

**Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 13 November 2019 in the Parish Hall, Crosby-on-Eden at 7:30 p.m.**

Present: The Chairman Cllr C Nicholson, Cllrs A Coles (entered 7.53pm), M Ellmore, A Lightfoot, D Milburn, H Phillips, C Savory, S Splinter and N Watson.

In Attendance: City Cllrs E Mallinson, P Nedved and F Robson. Two members of the public.

ACTION

SR 890/11/19 Apologies for absence

Apologies were received and accepted from Cllr M Sherriff. County Cllr J Mallinson also sent apologies.

SR 891/11/19 Minutes of the meeting of the Parish Council held on 9 October 2019

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 892/11/19 Requests for Dispensations

No requests for dispensations were received.

SR 893/11/19 Declarations of Interest

The following interests were declared:

- Cllr Lightfoot declared an interest in item 900.3 (Houghton Village Hall grant application) and also 898.3 (Houghton Parking);
- Cllr Nicholson declared an interest in item 900.3 (Houghton Village Hall grant application) and 900.1, newspaper advert re-imburement;
- Cllr Ellmore declared an interest in item 900.3 (Community Events grant application)

SR 894/11/19 Public Participation

City Cllr Mallinson thanked Cllrs Phillips and Coles for attending a very useful meeting to discuss the Tribune Drive Play Area (item 898.4). She also noted that matters relating to the Eden Gate gas certification were in hand. City Cllr Nedved noted that he had dealt with reports of dog fouling in Linstock.

SR 895/11/19 Planning Matters

895.1 Resolved to Ratify Decisions taken on New Applications Prior to the Meeting:

19/0004 HDG Paddock Cottage, Tarraby, Carlisle, CA3 0JS - Removal of Hedgerow & Lower Leylandii Trees

19/0678 The Granary, Brunstock Mews, Brunstock, Carlisle, CA6 4QG - Replacement of Front Door and Frame (LBC)

895.2 To Consider New Applications:

19/0805 128 Tribune Drive, Houghton, Carlisle, CA3 0LF - Erection of First Floor Side Extension to Provide En-Suite

Bedroom and Single Storey Rear Extension to Provide Dining Room and Sitting Room

Resolved that the application be determined in accordance with local and national planning policy and guidance.

19/0729 29 South Croft, Houghton, Carlisle, CA3 0NA - Erection of Detached Garage and New Vehicular Access

Resolved that the application be determined in accordance with local and national planning policy and guidance.

19/0503 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB - Siting of Hand Car Wash and Valet Facility Including Canopy and Portable Office Store Building (Revised Application)

A proposed response had been circulated to Cllrs prior to the meeting, detailing its previous submissions in respect of this application and citing considerable evidence.

Resolved to continue to object to the proposal as being an entirely inappropriate and unsustainable use of the site and; if approved would put sensitive and irreplaceable environmental assets at needless risk and; create an enhanced risk of accidents to users of the existing car park and of the site

895.3 Resolved to Note Permission Notices Received:

19/0682 7,9 & 15 Whiteclosegate, Carlisle, CA3 0JA - Change of Use of Agricultural Land to Garden

18/0796 Land adjacent to Shortdale Cottage, Tarraby Lane, Tarraby, Carlisle, CA3 0JT -Residential Development (Outline)

19/0750 Green Acres Caravan Park, High Knells, Houghton, Carlisle, CA6 4JW - Re-Configuration of Caravan Park Including Associated Infrastructure; Erection of New Toilet Block and Change of Use from Agricultural Field to Provide 17no. Additional Caravan Pitches

895.4 Resolved to note Refusal Notices Received:

19/0588 25 Whiteclosegate, Carlisle, CA3 0JA - Change of Use of Agricultural Land to Garden (Retrospective)

SR 896/11/19 Clerk's Report

A report had been circulated alongside the agenda regarding the following:

753.2/12/18 Bus Stop Seating

The Clerk has spoken to Cumbria Highways and clarified the reasoning behind the refusal to allow the perch seat and previous risk assessments carried out for the placement of the bus stop. The matter is now closed.

767.5/1/19 Houghton Village Green Parking Barrier

A photograph of the boulders placed at Tarraby has been sent to Highways and further instruction is awaited.

SR 869.2/9/19 Land Registry

The file has been closed indefinitely until further work is able to be carried out for the Houghton Village Green application. The parcels of land at both Tarraby and Park Broom are unlikely to be able to be registered due to a lack of sufficient evidence for Land Registry.

SR 882/10/19 Rickerby

No response has yet been received regarding the complaints regarding excessive weeds around the Rickerby Gardens phone/post box area. Similarly, a response regarding the criteria following a request to consider reduction of the speed limit to 20mph in the area is awaited.

Other Matters to Report:

Houghton Fair 2020

The date for the Fair has been set as Saturday 27th June 2020 and will run at the earlier time of 11am – 3pm. A group of volunteers are each working on separate strands to organise activities. A further planning meeting is to be held on Monday 25th November at 7pm in Houghton Primary school.

CLERK

Cross Hill

Reports of excavation works, and the blocking of the adjacent highway were reported at the above. The matter has been forwarded for action by the relevant departments at Carlisle City and Cumbria County Council.

CALC Training

A reminder that the training course will take place at 6.30pm in the Wildlife Centre on Thursday 14th November and that all Cllrs should endeavor to attend where possible please.

ALL

Motorway Noise

The Clerk noted that there has been no update to the request for curtailment of motorway noise adjacent to Linstock for many months.

Linstock Tracks

It was reported that unauthorised works had taken place on the track at Linstock Village Green, with tarmac being used to fill in some potholes. It was unknown who had undertaken the works. The Clerk is to seek urgent quotations for the repair of the track, to be discussed at the December meeting.

CLERK

SR 897/11/19 Administrative Matters

897.1 Working Groups

An opportunity was presented to Cllrs to join or amend the current working group schedule, which had been circulated alongside the agenda for consideration, however no changes were made.

897.2 Grass Cutting and Greens Maintenance Contract

It was noted that an advert had been placed in the Cumberland News to recruit a new grounds maintenance contractor. Tenders will be considered by the Finance and Risk group and a decision taken at the January meeting.

SR 898/11/19 Village Matters

898.1 Flooding

A representative from Crosby Flood Group was in attendance to inform the Parish Council about the lack of progress being made by the Environment Agency in regard to the flood defence proposals for Crosby. He informed members that a meeting had been held with the EA and the discussion of water storage and permanent defences considered but the preferred option had not been made clear and there was a lack of data regarding the effectiveness for the two options. Furthermore, no local consultation was currently being carried out, no contractors appointed, and no planning consent obtained, all with just sixteen months until the end of the funding period available. Concerns locally were therefore growing and the need for defined timescales was becoming critical.

Resolved to write to the Environment Agency to escalate the urgent requirement for a solution, effective dialogue and a timescale. The letter to be copied to the Carlisle Local Committee Chairman along with County Cllr J Mallinson. City Cllr P Nedved to also contact the Environment Agency separately to urge publication of definitive timescales. Also agreed to fund costs for hall hire for flood group meetings in Crosby Parish Hall.

CLERK

Cllr Coles entered the meeting at 7.53pm. One member of the public left the meeting.

898.2 Brunstock Common

A letter of complaint had been sent to the contractors notifying them of the issues discovered with the lack of depth in the pond. An unsatisfactory response had been received and the matter remains ongoing.

CLERK

898.3 Houghton Parking

The Chairman noted that a short, informal discussion had taken place with the shop owner and all parties agreed to install the proposed signage, as recommended by the working group.

Resolved to proceed with ordering the sign to advise that the layby is intended for short-term stays only, between the hours of 8am – 6pm. It was stated that other than the sign, there is little else the Council can do alone to alleviate parking issues.

CLERK

898.4 Tribune Drive Play Area

It was noted that a discussion meeting had taken place with City Cllr E Mallinson, L Leathers (Carlisle City Council) and Cllrs Phillips and Coles, to consider how best to proceed with plans to refurbish the Tribune Drive play area and adjacent land. Dialogue is to continue, and it is stressed that no commitment from either party is made at this stage. Carlisle City Council will undertake a full consultation with residents when appropriate.

Resolved that the Parish Council will submit a letter, outlining initial proposals for the area, to Carlisle City Council.

HP

898.5 Eden Gate

The ongoing issues being experienced by residents at Eden Gate were discussed. It was stressed that every incident must be reported to the Police, using 999 where appropriate if actual physical harm is threatened or made. It was noted that some of the youths are using a de facto footpath adjacent to Gladwin Drive, utilising a gap in the security fencing. It was also reported that the gas certification problems remain ongoing; Cllr Coles to be Council lead in respect of these matters

Resolved that Cllr Coles to be Council lead in respect of gas issues and anti-social behaviour matters, while Cllr Phillips will investigate fencing issues.

HP

898.6 Willow Trees, Crosby Parish Hall

Resolved to grant permission to Crosby Parish Hall to plant some willow trees to assist with standing water problems. The Hall Committee to be instructed to approach the Parish Council for assistance with planting or financial aid if necessary.

898.8 Speedwatch

In October, the Houghton Road CSW team carried out 8 observation sessions over a two-week period, each lasting about 1 hour, and logged 90 speeding vehicles. Relevant letters have been sent to the offenders. Overall so far in 2019, 34 observation sessions have been carried out over a total period of 10-12 weeks and recorded 384 speeding vehicles. The police felt that the figures were rather high and as a result deployed a camera van and a police officer on Houghton Road for several hours on Friday 8th November. This resulted in 6 prosecutions and 6 verbal warnings. The need for further volunteers was noted.

Resolved that an article will be published in the next edition of the Echo advertising for more volunteers.

899/11/19 Consultations

CS

899.1 Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage in Rural Areas

Resolved to ratify the previously submitted response.

89.2 St Cuthbert's Garden Village: Consultation on Stage 2 Masterplan Draft Options

Resolved to ratify the previously submitted response.

SR 900/11/19 Financial Matters

900.1 Payments:

Resolved that the following payments be approved:

NEST Pension, November pension	£94.29
Sarah Kyle, November salary and reimbursements	£1,267.97
HMRC, November PAYE and NI	£222.57
Cumbria Payroll, November payroll	£18.00
Tech4Office, printing	£23.71
Play Inspection Company, quarterly inspection	£252.00
Houghton in Bloom, Love your gardens grant	£141.35
Burnetts, Land registry fees	£435.60

DRAFT MINUTES TO BE AGREED AT A MEETING TO BE HELD ON 11 DECEMBER 2019

C Nicholson, tender advert reimbursement	£142.20
Newlands Activity Centre, Houghton fair deposit	£100.00
TOTAL:	£2,697.69

900.2 Noted: balances at bank as at 31st October 2019:

Community Account	£364.78
Money Manager Account	£68,835.54
Cash Account	£3,919.45
Income to 30/10/19	£57,336.94
Expenditure to 30/09/19	£36,636.22

900.3 Grants 2019/20 Second Round

Resolved: To award the following grants:

- Houghton Village Hall, £460.00, decorations (LGA 1972 s144)
- Houghton in Bloom, planting expenses, £300 (Public Health Act 1875 s164)
- Crosby-on-Eden Parish Hall, re-wiring, £4000.00 (LGA 1972 s144)
- Houghton Community Events, staff costs, - application ineligible
- Computing Crafts, computer events – application ineligible
- 1st Houghton Guides, £500, summer trip, (LGA 1972 s145)

SR 901/11/19 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 902/11/19 Councillor Matters

Cllr Splinter reported resident complaints regarding a parked car regularly in the traffic restricted area opposite the layby in Houghton. It was agreed that details should be forwarded to the PCSO.

Cllr Ellmore reported resident concerns regarding building works at a property in Houghton. Cllr Nicholson to confirm planning consents are in place.

SR 889/10/19 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 11th December 2019 in the Wildlife Trust Centre, Houghton at 7.30pm.

There being no further business, the Chairman closed the meeting at 8.44pm.

CN