Linstock, Crosby) are to be installed as soon as possible.

Linstock Trees

Work to the above took place during February.

Election Procedures

Forms for all members who wish to stand for re-election were available for collection at the end of the meeting. Instructions to the procedure to follow had been previously emailed.

SR 277/03/23 HIGHWAYS MATTERS

277.1 A689 Safety

Two emails had been received from residents concerning safety on the A689, one concerning traffic following a recent fatality and one concerning deer which were frequenting the area.

Resolved to write to the highway's authority responsible for the A689 and to the CRASH group for consideration of increased signage.

277.2 Speed Indication Device

Resolved to authorise expenditure on the purchase of a solar powered speed indication device for use throughout the parish.

SR 278/03/23 FINANCE MATTERS

278.1 Payments

Resolved that the following payments be approved:

Payee	Details	TOTAL
Sarah Kyle	February salary & reimbursements	1,380.40
HMRC	February PAYE	227.95
NEST	February pension	105.30
Play Inspection Company	Quarterly Inspection	222.00
ICO	Data Protection	35.00
CALC	Training courses	60.00
Linstock WI Hall	Interim part-grant	1,500.00
<u>March Invoices</u>		
CALC	Training course	30.00
Susan's Farm	Grant	315.10
Sarah Kyle	March salary	1,434.70
HMRC	March PAYE	227.95



NEST	March pension	105.30
Equiphase	Website hosting	66.00
Orchard Tree Surgery	Tree maintenance	528.00
Crosby on Eden Parish Hall	Grant	1,250.00
Crosby on Eden Parish Hall	Rental	27.00
Adobe	Subscription	TBC
Crosby Magazine	Grant	150.00
At home PC	Office 360 Subscription	TBC
		£ 7,664.70

278.2 Bank Reconciliation

Balances at bank as of 28th February 2023:

Cash Account	£31,022.10
Unity Bank (current a/c)	£1,256.46
Unity Bank (savings a/c)	£26,661.12
Income to 28/02/23	£54,869.08
Expenditure to 28/02/23	£57,194.63

It was noted that the planned transfer of £30,000 from the cash account to the savings account had not yet taken place; a CHAPS form (at a cost of £25) was authorised to be signed to complete this process.

278.3 Receipts

Resolved to note the following receipts:

- £500 from Cumbria County Council towards the purchase of a speed indication device
- 4,200 from Carlisle City Council towards the new equipment at Linstock play area.
- £500 from Cumbria County Council towards the new equipment at Linstock play area
- £138.32 bank interest from Unity Bank

278.3 Grant Scheme Outstanding Claims 2022/23

Resolved to allow the carry-forward for an outstanding part-claim to Linstock WI hall, if necessary, for kitchen refurbishment works. Further resolved to allow the carry-forward of a grant to Houghton Village Hall for re-roofing.

278.4 Grant Scheme 2023/24

Resolved to open the grant scheme for 2023/24. Documentation, including updated and revised criteria, were circulated to all members prior to the meeting, following scrutiny by the Finance and Risk working group.

278.5 Asset Register

Resolved to accept the updated asset register for 2022/23 which had been circulated to all members prior to the meeting, following scrutiny by the Finance and Risk working group.

278.6 Review of Internal Audit Arrangements

Resolved to adopt the updated internal audit arrangement documentation, a copy of which had been circulated to all members prior to the meeting, following scrutiny by the Finance and Risk working group.

278.7 Fidelity Insurance Guarantee

Resolved to agree the adequacy of the insurance cover for the above.

SR 279/03/23 COUNCILLOR MATTERS

Cllr Coles report severe vandalism on Eden Gate. He also noted that the land adjacent to Eden Gate had been recently cleared.

Cllr Leitch informed members that there had been no update to the Community Asset application that had been submitted.

Cllr Robinson requested information be shared regarding the new officers in post for the Cumberland Council; City Cllr E Mallinson is to share this information.

SR 280/03/23 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council will be held on Wednesday 12th April at 7.30pm in Crosby-on-Eden Parish Hall. The Annual Parish Meeting will now take place on 10th May.

There being no further business the Chairman closed the meeting at 8.45pm.



12/4/2023

