

**Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 9 October 2019 in the Wildlife Trust Centre, Houghton at 7:30 p.m.**

Present: The Chairman Cllr C Nicholson, Cllrs A Coles, M Ellmore, A Lightfoot, D Milburn, H Phillips, C Savory, M Sherriff, S Splinter and N Watson.

In Attendance: City Cllr E Mallinson. County Cllr J Mallinson. Two members of the public.

The sudden death of Barry Colville, the Council's long-standing grounds maintenance contractor, was noted with sadness.

SR 876/10/19 Apologies for absence

City Cllrs F Robson and P Nedved sent apologies. Apologies were also received from one resident regarding item 884.2.

SR 877/10/19 Minutes of the meeting of the Parish Council held on 11 September 2019

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 878/10/19 Requests for Dispensations

No requests for dispensations were received.

SR 879/10/19 Declarations of Interest

The following interests were declared:

- Cllr Lightfoot declared an interest in item 884.2, Houghton Parking and 883.1, Village Hall update, being a member of the Village Hall Management Committee
- Cllr Milburn declared an interest in item 885.2, St Cuthbert's Garden Village consultation, being involved with the link road associated with the project
- Cllr Nicholson declared an interest in item 883.1, Village Hall update, his spouse being Treasurer of the Village Hall Committee
- Cllr Coles declared an interest in item 884.4, being a resident of Eden Gate and a member of its management company

SR 880/10/19 Public Participation

City Cllr E Mallinson requested a meeting with the Council to discuss the Tribune Drive play area. Cllr Phillips to arrange a mutually convenient date following the meeting.

County Cllr J Mallinson apologised for his absence of late and noted the prevalence on flooding issues throughout the area.

Two residents were in attendance to make representations on planning application 19/0750. They outlined the reasons for the proposed expansion of the caravan park and adequately responded to queries raised regarding drainage.

SR 881/10/19 Planning Matters

881.1 New Applications:

19/0750 Green Acres Caravan Park, High Knells, Houghton, Carlisle, CA6 4JW - Re-Configuration of Caravan Park Including Associated Infrastructure; Erection of New Toilet Block and Change of Use from Agricultural Field to Provide 17no. Additional Caravan Pitches
Resolved to recommend that the application be determined in accordance with local and national planning policy and that to note that the Council would advocate that any planting of trees and hedgerow on the site be carried out using appropriate native species.

ACTION

HP

19/0589 12 The Green, Houghton, Carlisle, CA3 0LW - Erection of Detached Domestic Garage

A draft response had been circulated to Cllrs prior to the meeting.

Resolved: To submit the circulated response, objecting to the application on the grounds that the proposal appears to remain entirely reliant upon the utilisation of the Village Green.

19/0004 HDG Paddock Cottage, Tarraby, Carlisle, CA3 0JS - Removal of Hedgerow & Lower Leylandii Trees

This application had been received following the distribution of the agenda. It was noted that anomalies exist within the application regarding the scale of the proposed removal and that the reasons for the works provided appeared inadequate.

Resolved to strongly object to the removal of the hedgerow and seek clarity regarding the confusing detail. A draft of the proposed response will be circulated to Cllrs prior to submission and ratification considered at the November meeting.

CN

881.2 Resolved to Note Permission Notices Received:

19/0554 Laitholm, Park Broom, Carlisle, CA6 4QH - Change of Use of Part of Paddock to Garden and Erection of Summerhouse

SR 882/10/19 Clerk's Report

A report had been circulated alongside the agenda regarding the following:

753.2/12/18 Bus Stop Seating

This remains ongoing.

SK

767.5/1/19 Houghton Village Green Parking Barrier

Discussions continue with Highways regarding the stones placed on the common land in Tarraby. A decision will be made in due course as to whether or not the stones can be left or need removed

SK

SR 826/5/19 Construction Works

The planning officer has confirmed that work appears to have ceased, although the area in Crosby continues to be monitored.

SR 869.2/9/19 Land Registry

Confirmation has been received that the bus shelter in Crosby-on-Eden has now been successfully registered with Land Registry. Work remains ongoing with the Houghton evidence. No further progress can yet be made with regards to either Tarraby or Park Broom.

CN/SK

SR 869.5/9/19 Tribune Drive Play Area

The preliminary report, circulated alongside the September agenda, has been forwarded by Cllr Phillips to Carlisle City Council for their consideration.

SR 870.1/9/19 BT Phone Box Removal

The Clerk has notified Carlisle City Council that no objections are made to the above, following consultation on social media.

SR 872.4/9/19 Grant Scheme 2019/20

The grant scheme has been advertised and any applications received will be considered at the November meeting.

Other Matters to Report:

Rickerby

Complaints have been received regarding excessive weeds around the Rickerby Gardens phone/post box area. These have been reported to Highways. A request was also noted to consider reduction of the speed limit to 20mph in the area.

St John's Bridge Resurfacing

Complaints have been received regarding the quality of the resurfacing on St. John's Bridge.

Houghton in Bloom

The Parish Council note that Houghton in Bloom were awarded a Gold Medal and were Runners Up in the Village Section. They also received an Outstanding Award for the 'It's Your Neighbourhood' category. Work continues on the Love your Garden awards.

SR 883/10/19 Administrative Matters

883.1 Village Hall Reports - Houghton and Crosby-on-Eden

Houghton Village Hall

Cllr Lightfoot reported that the new website was working well. He noted the planned installation of new windows and the change in day for the pizza van visit. It was noted that problems continued to exist regarding parking.

Crosby Parish Hall

The Committee had held their AGM and had requested that consideration be given to the planting of some willow trees to attempt to alleviate the standing water issue being experienced. This will be put on the November agenda for consideration.

883.2 CALC Training

Noted that training will be held in the Wildlife Trust Centre, Houghton on Thursday 14th November from 6.30pm to 8.30pm. All Cllrs are requested to attend.

ALL

SR 884/10/19 Village Matters

884.1 Brunstock Common

It was noted that the planted grass seed has taken hold and that the pond is now at full depth. When measured it is no deeper than 0.4m which is significantly below the water height expected. Quotations for redevelopment are to be considered at the November meeting.

Resolved: To write to the contractors and lodge a complaint regarding the final specification of the pond.

SK

884.2 Houghton Parking

Apologies had been received prior to the meeting from the proprietor of the shop, who had hoped to attend to follow up on concerns raised at the September meeting regarding parking in the layby on the Village Green.

A report had been circulated alongside the agenda detailing the findings of an appointed working group and was **noted**.

Resolved that a letter, along with the report, will be sent to the shop owner outlining the Council's agreement that the layby is intended for short-term use only however no restrictions apply to the layby and therefore none are enforceable.

SK

884.3 Houghton Fair 2020

A meeting had been held on 1st October with representatives from St Johns Church, Houghton Village Hall Management Committee, the School and the PTA. Disappointingly, no individual attendees from households, were present. A further meeting to discuss the future of the Fair will therefore be held on 28 October at 7pm in the School.

884.4 Eden Gate

Cllr Coles noted numerous problems on the Eden Gate, including:

- The mass condemnation of a specific type of installed gas fire, including the incorrect certification by Carlisle City Council
- Ongoing issues with the play area, now fenced off and still requiring drainage works
- The failure to clear the fallow land on the site, now polluted with ragwort

- The failure to install the expected fence around the site, leading to repeated instances of anti-social behaviour from youths in the area; these have been reported to the police
- The lack of compliance with guidance for the SUDS pond on the site
- The poor drainage from the estate and the police site, leading to exacerbated flooding on Houghton Road

Resolved that Cllr Coles send all relevant information to City Cllr E Mallinson for follow-up. County Cllr J Mallinson noted that flooding issues on Houghton Road were being investigated in conjunction with the Wildlife Trust.

AC

884.5 Flooding

Flooding on Houghton Road had been discussed above, with measures to rectify being investigated by Cumbria Highways in conjunction with the wetland's owners. It was also noted that concerns existed regarding flooding at the new roundabout for Carlisle airport; County Cllr Mallinson noted this was being dealt with as part of the ongoing development there. Finally, with regards to Crosby-on-Eden, it was noted that the Environment Agency should be finalising their preferred option in the near future. It is intended that they will discuss this with the Crosby Flood Group during October and then produce a community newsletter and arrange a community drop in, ideally before Christmas. A full report from the Flood Representative is hoped for at the November meeting.

885/10/19 Consultations

885.1 Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage in Rural Areas

Consideration was given to the above, supporting the NALC position on the relaxation of mobile mast permitted planning rights but urging caution on mast height in areas of conservation etc. A draft response will be circulated to all Cllrs prior to submission.

CN

885.2 St Cuthbert's Garden Village: Consultation on Stage 2 Masterplan Draft Options

A draft response to the above was still being worked on and will be circulated to all Cllrs prior to submission.

CN

SR 886/10/19 Financial Matters

886.1 Payments:

Resolved that the following payments be approved:

NEST Pension, October pension	£94.29
Sarah Kyle, October salary and reimbursements	£1,248.67
HMRC, October PAYE and NI	£222.77
Cumbria Payroll, October payroll	£18.00
Tech4Office, printing	£29.11
Wildlife Trust, rental	£20.00
Calbarrie, PAT testing	£78.00
Houghton Village Hall, rental	£10.00
SLCC, Clerk's Manual	£52.30
Linstock WI Hall, grant	£1,200.00
Bluezon, flyers	£39.00
CGM, grounds maintenance	£954.80
TOTAL:	£3,966.94

886.2 Noted: balances at bank as at 30th September 2019:

Community Account	£331.72
Money Manager Account	£72,835.54
Cash Account	£3,919.45
Income to 30/09/19	£57,336.94
Expenditure to 30/09/19	£32,669.28

886.3 Income Received

Resolved to note the following income received: £37.05, HSBC, bank interest.

886.4 Internal Auditor

Resolved that the internal audit plan, including the internal auditor terms of reference, be approved for 2019/20 until further review. Also **resolved** that the Council's internal audit procedures be considered effective and that the appointment of Mr R Gordon as the Council's internal auditor, be approved until further notice.

886.5 Quarterly Monitoring Report

A report detailing income and expenditure for the period 1st April to 30th September 2019 was circulated alongside the agenda and **noted**.

SR 887/10/19 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 888/10/19 Councillor Matters

Cllr Phillips requested that the Tribune Drive Play area be placed on the November agenda for discussion.

SR 889/10/19 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 13th November 2019 in the Parish Hall, Crosby-on-Eden at 7.30pm.

There being no further business, the Chairman closed the meeting at 8.44pm.