

STANWIX RURAL PARISH COUNCIL

Minutes of a Meeting of Stanwix Rural Parish Council held on Wednesday 9 May 2018 in the Parish Hall, Crosby-on-Eden at 7:30 p.m.

Present: The Chairman Cllr M Fox, Cllrs A Coles, A Earls, C Nicholson and C Savory.

In Attendance: City Cllrs M Bowman and J Bainbridge. Two members of the public.

ACTION

SR 654/5/18 Election of Chairman for Council Year 2018/19

Resolved that Cllr M Fox be elected as Chairman for the Council Year 2018/19 however a re-election will be offered in June due to the lack of Cllrs present. Cllr Fox signed the Declaration of Acceptance of Office.

SR 655/5/18 Appointment of Vice-Chairman for Council Year 2018/19

Resolved that Cllr C Nicholson be appointed as Vice-Chairman for the Council Year 2018/19 however a re-appointment will be offered in June due to the lack of Cllrs present.

SR 656/5/18 Apologies for absence

Apologies were received and accepted from Cllrs A Lightfoot, R Gordon and C Duncan.

SR 657/5/18 Minutes of the meeting of the Parish Council held on 11 April 2018

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 658/5/18 Requests for Dispensations

No requests for dispensations were received.

SR 659/5/18 Declarations of Interest

Cllr Savory declared an interest in planning application 18/0169 due to being a member of Cumbria Wildlife Trust. Cllr Nicholson declared an interest in planning application 18/0229 due to the proximity of it to his residence.

SR 660/5/18 Public Participation

A resident presented evidence regarding planning application 18/0229, outlining the circumstances for the application and providing clarification on the concerns the Council had raised at the March meeting. Consideration was given to the new information and it was agreed to consider the application immediately to enable the resident to leave the meeting.

Resolved: To recommend approval of planning application 18/0229 (listed formally below).

Two members of the public left the meeting.

SR 661/5/18 Financial Matters

661.1 Finance/Risk Minutes

Resolved to receive the minutes of the meeting held on 25 April 2018, which had been circulated alongside the agenda, and to approve the recommendations made (all covered as items proper during the meeting).

661.2 Internal Audit Report

Resolved to receive, note and accept the end of year internal auditors report for the financial year 2017/18, which had been circulated alongside the agenda.

661.3 Audit Commission Annual Return Governance Statement for the Year Ended 31st March 2018

Resolved to approve the Annual Governance Statement and authorise the Chairman to sign the annual return.

661.4 Statement of Accounts to Year Ended 31st March 2018

Resolved to approve the Statement of Accounts and authorise the Chairman to sign the annual return.

661.5 Insurance 2018/19

Resolved to accept a quotation of £929.97 for the provision of insurance for the current Council year, as the final year of the previously agreed three-year long term binding agreement with Came & Company

661.6 SLCC Membership

Resolved to authorise renewal of membership fees for the Clerk of £185. The Clerk's two other Councils to be asked for a proportionate contribution.

661.7 Clerks Salary

Resolved to adopt the new pay scales 2018-2019 in line with the National Joint Council salary award and to agree to the backdated payment from 1 April 2018 to be made.

661.8 CALC Subscription

Resolved to authorise the renewal of the subscription to CALC at a cost of £356.

661.9 Payments:

Resolved that the following payments be approved:

NEST Pension, May pension	£80.29
Sarah Kyle, May salary plus reimbursements	£1,268.63
HMRC, May PAYE/NI	£213.88
Cumbria Payroll, May payroll	£18.00
Tech4Office, April printing	£32.64
YPO, Stationery	£28.13
Houghton Village Hall, Rental	£8.60
Playdale, Crosby play equipment deposit	£1,158.60
Play Inspection Company, Inspections	£240.00
Came & Company, Insurance	£929.97
Society of Local Council Clerks, Subscription	£185.00
CALC, Subscription	£356.00
CALC, Training Course	£70.00
Houghton In Bloom, WW1 Donation	£100.00
G Airey, Internal Audit	£121.60
CGM, Grounds Maintenance	£386.62
TOTAL	£5,197.96

661.10 Noted: balances at bank as at 30 April 2018:

Community Account	£1,688.84
Money Manager Account	£100,516.17
Cash Account	£1,979.55
Expenditure to 30/04/18	£2,862.98

661.11 Income Received

Resolved to note the receipt of:

- £43,540 for precept and CTRS grant, Carlisle City Council
- £1000.00 for Crosby play area equipment, Cumbria County Council

661.12 Internet Banking

Resolved to confirm approval for the Clerk to continue to authorise internet banking payments and for the direct debit for pension payments to continue until further notice.

SR 662/5/18 Planning Matters

662.1 New Applications

18/0241 Waterside Cottage, Tarraby, Carlisle, CA3 0JS - Demolition Of Existing Portico And Erection Of New Porch/Entrance Together With Single Storey Extension To Existing Kitchen And

Utility

Resolved: The application proposes a "new entrance and vestibule of modern contemporary design finished with timber cladding" (D&A Statement). The Parish Council finds the design and timber cladding of the proposed entrance and vestibule to be un-sympathetic to the property and provides a wholly inappropriate finish to a non-agricultural building in what is Carlisle's oldest Rural Conservation Area. The Parish Council has no objection in principle to remainder of proposal.

18/0353 33 The Green, Houghton, Carlisle, CA3 0NG - Erection Of First Floor Dormer Extension To Provide 3no.

Bedrooms And Bathroom Together With Installation Of Bay Window

Resolved: The Parish Council recommends the application is determined in accordance with national and local planning policy and guidance.

18/0364 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB - Display Of 1no. Non Illuminated Menu Board Sign And 1no. Free Standing Direction Sign

Resolved: The Parish Council recommends the application is determined in accordance with national and local planning policy and guidance.

18/0336 Croft House, Brunstock, Carlisle, CA6 4QG - Demolition Of Existing Conservatory; Erection Of Two Storey Rear

Extension To Provide Sunroom On Ground Floor With 1no. Bedroom Above

Resolved: The Parish Council recommends the application is determined in accordance with national and local planning policy and guidance.

18/0363 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB - Siting Of Hand Car Wash And Valet Facility Including Canopy And Portable Office Store Building

Resolved: The Parish Council to state detailed arguments regarding drainage and to urge refusal of the application until an Environmental Impact Assessment is completed that can demonstrate sustainability in the long term. In the event that permission is granted the Parish Council urges conditioning to ensure that a limit be placed upon the quantity of detergents etc. that may be stored on site at any time - reason: in order to mitigate the effects of leakage or malicious damage.

18/0383 Woodside, Brunstock, Carlisle, CA6 4QG - Demolition Of Existing Dwelling And Erection Of 2No. Dwellings With Creation Of Additional Vehicular Access Without Compliance With Condition 2 Imposed By Planning Permission 16/0791 To Alter The Porch Details On Plot 2

Resolved: The Parish Council recommends the application is determined in accordance with national and local planning policy and guidance.

18/0298 Walby Farm Park, Walby Grange, Birky Lane, Walby, Carlisle, CA6 4QL - Roofing Over 3no. Existing Structures And Erection Of Lean To Extension

Resolved: The Parish Council recommends the application is determined in accordance with national and local planning and conservation policy and guidance.

18/0400 Red Pike, Linstock, Carlisle, CA6 4PZ - Erection Of Replacement Garage And Re-Siting Of Oil Storage Tank

Resolved: The Parish Council recommends the application is determined in accordance with national and local planning policy and guidance.

662.2 Resolved to note Permission Notices Received:

18/0169 Gosling Sike Farm, Houghton Road, Houghton, Carlisle, CA3 0LD - Display Of 1no. Fascia Sign, 1no. Hanging Sign And 2no. Hoarding Signs (All Non Illuminated)

Cllr Nicholson had met with a representative of Cumbria Wildlife Trust onsite to discuss the concerns. He informed Cllrs that he was satisfied that the new information provided removed previous concerns.

Resolved: To inform the planning department that the new information provided removes concerns and to withdraw the previous objection.

CWSK

WMAF
14/6/18

18/0229 2 Whiteclosegate, Carlisle, CA3 0JE - Erection Of Single Storey Annexe To Rear Of Property

Resolved: To recommend approval of planning application 18/0229 in accordance with national and local planning policy and guidance.

SK

SR 663/5/18 Clerk's Report

The Clerk has been primarily engaged with the production of the annual accounts and GDPR policies during April leaving little time for other items, however, in addition to the items covered within the agenda, the following items are to report on:

SR 620.1/2/18 M6 Motorway Noise

This matter remains ongoing.

SR 633.6/3/18 Carlisle Airport Development of RNAV Procedures Consultation

A date is being arranged for a meeting between representatives from the airport and Councillors.

CN

SR 634.4/3/18 Linstock Notice board

This item will now be considered at a future meeting.

SK

SR 647/4/18 Motorway Bridge/Brunstock Beck

The query raised by Cllr Coles as to whether a culvert under the motorway bridge at Brunstock is draining directly into the Beck remains under investigation.

AC

SR 664/5/18 Flood Recovery

Cllr Fox reported that the consultation exercise has not yet been finalised for the Crosby scheme. It is hoped that the Environment Agency will appoint a project manager in the near future and that a flood group meeting will be arranged.

SR 665/5/18 Administrative Matters

665.1 Appointment of Representative to Outside Bodies & Appointment of Working Groups/Committees

Resolved to defer the item until June when more Cllrs will be present.

665.22 Programme of Meetings

Resolved that all meetings will take place on the second Wednesday of the month, alternating between Crosby Parish Hall and Houghton Village Hall with the exception of the January meeting (to be held on Tuesday 22 January 2019 in Linstock WI Hall if available). No meeting is planned for August unless urgent business occurs.

665.3 General Data Protection Regulations

Resolved: To approval and implement GDPR policies, circulated alongside the agenda, with immediate effect.

665.4 Standing Orders

Resolved: To approval and implement updated Standing Orders, circulated alongside the agenda, with immediate effect.

SR 666/5/18 Village Matters

666.1 Brunstock Common

A meeting had been held, attended by eleven residents and three Cllrs, to discuss the way forward with Brunstock Common, in particular with regards to the pond and seating. Appreciation for work already completed was expressed and it was agreed that the pond area will be retained. The restoration of the pond is being taken forward by a resident volunteer and an update will be provided in due course. Tree stumps, left after the initial clearing, will be removed as soon as possible. The Clerk to investigate bench prices.

SK

WMAF
14/6/18

SR 667/5/18 Consultations

667.1 Electoral Review of Carlisle: Warding Arrangements

Resolved: To ratify the response, which had been previously circulated alongside the agenda.

SR 668/5/18 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 669/5/18 Councillor Matters

No matters were raised for the attention of the Council.

SR 670/5/18 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 13th June 2018 in the Village Hall, Houghton at 7.30pm.

There being no further business, the Chairman closed the meeting at 9.12pm.

WMAISZ
14/6/2018

STANWIX RURAL PARISH COUNCIL

**Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 13 June 2018 in the Village Hall, Houghton at 7:30 p.m.**

Present: The Chairman Cllr C Nicholson, Cllrs A Coles, C Duncan, A Earls, M Fox, A Lightfoot and C Savory.

In Attendance: City Cllrs J Bainbridge and M Bowman. Seven members of the public.

ACTION

SR 671/6/18 Apologies for absence

Apologies were received and accepted from Cllr R Gordon and County Cllr J Mallinson.

SR 672/6/18 Minutes of the meeting of the Parish Council held on 9 May 2018

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 673/6/18 Requests for Dispensations

No requests for dispensations were received.

SR 674/6/18 Declarations of Interest

Cllr Nicholson declared an interest in 682.5, being co-editor of the Houghton Echo.

SR 675/6/18 Public Participation

A resident of The Green, Houghton, was in attendance to request permission to plant two small, ornamental trees adjacent to her property, to prevent/discourage damage to the surface of the Green from motor vehicles. The resident is willing to pay for the trees and will select them based upon advice from Houghton in Bloom. The Council agreed to consider her request and will contact her in due course.

Env/Rec
Group

One member of the public left the meeting.

Several members of the public from Brunstock were in attendance to discuss issues in the hamlet; primarily road safety on the A689. Correspondence had been exchanged with MP R Stewart & Cllr Fox had contacted Cumbria Highways for an update too. After discussion, including confirmation of the increase in traffic east and west bound, it was agreed that possible solutions include:

- An extension of the 40mph limit;
- Increased lighting to increase visibility at junctions;
- Better road signage; and
- Increased white line marking (no overtaking) or a filter lane.

MF

City Cllr M Bowman is to liaise with residents to arrange a meeting with MP R Stewart in July. The matter will also be taken forward with both Highways and the Police CRASH team.

The Council agreed that support for the residents for the above measures was unanimous and would be formally agreed during item 683.1.

SR 676/6/18 Re-election of Chairman for Council Year 2018/19

Resolved that Cllr Nicholson be elected as Chairman for the Council Year 2018/19. Cllr Nicholson signed the Declaration of Acceptance of Office and assumed the role immediately.

SR 677/6/18 Re-appointment of Vice-Chairman for Council Year 2018/19

Resolved that Cllr Fox be appointed as Vice-Chairman for the Council Year 2018/19.

SR 678/6/18 Financial Matters

678.1 Payments:

Resolved that the following payments be approved:

NEST Pension, June pension	£85.10
Sarah Kyle, June salary plus reimbursements	£1,282.75
HMRC, June PAYE/NI	£249.92
Cumbria Payroll, June payroll	£18.00



Tech4Office, May/June printing	£40.41
Crosby Parish Hall, Rental 9 May 2018	£20.00
Linstock WI Hall, Rental 2 May 2018	£22.50
A & R Bouncy's, Houghton Fair	£380.00
Keswick Climbing Wall, Houghton Fair	£500.00
Cash, Houghton Fair	£400.00
Houghton Village Hall, Grant	£2,500.00
CGM, Grounds Maintenance	£612.00
Silver Pennies, Love your Garden Grant	£150.00
B Waugh, Linstock notice board works	£240.00
TOTAL	£6,500.68

678.2 Noted: balances at bank as at 31 May 2018:

Community Account	£2,752.48
Money Manager Account	£94,516.17
Cash Account	£1,979.55
Expenditure to 31/05/18	£8,060.50

678.3 Income Received

Resolved to note the receipt of:

- £70 Houghton Fair table fees (various table holders)
- £40 GDPR Training & SLCC Contribution (Scaleby Parish Council)
- £40 GDPR Training & SLCC Contribution (Hethersgill Parish Council)
- £10.40 Bank Interest (HSBC)

SR 679/6/18 Planning Matters

679.1 Ratification of Responses Submitted Prior to the Meeting

18/0402 Land adj to Wensleydale, Tarraby Lane, Carlisle, Cumbria, CA3 0JS - Erection Of 1no. Dwelling (Resubmission Of Previously Approved Permission 15/0179 To Extend Time Period)

Resolved: To ratify the submitted response: that the application should be determined in accordance with local and national planning policy and guidance.

679.2 Resolved to note Permission Notices Received:

18/0229 2 Whiteclosegate, Carlisle, CA3 0JE - Erection Of Single Storey Annexe To Rear Of Property

18/0242 6 Whiteclosegate, Carlisle, CA3 0JD - Erection Of Single Storey Rear Extension To Provide Extended Kitchen/Dining Room and Associated Decking

18/0353 33 The Green, Houghton, Carlisle, CA3 0NG - Erection Of First Floor Dormer Extension To Provide 3no. Bedrooms And Bathroom Together With Installation Of Bay Window

18/0169 Gosling Sike Farm, Houghton Road, Houghton, Carlisle, CA3 0LD - Display Of 1no. Fascia Sign, 1no. Hanging Sign And 2no. Hoarding Signs (All Non Illuminated)

SR 680/6/18 Clerk's Report

In addition to the items covered within the agenda, the following items are to report on:

SR 633.6/3/18 Carlisle Airport Development of RNAV Procedures Consultation

No further progress has been made with arranging a meeting however this will be followed up in the near future.

SR 634.4/3/18 Linstock Notice board

Four quotations were requested from suppliers (three local, one national) for the provision of a new

CN/AC/
MF/AE/
CLERK

notice board. Two quotations were not received after a reasonable length of time and of the remaining two, one local supplier quoted for both the supply of a new board and moving of the existing for £200. The works were therefore authorised by the Clerk (after consultation with members of the Finance/Risk group) and work has been completed.

SR 647/4/18 Motorway Bridge/Brunstock Beck

A freedom of information request has been raised by Cllr Coles regarding whether a culvert under the motorway bridge at Brunstock is draining directly into the Beck. This matter will be placed on the agenda proper in July.

SR 649.5/4/18 Houghton In Bloom RAF Floral Tribute

Houghton in Bloom has notified the Council that the floral display is now planted. An interpretation panel fastened to the H.I.B post in front of the display is also being considered.

Other Matters:

Broadband, Brunstock

The Clerk is in discussions with a resident regarding the poor provision of broadband services in the Brunstock area.

SR 681/6/18 Flood Recovery

Cllr Fox reported that there had been little progress since the last update with the Crosby scheme although a project manager for the area has been appointed.

SR 682/6/18 Administrative Matters

682.1 Appointment of Representative to Outside Bodies & Appointment of Working Groups/Committees

Resolved to appoint the following representatives to outside bodies:

- Houghton Village Hall Committee – Cllr A Earls
- Crosby Village Hall Committee – Cllr M Fox
- Brampton & Beyond Community Trust – Cllr M Fox (Trustee)

Also **Resolved** to appoint the following working groups:

- Finance/Risk - Cllrs C Nicholson, A Coles, M Fox, R Gordon & A Lightfoot
- Planning & Housing - Cllrs C Nicholson, M Fox & relevant ward Councillors
- Personnel - To be called on an ad-hoc basis according to need
- Salary Review - Cllr M Fox & the Clerk
- Cllr Interview Panel - To be called on an ad-hoc basis
- Complaints/Appeals - Relevant selection based upon nature of complaint/appeal
- Environment & Recreation - Cllrs M Fox, C Duncan & A Earls
- Highways & Transport - Cllrs M Fox & A Coles
- Community Plan - Relevant selection called upon ad-hoc

682.2 General Data Protection Regulations

A copy of the GDPR awareness checklist for Cllrs was given to every member for completion at a date convenient to them.

682.3 GDPR Preparation

The Clerk left the meeting for this item only.

Discussion was held regarding the additional time incurred by the Clerk in preparation for the GDPR implementation.

Resolved: To reimburse the Clerk for an additional twenty-four hours work.

682.4 Community Plan - Action Plan

The quarterly update report had been circulated alongside the agenda and was received and noted. It was agreed progress is evident in many aspects. Cllr Savory updated regarding the speed watch scheme and noted additional volunteers were now essential. It was noted that the Police are proposing to carry out a letter drop to try and recruit more operators.

AC

CLERK

682.5 Houghton Echo

Cllr Nicholson noted that the future of the Houghton Echo under the umbrella of the Houghton Village Hall Management Committee was looking potentially perilous and cautioned that the Council might need to consider adopting the publication going forward. It was confirmed that the last three editions together generated a modest profit.

SR 683/6/18 Village Matters

683.1 A689 Safety at Brunstock

The matter had been discussed at length during public participation.

Resolved: To provide support for residents campaigning for improved road safety on the A689 at Brunstock.

683.2 Brunstock Wetland Area

Thanks were given to a resident for meeting with a Wildlife Trust representative to discuss how the pond/wetland area at Brunstock can be developed. Useful guidance for how to create the area most effectively had been obtained and it was agreed that finding a way of working with the community to take the area forward (and ensure long-term maintenance is achieved) is essential.

Resolved: To consider establishment of a working group consisting of Cllrs and residents to formulate an action plan to create the pond.

Five members of the public left the meeting.

683.3 Houghton Fair 2018

Arrangements were noted to be in hand and Cllrs were requested to attend to help both set up and clear away on the day.

SR 684/6/18 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 685/6/18 Councillor Matters

Cllr Coles noted he had met with representatives regarding a gas failure on Eden Gate, with a satisfactory conclusion. He also suggested that the speed gun recruitment include advertisements on the notice boards (and Facebook). Finally he requested an update on planning appn. 17/0921 (Hadrian's Camp). It was confirmed it is likely to go forward at either the July or August Development Control Committee meeting.

SR 686/6/18 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 11th July 2018 in the Parish Hall, Crosby-on-Eden at 7.30pm.

There being no further business, the Chairman closed the meeting at 8.55pm.

Env/Rec
Group

All

Clerk

STANWIX RURAL PARISH COUNCIL

Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 11 July 2018 in the Parish Hall, Crosby-on-Eden at 7:30 p.m.

Present: The Chairman Cllr C Nicholson, Cllrs A Coles, C Duncan, M Fox and C Savory.

In Attendance: City Cllrs J Bainbridge and M Bowman. County Cllr J Mallinson.

ACTION

SR 687/7/18 Apologies for absence

Apologies were received and accepted from Cllrs A Lightfoot and R Gordon.

SR 688/7/18 Minutes of the meeting of the Parish Council held on 13 June 2018

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 689/7/18 Requests for Dispensations

No requests for dispensations were received.

SR 690/7/18 Declarations of Interest

Cllr Coles declared an interest in 17/1000/Tribune Drive Play Area, being a resident on the Eden Gate estate. Cllr Fox declared an interest in planning application 18/0568 and Cllr Nicholson declared an interest in planning applications 18/0504 and 18/0505, due to the proximity of the properties to his own.

SR 691/7/18 Public Participation

No members of the public were in attendance.

SR 692/7/18 Financial Matters

692.1 Payments:

Resolved that the following payments be approved:

NEST Pension, July pension	£102.36
NEST Pension, August pension	£81.88
Sarah Kyle, July salary plus reimbursements	£1,496.22
Sarah Kyle, August salary	£1,137.81
HMRC, July/August PAYE/NI	£614.03
Cumbria Payroll, July payroll	£18.00
Tech4Office, June/July printing	£13.17
Houghton Village Hall, Rental	£8.60
CGM, Grounds maintenance	£2,340.39
Houghton in Bloom, part grant payment	£279.00
Playdale, Balance Crosby Play Area	£1,158.60
1st Houghton Rainbows, grant payment	£200.00
Play Inspection Company, Quarterly inspection	£240.00
Pattinson's Decorators, Paint works	£220.00
Cumbria Wildlife Centre, Rental	£16.00
YPO, Stationery	£82.01
Houghton Echo, Advert	£60.00
TOTAL	£8,068.07

692.2 Noted: balances at bank as at 30 June 2018:

Community Account	£2,684.56
Money Manager Account	£88,526.57
Cash Account	£1,579.55
Expenditure to 31/05/18	£14,461.18

692.3 Income Received

Resolved to note the receipt of £990 cash from the Houghton Fair.

692.3 Quarterly Monitoring Report

A report detailing income and expenditure for the period 1st April to 30th June 2018 was circulated alongside the agenda and noted. No significant variances to any budget headings were reported on.

692.4 August Payments

Consideration was given to arrangements for payments during August when no meeting is scheduled to take place.

Resolved: To defer all non-urgent payments until September. Any urgent payments will be authorised via email by the Finance/Risk group and be ratified in September.

SR 693/7/18 Planning Matters

18/0512 Crosshill Cottage, Blackford, Carlisle, CA6 4DU - Raising Of Roof To Provide First Floor Accommodation Comprising 1no. En-Suite Bedroom With Balcony To East Elevation, 4no. Bedrooms And Bathroom; Reconfiguration Of Ground Floor Accommodation, Erection Of Porch To South Elevation And Covered Patio Area To East Elevation

Resolved: To recommend that the application is determined in accordance with national and local planning policy and guidance.

18/0504 29 Whiteclosegate, Carlisle, CA3 0JA - Change Of Use Of Agricultural Land To Garden

Resolved: To recommend that the application is determined in accordance with national and local planning policy and guidance with conditioning as follows:

- Any fencing should be an agricultural style fence, such as post & wire;
- Any fencing should allow ground level gaps to allow for the safe through passage of wildlife, such as hedgehogs;
- No tree planting is allowed, as per the English Heritage recommendation.

18/0505 33 Whiteclosegate, Carlisle, CA3 0JA - Change Of Use Of Agricultural Land To Garden

Resolved: To recommend that the application is determined in accordance with national and local planning policy and guidance with conditioning as follows:

- Any fencing should be an agricultural style fence, such as post & wire;
- Any fencing should allow ground level gaps to allow for the safe through passage of wildlife, such as hedgehogs;
- No tree planting is allowed, as per the English Heritage recommendation.

18/0535 39 Jackson Road, Houghton, Carlisle, CA3 0NP - Erection Of First Floor Side Extension To Provide En-Suite Bedroom

Resolved: To recommend that the application is determined in accordance with national and local planning policy and guidance.

18/0568 14 Vestaneum, Crosby on Eden, Carlisle, CA6 4PN - Erection Of Single Storey Side And Rear Extension To Provide Kitchen/Dayroom To Rear And Utility, W.C. And Hall To Side

Resolved: The site is close to, but well detached from, neighbouring dwellings and thus can accommodate the scale of the proposed development without having prohibitive adverse impact upon their residential amenity. The proposal incorporates features which are locally uncommon in a residential context.

Although questions may arise regarding the sedum roof covering the Parish Council believes these are likely to accrue from the requirements of building regulations, rather than from planning control issues. The same cannot be said of other proposed finishes however.

The Parish Council considers that the proposed VM Zinc Quartz zinc standing seam cladding is incapable of integrating well into the existing local built environment and thus would constitute a jarring, industrial style, intrusion into the residential street scene.

For this reason the Parish Council objects strongly to the current form of the proposed development and must recommend refusal.

18/0591 Land to the north east of Windsor Way, Carlisle - Erection of Electricity Substation
Resolved: To recommend that the application is determined in accordance with national and local planning policy and guidance.

1/18/9006 Hespin Wood Waste Management Park Rockcliffe Carlisle CA64BJ - Construction and operation of a building for the processing of waste to produce Refuse Derived Fuel, and processing of co-mingled recyclable material

Resolved: To recommend that the application should be determined in accordance with national and local planning policy and guidance. Should permission be granted the Parish Council would, however, recommend conditioning in order to:

- Ensure adequate interception of contaminants including contaminated surface water.
- Enhancements to the highway network that may be required to mitigate the increase in HGV movements, including: highway safety, junction treatments and pavement wearing course maintenance.
- Restrict permitted hours of weekend working to between 10:00 hrs – 16:00 hrs.
- Prohibit works to trees and hedges during bird breeding season.
- Ensure monitoring of local air quality, to record any deterioration arising from any raised levels of noxious particulates that may be generated by the intensified operation of the site.

693.2 Resolved to note Permission Notices Received:

18/0336 Croft House, Brunstock, Carlisle, CA6 4QG - Demolition Of Existing Conservatory; Erection Of Two Storey Rear Extension To Provide Sunroom On Ground Floor With 1no. Bedroom Above

18/0298 Walby Farm Park, Walby Grange, Birky Lane, Walby, Carlisle, CA6 4QL - Roofing Over 3no. Existing Structures And Erection Of Lean To Extension

18/0400 Red Pike, Linstock, Carlisle, CA6 4PZ - Erection Of Replacement Garage And Re-Siting Of Oil Storage Tank

18/0383 Woodside, Brunstock, Carlisle, CA6 4QG - Demolition Of Existing Dwelling And Erection Of 2No. Dwellings With Creation Of Additional Vehicular Access Without Compliance With Condition 2 Imposed By Planning Permission 16/0791 To Alter The Porch Details On Plot 2

18/0402 Land adj to Wensleydale, Tarraby Lane, Carlisle, Cumbria, CA3 0JS - Erection Of 1no. Dwelling (Resubmission Of Previously Approved Permission 15/0179)

693.3 Resolved to note Withdrawn Applications:

18/0363 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB - Siting Of Hand Car Wash And Valet Facility Including Canopy And Portable Office Store Building

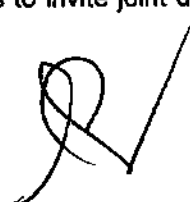
18/0364 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB - Display Of 1no. Non Illuminated Menu Board Sign And 1no. Free Standing Direction Sign

17/1000 Land at Hadrian's Camp, Houghton Road, Houghton, Carlisle CA3 0LG - Variation Of Condition 15 (Open Spaces & Informal Play Areas) Of Previously Approved Application 12/0610 To Allow Investment In Existing Off Site Play Area At Tribune Drive

Cllrs expressed concerns at this development and queried whether the withdrawal of the application meant instead that the previous appn. 17/0728 will now need to be actioned, with the installation of numerous pieces of play equipment on the Eden Gate site. If this is so, it would then become a matter of opening up access to ensure the whole community is able to benefit and therefore the Persimmon land is brought back into query. City Cllrs Bowman and Bainbridge confirmed that discussions were ongoing and that they were waiting for a response from Story Homes directly.

Resolved: The Parish Council to write to Story Homes to invite joint discussions with the Parish Council and City Council.

CLERK



693.4 August Planning Arrangements

Resolved: To request an extension for any applications received outside of the consultation period before the September meeting. If inappropriate, draft responses to be agreed before ratification in September. An extraordinary meeting to be called during August for major applications if required.

SR 694/7/18 Clerk's Report

SR 633.6/3/18 Carlisle Airport Development of RNAV Procedures Consultation

No further progress has been made with arranging a meeting.

CLERK

682.2 General Data Protection Regulations

The Clerk noted that implementation was progressing slowly; colleagues in the area reported similar progress:

649.4 Crosby Parish Hall Play Area

Works have now been successfully completed on the area.

SR 548.3/9/17 Linstock Drainage

It is understood that works are to commence on the above within days of the meeting.

576.1 BW132025 Brunstock Bridleway

Confirmation had been received that the above project was to be looked at in the near future.

SR 695/7/18 Flood Recovery

Cllr Fox informed members that there had been no further progress recently.

SR 696/7/18 Administrative Matters

696.1 Councillor Resignation

Resolved: To note the resignation of A Earls. A letter of thanks to be sent to him for his contribution.

696.2 Re-Appointment of Representatives to Outsides Bodies/Working Groups/Projects

Resolved: To re-appoint representatives onto the following, due to the resignation of A Earls:

- Environment Recreation Group - Cllrs Duncan, Fox & Savory
- Houghton Village Hall Management Committee - Cllr Lightfoot
- Youth Council/Engagement - to be deferred until Cllr numbers are increased.

696.3 Village Hall Reports - Houghton and Crosby on Eden

Crosby Parish Hall

Cllr Fox noted that the majority of the work at present was to establish a trust deed and investigate the lack of registration with Land Registry. A meeting is to be held on Thursday 19th at 10am with ACT to discuss the establishment of a new trust deed. It was noted that material may be held in the church archives and this is currently being investigated.

Houghton Village Hall

In the absence of Cllr Lightfoot, Cllr Nicholson noted that the Treasurer and Booking Secretary had both resigned their positions: both positions have been successfully filled subsequently. It was noted that some members of Houghton Village Hall Management Committee may benefit from attending the above ACT meeting to share common information regarding updating trust deeds and custodian trusteeship.

Resolved: Cllr Fox to liaise regarding the attendance of some members of Houghton Village Hall Management Committee with the Chair of the Village Hall Committee.

MF

696.4 Finance/Risk Minutes

Resolved: To receive notes of the meeting held on 5 July. All items discussed were listed on the agenda proper for resolution.

SR 697/7/18 Village Matters

697.1 Houghton Fair 2018

An after-fair report had been circulated prior to the meeting, noting an approximate cost to the Council of £624 for hosting the Fair.

Resolved: To write to community groups in Houghton to request assistance in the organisation of any 2019 Fair. It was agreed, regrettably, that if a working group cannot be formed, then the Council do not have sufficient capacity to run the event again and it will cease to operate.

CLERK

697.2 Tribune Drive Play Area

This item was discussed under planning application 17/1000.

697.3 Houghton Anti-Social Behaviour

Cllr Nicholson noted complaints regarding men using the goal posts on Houghton Village Green. Cllr Coles also noted complaints regarding youths causing disturbances on both Tribune Drive and Eden Gate.

Resolved: To inform residents that all instances of perceived anti-social behaviour must be reported to the Police at the time of the disturbance. Information will be put on the website to confirm contact details.

CLERK

697.4 Motorway Bridge Culvert/Brunstock Beck

It was confirmed that information had been obtained by Cllr Coles confirming the discharge of a culvert into Brunstock Beck from the adjacent motorway bridge. The information received may be required by local flood groups. A query was also raised as to whether interceptors were present to prevent contamination?

Resolved: Cllr Coles to draft a letter to be sent via the Clerk to the Environment Agency requesting further information.

AC/
CLERK

697.5 Summer Fun Days

It was noted that bookings were being taken, with numbers to date confirmed. Posters were on display and flyers had been distributed to schools. The days were also being advertised on social media.

697.6 A689/Brunstock

A response to a Parish Council letter sent, detailing the problems and suggesting solutions had been received from both MP R Stewart and Cumbria Highways. It was noted that R Stewart was to meet with Brunstock residents on Friday 13th July. County Cllr Mallinson offered support for the initiative but cautioned that priorities are set by Highways based upon evidence and budget appropriately.

Resolved: Cllr Nicholson to attend the meeting on 13th July with R Stewart if available. The matter to continue to be pushed with relevant agencies as necessary.

CN

City Cllrs Bainbridge and Bowman left the meeting at 21.07.

697.7 Brunstock Pond/Wetland Area

Cllr Fox had met onsite with a representative of Cumbria Wildlife Trust (CWT) to discuss the steps needed for creating a tender for the pond/wetland area.

Resolved: A tender to be sent out as soon as possible using CWT contacts prior to a grant application deadline of 4th September. Brunstock residents to be kept informed of developments.

CLERK/
ENV&
REC

697.8 Ornamental Trees, Houghton Village Green

Resolved: To agree in principal to the planting of two small, shallow-rooted ornamental trees adjacent to 18 The Green.

Resolved: Two to three Cllrs to visit the resident concerned together to discuss progress, after consultation with either Houghton In Bloom or the City Council Green Spaces team.

ENV&
REC/AC

County Cllr Mallinson left the meeting at 21.15.



SR 698/7/18 Consultations

698.1 St. Cuthbert's (Garden Village) Local Plan: Concept and Visioning Engagement

The impact of the above development was noted and discussed briefly.

Resolved: A letter of response to be drafted and submitted before ratification at the September meeting.

CN/
CLERK

SR 699/7/18 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted. It was also noted that an email had been received from a resident of Crosby expressing concerns about fish sellers in the area cold-calling and targeting the elderly/vulnerable. The Clerk is to make enquires regarding the establishment of a "No Cold Calling Zone" in the area prior to full discussion at the September meeting. The Clerk to also speak to the local PCSO for support.

CLERK

SR 700/7/18 Councillor Matters

Cllr Duncan noted a resident in Houghton had been fined for allowing their dog to foul.

Cllr Coles noted concerns over the SUDS pond on Eden Gate and concerns over the safety mechanisms in place.

Cllr Nicholson suggested that a letter of thanks should be sent to a Houghton resident for his efforts litter picking in the area. He is also to be invited to join the Parish Council.

CLERK/
AC

SR 701/7/18 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 12th September 2018 in the Village Hall, Houghton at 7.30pm.

There being no further business, the Chairman closed the meeting at 9.27pm.



12/9/2018

STANWIX RURAL PARISH COUNCIL

**Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 12 September 2018 in the Village Hall, Houghton at 7:30 p.m.**

Present: The Chairman Cllr C Nicholson, Cllrs A Coles, M Fox, R Gordon, C Savory and M Sherriff (see item 703).

In Attendance: City Cllrs M Bowman and J Bainbridge (arrived 8.29pm). County Cllr J Mallinson.
Two members of the public.

ACTION

SR 702/9/18 Apologies for absence

Apologies were received and accepted from Cllrs A Lightfoot and C Duncan.

SR 703/9/18 Minutes of the meeting of the Parish Council held on 11 September 2018

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 703/9/18 Requests for Dispensations

No requests for dispensations were received.

SR 703/9/18 Co-Option of New Councillor

M Sherriff left the room for discussion of the item.

Resolved to co-opt with immediate effect, Mr M Sherriff to the Parish Council. Cllr Sherriff signed the Declaration of Acceptance of Office.

SR 704/9/18 Declarations of Interest

No declarations were made.

SR 705/9/18 Public Participation

A resident was in attendance to outline concerns over a neighbouring dwelling that had, he believed, exceeded the planning laws by expanding into more than fifty percent of the curtilage of the property, leading to his assumption that it was a necessity to place a structure in the front garden and use the footway for vehicular parking.

The resident was in continuing discussions with a City Council planning officer regarding the matter and they had stated that measurements had proven that all extensions and supplementary buildings were within the permitted development rights. City Cllr Bowman, who has been party to the email discussions, will confirm with the officer how the assessment has been made and will also arrange dialogue with the new Police Community Support Officer who has been assessing the parking concerns.

As an additional matter, concerns over the manner of the responses from the City Council officer were noted and it was confirmed an apology had been received by the resident.

It was agreed that relevant agenda item (min 711.4) be discussed at this stage of the meeting. Cllrs agreed that they would continue to offer support to the resident and a request was made that the Clerk continue to be copied into future correspondence. It was also suggested that face-to-face clear discussions between the planning officer and resident may prove helpful rather than continued email dialogue.

One resident left the meeting.

SR 706/9/18 Financial Matters

706.1 Payments:

Resolved that the following payments be approved:

Paid August for Ratification

Cumbria County Council, reapplication for license	£31.50
Pond Services Cumbria, feasibility study	£25.00

September payments

NEST Pension, September pension	£81.88
Sarah Kyle, salary and reimbursements	£1,308.23
HMRC, PAYE and NI	£226.30
Cumbria Payroll, August and September payroll	£36.00
Tech4 Office, July/Aug/Sept printing	£44.50
Houghton in Bloom, part-payment of grant	£170.25
Pattinsons Decorators, Crosby bus shelter	£200.00
R Hind Drainage, Linstock drainage works	£6,158.40
Crosby Parish Hall, CPCA grant repayment	£1,500.00
Houghton Village Hall, rental summer play days	£216.30
Crosby Parish Hall, rental summer play days	£120.00
Crosby Parish Hall, rental July	£20.00
CGM, grounds maintenance	£1,512.44
GLL, summer play days	£2,400.00
PFK Littlejohn, audit	£360.00
TOTAL	£14,354.33

706.2 Noted: balances at bank as at 31 August 2018:

Community Account	£2,637.49
Money Manager Account	£83,953.85
Cash Account	£2,569.55
Expenditure to 31/08/18	£22,685.75

706.3 Income Received

Resolved to note the receipt of:

- £1,500 from CPCA for repayment to Crosby Parish Hall
- £2,027.28 VAT repayment from HMRC

706.4 Grant Scheme 2018/19 Second Round

Resolved to advertise a second round grant scheme using the remaining budgetary funds. Any applications received will be considered in November.

CLERK

706.5 Audit Commission

Resolved to note the successful completion of the external auditor certificate and report 2017/18 with no matters to bring to the attention of the Council. Also **resolved** to note the display of the conclusion of notice of audit on both notice boards and website prior to the end of September 2018.

CLERK

SR 707/9/18 Planning Matters

707.1 Resolved to ratify decisions taken prior to the meeting, which had been previously circulated in full to all members and are summarised as follows:

18/0241 Waterside Cottage, Tarraby, Carlisle, CA3 0JS - Demolition Of Existing Portico And Erection Of New Porch/Entrance Together With Single Storey Extension To Existing Kitchen And Utility

Resolved: The Parish Council continue to object to this element [cladding] of the proposal and urges the LPA to demand a more sympathetic treatment of the required high design quality, rather than tolerate the underwhelming quality of design that is currently proposed.

18/0031 Norfels, Crosby on Eden, Carlisle, CA6 4QY - Change of Use From Agricultural Land To Dog Breeding Facilities And Erection Of Single Storey Kennel Building

Resolved: The Parish Council objects to the proposed unauthorised development; in addition it restates its earlier objections of 15 February 2018 and strongly advocates refusal.

18/0634 Larch House, 34 The Green, Houghton, Carlisle, CA3 0NG - Demolition Of Existing Single Storey Rear Extension; Erection Of Two Storey Rear Extension To Provide Kitchen, Dining Room, Utility And Wet Room On Ground Floor With 2no. Bedrooms And

Bathroom Above; Erection Of Porch To Front Elevation And Erection Of Detached Single Garage

Resolved: The Parish Council recommends the application is determined in accordance with national and local planning policy and guidance.

18/0609 Carvina, Tarraby, Carlisle, CA3 0JS - Erection Of Detached Garage

Resolved: The Parish Council recommends the application is determined in accordance with national and local planning policy and guidance.

18/0650 Beck Farm, Crosby on Eden, Carlisle, CA6 4QN - Erection Of 3no. Dwellings (Outline)

Resolved: The Parish Council strongly urges a postponement of the decision until a flood defence scheme is agreed. In the event of consent being granted, however, it advocates robust conditioning as outlined below, in order to give unambiguous notice of expected standards of design and; to provide a clear framework to inform the preparation of any future reserved matters application. The Parish Council therefore recommends conditioning to:

- Require high a quality of design having a restricted ridge height.

Reason: in order to inform the preparation of any subsequent reserved matters application to ensure that any development is settled well into existing landscape features.

- Require a Protected Species Survey to be completed and approved prior to the issue of any outline consent and prior to the alteration, or removal, of any on site building or habitat.

Reason: In order for the outline planning decision to be fully informed regarding any implications for protected species.

- No vegetation or structures suitable for nesting birds be cleared/removed during the period 1st March to 15th August in any calendar year

Reason: To ensure no impact on nesting birds.

- Require a dedicated high quality means of surface/waste water filtration.

Reason: To ensure the protection of Willow Beck and the R Eden SSSI/SAC.

18/0702 Green Acres, High Knells, Houghton, Carlisle, CA6 4JW - Change Of Use From Agricultural Land To Provide Additional Land For Existing Caravan Storage Compound

Resolved: The Parish Council is concerned that should this application be permitted the continued expansion of the site would be sufficient to result in the final creation of an unacceptable visual intrusion into open countryside that would be out of scale and character within the setting of the local rural landscape. The Parish Council must therefore object to this application and recommends refusal. Should consent be granted, however, the Parish Council would then urge conditioning to require interception measures to prevent the ground, or groundwater, contamination arising through accidental leaks or spillages.

707.2 New Applications:

18/0050/S211 Meadow Cottage, Tarraby, Carlisle, CA3 0JS - Removal Of Ash Tree

Resolved: That the Parish Council strongly advocates the retention of trees, whenever this is possible. It recognises however that circumstances may arise when expert opinion advises that retention is not a viable option. The Parish Council therefore recommends determination in accordance with specialist advice of the City Council Landscape Architect/Tree Officer.

18/0783 Gosling Sike Farm, Houghton Road, Houghton, Carlisle, CA3 0LD - Construction Of Timber Pergola To Office Entrance

Resolved: The Parish Council recommends the application is determined in accordance with national and local planning policy and guidance.

707.3 Resolved to note Permission Notices Received:

18/0512 Crosshill Cottage, Blackford, Carlisle, CA6 4DU - Raising Of Roof To Provide First Floor Accommodation Comprising 1no. En-Suite Bedroom With Balcony To East

Elevation, 4no. Bedrooms And Bathroom; Reconfiguration Of Ground Floor Accommodation, Erection Of Porch To South Elevation And Covered Patio Area To East Elevation

18/0634 Larch House, 34 The Green, Houghton, Carlisle, CA3 0NG - Demolition Of Existing Single Storey Rear Extension; Erection Of Two Storey Rear Extension To Provide Kitchen, Dining Room, Utility And Wet Room On Ground Floor With 2no. Bedrooms And Bathroom Above; Erection Of Porch To Front Elevation And Erection Of Detached Single Garage

18/0535 39 Jackson Road, Houghton, Carlisle, CA3 0NP - Erection Of First Floor Side Extension To Provide En-Suite Bedroom

18/0505 33 Whiteclosegate, Carlisle, CA3 0JA - Change Of Use Of Agricultural Land To Garden

18/0504 29 Whiteclosegate, Carlisle, CA3 0JA - Change Of Use Of Agricultural Land To Garden

18/0591 Land to the north east of Windsor Way, Carlisle - Erection of Electricity Substation

Cllr Mallinson left the meeting at 8.20pm.

SR 709/9/18 Clerk's Report

SR 647/4/18 Motorway Bridge/Brunstock Beck

A letter, to be sent to the Environment Agency regarding the above, is to be completed in due course.

AC

SR 697/7/18 Houghton Fair

Three responses, indicating a willingness to attend a planning meeting for a 2019 Houghton Fair, have been received. The Clerk has organised a meeting for Wednesday 26th September for anyone interested; posters will be displayed to advertise this.

CLERK

SR 697.6/7/18 A689 Safety/Brunstock

Correspondence remains ongoing; an article was published in the Cumberland News and there has been confirmation the matter will continue to be discussed at the September CRASH meeting.

SR 697.8/7/18 Ornamental Trees, Houghton Village Green

Following discussions with Houghton In Bloom, the resident on the Green requesting permission to plant 2 small trees has been written to, with suggestions for suitable varieties provided. A further letter will be sent to confirm if assistance with the purchase and planting is required.

CLERK

SR 698.1/7/18 St. Cuthbert's Garden Village

After evaluation of the information received, it was deemed unnecessary to submit a response.

SR 696.3/7/18 Crosby Parish Hall/Playing Field

The Management Committee of Crosby Parish Hall are currently determining their legally constituted status going forward. This may have implications for the management of the adjacent playing field. The matter will be taken forward by the Finance/Risk working group in late September prior to formal reporting to the Council in October/November.

F/R GROUP

SR 709/9/18 Flood Recovery

Cllr Fox reported that the Rickerby scheme is making progress and that it should be underway by the end of this financial year or the beginning of next. The Crosby scheme is making slower progress, with ground investigations taking place to establish where the scheme will go. It is understood that options will be investigated and a decision taken by the end of the calendar year. This to include local consultation. It was however noted that issues regarding the commissioning of the pump in Crosby are still unresolved.

WMAF
10/10/18

City Cllr Bainbridge entered the meeting at 8.29pm and City Cllr Bowman left at 8.31pm.

SR 710/9/18 Administrative Matters

710.1 Community Plan - Action Plan

The quarterly update report had been circulated alongside the agenda and was received and noted. It was agreed that a discussion regarding footpaths and cycle ways is necessary to begin to progress the issues and that a review of other issues in the Parish should be considered at this stage to determine if any need inclusion.

F/R
GROUP

It was noted under this item that the footway outside Eden Gate is suffering from breakthrough weeds, cracking the pavement. It was also noted that ducts opposite the road here remain exposed. The Clerk is to report both to Highways.

CLERK

710.2 Summer Fun Days

This item was deferred until the next meeting so that a full discussion could take place once numbers of participants has been confirmed. It was reported that numbers appear to be increased from 2017.

CLERK

710.3 Airport Meeting

Cllrs Nicholson, Fox and Coles had attended a meeting at the airport, hosted by the general manager in which they were given a tour and provided with reassurances about future plans. All agreed the private meeting had been useful with all three members feeling impressed and encouraged following it. Cllr Nicholson had then attended a consultative committee meeting, which every commercial airport in the country is required to host. The meetings will continue to take place quarterly. A summary of the main points raised in the meeting was provided for members, including confirmation that an assessment of wildlife in a 13km radius of the airport was compulsory.

SR 711/9/18 Village Matters

711.1 No Cold Calling Zone

As mentioned at the July meeting, assistance in establishing the above had been requested for potential implementation in Crosby-on-Eden. Information packs containing templates for the necessary steps are all available online.

Resolved: To give full support to residents in establishing the above if desired.

CLERK

711.2 Brunstock Pond

Three quotations had been received for the refurbishment of the pond in Brunstock for £7,750.27, £9,260.75, and £33,000. A grant application had been submitted to Cumbria Waste Management Environment Trust for the project and a further supporting application is to be made to Cumbria County Council.

Resolved: To accept the quotation for £7,750.27 from Pond Services Cumbria, dependent upon successful receipt of sufficient grant funding.

CLERK

711.3 Linstock Drainage

It was noted that works in Linstock had now been completed. Concerns had been raised from the grounds maintenance team regarding the drains being exposed and therefore making grass cutting problematic. It was agreed that as the end of the grass cutting season is nearby to monitor the success of the drainage system and consider the issue again if necessary in the spring.

711.4 Tribune Drive Parking

The item had been considered during public participation.

711.5 Crosby Play Area

It was noted that vandalism had occurred in the play area, with the gate to the under 7's area being kicked off its hinges. The repairs were being handled by the grounds maintenance team.

SR 712/9/18 Consultations

712.1 Carlisle District Ward Boundaries

The proposals for the above, namely to put the majority of the parish into a new Stanwix and Houghton ward, coupled with Stanwix Urban, had been circulated via email prior to the meeting. Concerns were raised about the need to retain a rural voice and regarding the calculations provided regarding anticipated electorate numbers in the future.

Resolved: A submission to be formulated by Cllrs Nicholson and Fox, to be considered at the next meeting. Cllrs who wish to contribute are asked to email their comments as soon as possible for inclusion.

CN/MF
ALL

712.2 Cumbria Constabulary 2018 Public Consultation Survey

Cllrs were encouraged to complete the above consultation online and to email comments to the Clerk if desired so that a joint Council response can be submitted. It is to be reported that concerns exist regarding linear surveys and stress the disadvantages in using such an online method.

CLERK

SR 713/9/18 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 714/9/18 Councillor Matters

Cllr Coles reported a meeting of the Eden Gate residents had taken place with several issues being discussed, including the play area and its ongoing maintenance. Issues regarding the safety of the SUDS pond were also raised and are ongoing, as are the adoption of roads in the estate. Cllr Coles is to include the Clerk in any necessary correspondence.

Cllr Savory reported that he will be monitoring Houghton Road for surface water flooding over the coming months.

*

SR 715/9/18 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 10th October 2018 in the Parish Hall, Crosby-on-Eden at 7.30pm.

There being no further business, the Chairman closed the meeting at 9.15pm.

* Cllr Nicholson thanked the attending member of the public for his efforts litter picking in Houghton.

W H A F

10/10/18

STANWIX RURAL PARISH COUNCIL

Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 10 October 2018 in the Parish Hall, Crosby-on-Eden at 7:30 p.m.

Present: The Vice-Chairman Cllr M Fox, Cllrs A Coles, C Duncan, A Lightfoot, C Savory and M Sherriff.

In Attendance: City Cllr J Bainbridge and County Cllr J Mallinson.

ACTION

SR 716/10/18 Apologies for absence

Apologies were received and accepted from Cllrs C Nicholson and R Gordon. Apologies were also received from City Cllr M Bowman.

SR 717/10/18 Minutes of the meeting of the Parish Council held on 12 September 2018

Resolved to authorise the Chairman, of the meeting, to sign, as a true and accurate record, the minutes of the last meeting of the Council with the following addition under SR 715/9/18 Cllr Matters:

Cllr Nicholson thanked the attending member of the public for his efforts litter picking in Houghton.

SR 718/10/18 Requests for Dispensations

No requests for dispensations were received.

SR 719/10/18 Declarations of Interest

No declarations were made.

SR 720/10/18 Public Participation

No members of the public were in attendance.

SR 721/10/18 Financial Matters

721.1 Payments:

Resolved that the following payments be approved:

NEST Pension, October pension	£81.88
Sarah Kyle, October salary and reimbursements	£1,237.87
HMRC, October PAYE and NI	£226.10
Cumbria Payroll, October payroll	£18.00
Tech4Office, Sept/Oct printing	£29.34
Houghton Village Hall, rental	£15.05
RJ Telford & Sons, notice board repairs	£144.48
Carlisle Centurions, grant	£772.78
Calbarrie, PAT Testing	£87.60
Play Inspection Company, quarterly inspections	£252.00
Cumbria Wildlife Trust, rental	£16.00
Colvilles Grounds Maintenance, grounds works	£1,105.38
TOTAL:	£3,986.48

721.2 Noted: balances at bank as at 30 September 2018:

Community Account	£283.16
Money Manager Account	£72,168.07
Cash Account	£2,569.55
Expenditure 30/09/18	£37,040.08

721.3 Income Received

Resolved to note the receipt of:

- £14.22 HSBC, bank interest
- £200 Carlisle City Council, contribution towards Brunstock Pond/3rd party contribution

721.4 Quarterly Monitoring Report

A report detailing income and expenditure for the period 1st April to 30th September 2018 was circulated alongside the agenda and noted.

721.5 Finance/Risk

The notes of the meeting held on 27 September had been circulated alongside the agenda and were read through with relevant points noted. Also resolved to agree recommendations detailed:

- The Council to write to the Management Committee of Crosby-on-Eden Parish Hall to confirm current ownership and operational arrangements;
- To continue with Colville's Grounds Maintenance for a further twelve months, with the option for an additional twelve months to follow; and
- That Cllr Nicholson is to endeavour to obtain the footpath/walks leaflets to enable completion this financial year.

It was also noted that youth engagement will be prioritised; Cllr Duncan stated that a representative of Carlisle Youth Zone may be able to assist members.

The increase in the number of heavy goods vehicles travelling through Houghton was also mentioned as was the installation of speed warning signs at the Houghton junction on the A689 and the Scaleby junction. It was queried who had installed the signs and for what purpose? County Cllr J Mallinson is to investigate and report back to the Clerk.

SR 722/10/18 Planning Matters

722.1 New Applications:

18/0796 Land adjacent to Shortdale Cottage, Tarraby Lane, Tarraby, Carlisle, CA3 0JT - Erection Of 2no. Dwellings (Outline)

Resolved: That the Parish Council notes concerns over access and location issues however if these access issues can be successfully resolved then to recommend determination in accordance with national and local planning policy and guidance.

18/0891 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB - Siting Of Hand Car Wash And Valet Facility Including Canopy And Portable Office Store Building (Revised Application)

Resolved: To reiterate the objection to the application (previous application 18/0363 refers) on environmental grounds until sufficient clarification can be provided regarding the adequacy of the filtration unit proposed. Also to highlight continued concerns regarding the storage of large scale drums of detergent and to request the calculations for the potential effect of the facility on the attenuation pond.

18/0892 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB - Display Of 1no. Non Illuminated Menu Board Sign And 1no. Free Standing Direction Sign (Revised Application)

Resolved: That the application be determined in accordance with national and local planning policy and guidance, taking into account the objection made to the corresponding application above.

It was noted that no progress has been made with the Hadrian's Camp application.

722.2 Resolved to note Permission Notices Received:

18/0609 Carvina, Tarraby, Carlisle, CA3 0JS - Erection Of Detached Garage

722.3 Resolved to note Refusal Notices Received:

18/0568 14 Vestaneum, Crosby on Eden, Carlisle, CA6 4PN - Erection Of Single Storey Side And Rear Extension To Provide Kitchen/Dayroom To Rear And Utility, W.C. And Hall To Side

18/0031 Norfels, Crosby on Eden, Carlisle, CA6 4QY - Change of Use From Agricultural Land To Dog Breeding Facilities And Erection Of Single Storey Kennel Building (Retrospective)

SR 723/10/18 Clerk's Report

SR 647/4/18 Motorway Bridge/Brunstock Beck

This matter remains ongoing.

SR 697.6/7/18 A689 Safety/Brunstock

A resident has confirmed that a meeting with Highways has taken place and information on near miss collisions or accidents is being collated.

SR 697.8/7/18 Ornamental Trees, Houghton Village Green

A letter has been sent to the resident to offer assistance with the sourcing and planting of two ornamental trees. Cllr Duncan informed members he had visited the resident to offer his assistance.

SR 706.4/9/18 Grants

A second round of grant funding has been advertised and applications received will be considered at the November meeting.

SR 711.1/9/18 No Cold Calling Zone

The Clerk has written to the resident concerned offering support with consultation. An email has also been sent to the PCSO to confirm if leaflets are available.

SR 711.2/9/18 Brunstock Pond

The Clerk has submitted a supporting application to Cumbria County Council for the necessary third party contribution required by CWMET. It is hoped the outcome of both grant applications will be known by the December meeting.

Other Matters

PAT Testing

The annual PAT testing of the office equipment has been carried out with no issues to report. A further test will take place during or just after September 2019.

Play Area Inspections

The quarterly play area inspections have taken place with very low risk or low risk items only to note.

Trees, Houghton & Crosby

A number of trees were badly damaged in recent storms; thanks are offered to Colville's Grounds Maintenance who attended the scene on Houghton Village Green extremely promptly and made the area safe. They also attended a further fallen tree in the grounds of Crosby Parish Hall. Cllr Duncan informed members he had staked some trees at no cost to the Council.

Audit

The mid-year internal audit has been deferred until later in the calendar year. The Clerk will report on it at the December or January meeting.

SR 724/10/18 Flood Recovery

Cllr Fox reported that works on investigative sampling had not yet begun in Crosby. Investigations were underway regarding a blockage in Willow Beck but it was as yet unknown as to whether it is the responsibility of the land owner, County Council or Environment Agency to clear.

SR 725/10/18 Administrative Matters

725.1 Summer Fun Days

A report detailing attendance figures, costs and income due had been circulated alongside the agenda and was noted. It was agreed in principal to budget for similar provision in 2019/20.

725.2 Village Hall Reports

Houghton Village Hall

Cllr Lightfoot noted that the previous meeting of the Hall Committee had been rescheduled for later in October. He noted that progress had been made with employment related matters with the Caretaker and that resolution to the pizza van using the car park had been achieved. An increase in rates had been agreed and the Hall had also increased user group numbers, including a potential Italian class.

Crosby Parish Hall

Cllr Fox noted that changes were underway in the Management Committee, with the resignation of numerous officer positions resulting in the bookings diary being kept on a rotating monthly basis among remaining members. Repairs continue after vandalism, with the installation of CCTV being investigated.

725.3 WW1 Commemoration

Quotations were being sought for the installation of up to nine plaques to commemorate significant WW1 battles, relevant to the Border Regiment. Thanks were noted to Cllr Coles and a resident for their assistance in providing the details of the battles and dates. A suggestion of linking the installation of the plaques with an educational project to include the local primary schools is to be taken forward in due course.

Resolved: To authorise expenditure on the purchase and installation of commemorative brass plaques, to be fitted to existing benches as soon as possible.

CLERK

SR 726/10/18 Village Matters

726.1 Houghton Fair 2019

The matter had been discussed under SR721.5/10/18 where it was noted that a very positive meeting had been held with eight members of the public who had agreed to form a working group to plan and run the Houghton Fair on Saturday 29th June 2019. It was confirmed that Cllr representatives would be appreciated at a planning meeting to be held on Wednesday 7th November in Houghton Village Hall.

Resolved: To establish a working group to plan and implement the Houghton Fair in 2019. A budget to be established in due course, with all payments to be authorised by the Council.

726.2 Play Equipment, Crosby and Linstock

Resolved: To undertake wood preservative treatment to equipment on the play areas at Crosby and Linstock at a cost of £1,960.

SR 726/10/18 Consultations

726.1 Carlisle District Ward Boundaries

The previous response, along with updated notes had been circulated to Cllrs prior to the meeting, detailing comments including:

- The suggestion of the ward as Stanwix and Houghton appears to address urban rather than rural issues. It would be more appropriate to see the ward as Stanwix Urban and Rural and as such to incorporate the villages and hamlets, that constitute the ward;
- One of the more significant developments in the District is the development of the airport. This raises many issues for the adjacent communities yet the 2 parish areas, Crosby and Irthington are in separate wards. There are noise, traffic and pollution issues, which would be better addressed in a single ward;
- As a general issue the establishment of 5 large geographical areas around the urban nucleus potentially creates an imbalance in representation and potentially could lead to the creation of a disparate voice for rural issues particularly to the geographical east north east of the district council area.

Resolved: To compile a detailed response based upon the above and previous comments made.

MF

SR 727/10/18 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 728/10/18 Councillor Matters

Cllr Coles noted:

- The play area at Eden Gate is not yet installed;
- That part of the Eden Gate estate has been declared as a contaminated site - Cllr Coles is investigating and will follow up as appropriate;
- That submission of two Freedom of Information requests has been made with regards to the culvert on the motorway bridge.

Cllr Savory followed up earlier discussion regarding heavy vehicles using Houghton as a shortcut (min. SR 721.5/10/18 refers). Cllrs were requested to keep note of which vehicles are passing through so that a case can be made. Cllr Mallinson also offered to take up the matter as a 7.5 tonne weight limit is already in place that should be adhered to. The location of signage to indicate the weight limit is to be investigated also.

SR 729/10/18 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 14th November 2018 in the Wildlife Trust Building, Houghton at 7.30pm.

Members were reminded that the December meeting will take place on 12 December 2018 and asked to inform the Clerk as soon as possible if apologies were necessary*.

There being no further business, the Chairman closed the meeting at 8.59pm.

**Update following the meeting, the December meeting will now take place on Monday 10th December in Linstock WI Hall.*



14/11/18

STANWIX RURAL PARISH COUNCIL

**Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 14 November 2018 in the Wildlife Centre, Houghton at 7:30 p.m.**

Present: The Chairman Cllr C Nicholson, Cllrs A Coles, C Duncan, M Fox, R Gordon, A Lightfoot, C Savory and M Sherriff.

In Attendance: City Cllrs J Bainbridge and M Bowman. One member of the public.

ACTION

SR 730/11/18 Apologies for absence

Apologies were received from County Cllr Mallinson.

SR 731/11/18 Minutes of the meeting of the Parish Council held on 10 October 2018

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 732/11/18 Requests for Dispensations

No requests for dispensations were received.

SR 733/11/18 Declarations of Interest

Declarations of interest were made by Cllr Fox with regards to planning application 18/0928 as he knows the architect involved. Cllr Savory declared an interest in planning application 18/0985 as he is a member of Cumbria Wildlife Trust. Cllr Lightfoot also declared an interest in item 736/11, the applicant being known to him. Finally Cllr Nicholson declared an interest at the time of the item in 735.3, his wife being treasurer of Houghton Village Hall.

SR 734/11/18 Public Participation

One member of the public was in attendance to lodge concerns regarding the parking at school collection times. Concerns were expressed that an accident appears inevitable and that preventative action needs to be taken. Cllrs were in agreement that the situation is untenable and considered various suggestions, including whether double yellow lines could be reconsidered. City Cllrs Bowman and Bainbridge offered to speak to the local PCSO to see if she can help and the Council will submit photographic evidence to Highways, the Police and the County Council to try and progress the matter. The School will be kept fully informed.

CN/
CLERK

One member of the public left the meeting at 7.43pm.

SR 735/11/18 Financial Matters

735.1 Payments:

Resolved that the following payments be approved:

NEST Pension, November pension	£81.88
Sarah Kyle, November salary and reimbursements	£1,220.24
HMRC, November PAYE and NI	£226.30
Cumbria Payroll, November payroll	£18.00
Tech4Office, Oct/Nov printing	£25.65
Crosby Parish Hall, rental	£20.00
B Waugh, notice board repairs	£36.00
Newlands Activity Centre, climbing wall deposit	£100.00
TOTAL:	£1,728.07

735.2 Noted: balances at bank as at 31 October 2018:

Community Account	£441.16
Money Manager Account	£68,168.07
Cash Account	£2,569.55
Expenditure 31/10/18	£41,026.56

735.3 Grant Scheme 2nd Round

A report had been circulated prior to the meeting detailing the applications received.

Resolved: To award the following grants:

- Houghton in Bloom, new planter, £300 (Public Health Act 1875 s164)
- Crosby-on-Eden Parish Hall, CCTV system, £300 (LGA 1972 s133)
- Houghton Village Hall, heating repairs, £500 (LGA 1972 s133)
- Susan's Farm, new notice board, £150 (LGA 1972 s137)

CLERK

SR 736/11/18 Planning Matters

736.1 New Applications:

18/0923 14 Vestaneum, Crosby on Eden, Carlisle, CA6 4PN - Erection Of Single Storey Side And Rear Extension To Provide Kitchen/Dayroom To Rear And Utility, W.C. And Hall To Side (Revised Application)

Resolved: The Parish Council continues to consider that the proposed VM Zinc Quartz zinc standing seam cladding is incapable of integrating well into the existing local built environment and thus would constitute a jarring, industrial style, intrusion into the residential street scene. For this reason the Parish Council objects strongly to the current form of the proposed development and must recommend refusal. No objections are made regarding the sedum roof covering.

CLERK

18/0928 Meadow Cottage, Tarraby, Carlisle, CA3 0JS - Erection Of 2no. Detached Dwellings

Resolved: The Parish Council to object to the application on the grounds of the excessive intrusion into the conservation area and the access arrangements. A full, detailed response will be compiled and submitted immediately.

CN/MF

18/0985 Gosling Sike Farm, Houghton Road, Houghton, Carlisle, CA3 0LD - Erection Of 1no. Polytunnel And 2no. Timber Sheds

Resolved: To object to the application based on the scale of the application, the perceived spreading of the site and the potential additional light pollution. Clarification regarding the broader educational circumstances to be gained from the application also to be requested. A full detailed response is to be compiled following the meeting.

CN/MF

18/0889 Crosshill Farm, Blackford, Carlisle, CA6 4DU - Erection Of Stable Block, Tack And Feed Room; Change Of Use Of Land To Outdoor Sand School For Equestrian Use And Erection Of Floodlights Together With 3.5m High Clay Embankment (Retrospective) Grid Ref: 340104 561322

Resolved: To clarify what elements of the application have already been established and to recommend refusal of the remaining elements or enforcement with strict conditioning on the lighting suggested. A site visit is also to be suggested when a detailed objection is submitted following the meeting.

CN/MF

18/0937 Wm Morrisons Supermarkets plc, Kingstown Road, Carlisle, CA3 0QZ - Erection Of Restaurant With Drive-Through Facility

It was noted that this application had been brought to the attention of the Parish Council by a local concerned resident. Concerns were expressed as to why the City Council had not consulted the Parish Council directly and this matter will be taken up with them.

Resolved: To object to the application on numerous grounds, including safety, the failure of the application to recognise the drive to promote Carlisle as a "Healthy City", potential smell, vermin, noise, waste/litter and the belief the access is unsuitable. A detailed response will be compiled and submitted following the meeting.

CN/MF

736.2 Resolved to note Deferment Notices Received:

18/0702 Green Acres, High Knells, Houghton, Carlisle, CA6 4JW - Change Of Use From Agricultural Land To Provide Additional Land For Existing Caravan Storage Compound

736.3 Resolved to note Permission Notices Received:

18/0783 Gosling Sike Farm, Houghton Road, Houghton, Carlisle, CA3 0LD - Construction Of Timber Pergola To Office Entrance

SR 737/11/18 Clerk's Report

The Clerk provided a verbal report, noting the following:

- Internal Audit - Has been arranged to take place on Tuesday 20th November;
- Houghton Fair - A meeting had been held which had positively moved arrangements forward, the minutes of it will be presented for approval in December;
- Trees on Green - The resident who had previously requested the planting of two ornamental trees has notified the Clerk that she will not be planting them due to a chamber nearby and concern over roots/drainage. She has requested consideration be given to other parking deterrents - the matter will be taken forward at the December meeting; and
- Parking opposite Houghton Shop - A second phone call has been received requesting confirmation of the arrangements in the parking lay-by opposite Houghton Shop. It has been confirmed that no restrictions are enforceable, although the area is intended for short stay use only, although not confined only for shop users.

SR 738/11/18 Flood Recovery

Cllr Fox informed members that the Environment Agency consultants are currently sampling/boring in Crosby on Eden for the potential scheme. Although this is welcome progress, it is behind schedule and both the Environment Agency and Cumbria County Council are not currently responding to local flood group concerns.

It was also noted that the new drainage system in Linstock had coped well with recent heavy rain. Excessively large puddles were noted on Houghton Road; Cllr Coles confirmed he is investigating the gully levels at Eden Gate. He also noted that the query over the motorway culvert at Brunstock is still being pursued, following one response to his Freedom of Information request.

AC

SR 739/11/18 Administrative Matters

739.1 WW1 Commemoration

Members were informed that plaques had been purchased and installed following approval of wording by the Finance/Risk group. Unfortunately, it had been noticed after installation that the wording was an earlier version of that suggested.

Resolved to request replacement plaques from the engraver.

CLERK

739.2 Membership

Members were reminded that elections are to be held in May 2019 and serious consideration needs to be given to ensuring Cllr numbers remain adequate. Posters will be displayed and an article is to be placed in the next Echo.

SR 740/11/18 Village Matters

740.1 Brunstock Pond

It was noted that the panel to determine the grant application to restore the pond has been deferred until late November therefore a decision will be available by mid-December.

SR 741/11/18 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 742/11/18 Councillor Matters

Cllr Coles suggested a brightly coloured notice regarding the parking situation (min SR734/11/18 refers) be placed on the Houghton notice boards. The wording for such a poster will be considered.

CLERK

Cllr Savory noted dog fouling on Houghton Road. The Clerk noted dog fouling on Houghton Village Green also. The matter will be considered further in December.

SR 743/11/18 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Monday 10th December 2018 in the WI Hall, Linstock at 7.30pm. Please note the change of date and venue.

There being no further business, the Chairman closed the meeting at 9.08pm.

A handwritten signature in black ink, followed by the date '10/11/18' written in a similar style.

STANWIX RURAL PARISH COUNCIL

Minutes of a Meeting of Stanwix Rural Parish Council held on
Monday 10 December 2018 in the WI Hall, Linstock at 7:30 p.m.

Present: The Chairman Cllr C Nicholson, Cllrs A Coles, C Duncan, R Gordon, A Lightfoot, C Savory and M Sherriff.

SR 744/12/18 Apologies for absence

Apologies were received from Cllr M Fox and City Cllrs J Bainbridge and M Bowman.

ACTION

SR 745/12/18 Minutes of the meeting of the Parish Council held on 14 November 2018

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 746/12/18 Requests for Dispensations

A request for dispensation in regards to the precept setting was received from Cllr M Sherriff and was granted until October 2019. All other Cllrs had previously had precept dispensations granted.

SR 747/12/18 Declarations of Interest

Cllr Nicholson declared an interest in item 753.1, Houghton Fair, due to his spouse being a member of the working group.

SR 748/12/18 Public Participation

No members of the public were present.

SR 749/12/18 Financial Matters

749.1 Payments:

Resolved that the following payments be approved:

NEST Pension, December pension	£81.88
Sarah Kyle, December salary and reimbursements	£1,228.57
HMRC, December PAYE and NI	£226.10
Cumbria Payroll, December payroll	£18.00
TECH4 Office, Nov/Dec printing	£10.12
Cumbria Wildlife Trust, November rental	£20.00
Brian Waugh, Plaque installation	£60.00
Silver Pennies, Plaques	£179.91
YPO, Stationery	£12.36
J Airey, Internal Audit	£144.10
Cumbria County Council, Brunstock Bridleway contribution	£1,500.00
Susan's Farm, November rental	£12.00
CGM, Grounds works	£869.00
WEL Medical, Defibrillator pads	£79.02
Cumbria County Council, Grit bin	£266.28
TOTAL:	£4,707.34

Also resolved to set up a direct debit for the payment of the data protection registration with the Information Commissioners Office, with immediate effect, for £35.00 per annum.

749.2 Noted: balances at bank as at 30 November 2018:

Community Account	£2,388.70
Money Manager Account	£67,508.54
Cash Account	£2,569.55
Expenditure 30/11/18	£42,934.54

749.3 Income Received

Resolved to note income received:

- £1,500 GLL, Summer Play Scheme
- £400 Cumbria County Council, Brunstock Pond Grant
- £1440.47 HMRC, VAT repayment

749.4 Finance/Risk Group

The notes of the Finance and Risk working group meeting held on 27 November 2018 had been circulated alongside the agenda.

Resolved: To receive the minutes.

749.5 Internal Audit Report

The report of the internal auditor for the period 1st April to 30th September 2018 was circulated prior to the meeting and considered.

Resolved: To approve the internal audit report.

749.6 Budget and Precept 2019/20

A report had been circulated alongside the agenda containing forecasted remaining income and expenditure levels for 2018/19; the proposed budget for 2019/20 and the estimated levels of financial reserves to be held on the 1st April 2020.

Resolved: To accept the proposed budget for 2019/20; the precept to increase to £46,500. Also to agree a programme of works early in the new year for implementation by the new Council.

749.7 Risk Assessment 2018/19

Resolved: To adopt the risk assessment for the financial year 2018/19.

SR 750/12/18 Planning Matters

750.1 New Applications:

18/1062 Land at Rickerby, Carlisle Grid Ref: 341296 556992 - Construction Of Flood Alleviation Scheme; Landscaping And Associated Works

Written advice from Cllr Fox regarding the application was presented.

Resolved: To respond to the application based upon the written advice.

750.2 Resolved to note Permission Notices Received:

18/0702 Green Acres, High Knells, Houghton, Carlisle, CA6 4JW - Change Of Use From Agricultural Land To Provide Additional Land For Existing Caravan Storage Compound

SR 751/12/18 Clerk's Report

The Clerk provided a verbal report, noting the following:

18/0937 Wm Morrisons Supermarkets plc, Kingstown Road, Carlisle, CA3 0QZ - Erection Of Restaurant With Drive-Through Facility

It was noted that work continues on the response to the above application; Cllr Nicholson provided members with a summary of the objection written to date.

Flooding

Cllr Fox had provided a written update in the absence of a full flood report on the agenda. Members were informed that he had met with Iwan Lawton from the Environment Agency to discuss the progress on the Low Crosby scheme. Ground investigations were to begin to determine the state of the ground for building the scheme, this is the last preparatory stage before putting final plans together. There will be dialogue with the landowners on whose land the scheme will be built and then early in the new year formal plans will be submitted for approval with the local planning authority. There will be the opportunity for local discussion with the flood group and a little later a more general community consultation. Assuming all goes to plan the scheme will begin in the 2019/2020 financial year.

At the west end of the village, it is envisaged that the scheme will run from the rise in the field that runs to the south of Green Lane to and round Barn End and then link in with the wooded raised area at the end of Green Lane, which then runs to Beck Farm. A plan may be available to circulate soon. It was also reported that the Environment Agency is having separate discussions over Warwick Holme land and it had been emphasised that the priority had to be a scheme for hard defences to protect Low Crosby and any change to Warwick Holme land was a secondary consideration and not an alternative to a scheme for Low Crosby.

Footpath from Houghton Road North to Church Lane, Houghton

It was noted that dialogue had been held between a resident and Highways regarding the perceived

state of the footpath following works undertaken by Cumbria County Council. The issue had been left in the hands of Highways who were responsible for the maintenance of the area.

It was also noted by Cllr Lightfoot that the footpath from Houghton to Houghton Hall is in need of works, he is to report this. The Clerk also noted that a gate on the footpath from Green Lane to Park Broom in Crosby has been reported to the Footpaths Officer as being locked.

AL

Parking Issues, Houghton Primary School

It was reported that the PCSO had confirmed to City Cllr Bainbridge that she would speak to the school regarding the complaints received over congestion at collection times. The issue will be put on the agenda proper for January. Cllr Nicholson outlined responses to previous attempts at solving the problems experienced.

SR 752/12/18 Administrative Matters

752.1 Community Plan - Action Plan

The quarterly updated report had been circulated alongside the agenda, with the following points noted:

- A689, any developments are slow, a query was raised as to whether information is available following the recent installation (and subsequent removal) of speed warning signs opposite the Houghton junction?
- Street lighting - query if other areas of the parish require additional lights?

CLERK

Members were asked to give some consideration as to other action points required to add into the plan for the future and to contact the Clerk if they had any suggestions.

752.2 Clerk's Additional Employment

Resolved to note the Clerk has commenced additional employment with Nether Denton Parish Council.

SR 753/12/18 Village Matters

753.1 Houghton Fair 2019

The notes of the Houghton Fair working group meeting held on 7 November 2018 had been circulated alongside the agenda.

Resolved: To receive the minutes. It was confirmed that any offers of help on the day would be gratefully accepted.

753.2 Bus Stop Seating

A request had been received to provide seating at the bus stop area opposite Tribune Drive, adjacent Croft Farm. It was noted that other bus stops in Houghton do not provide seating either and could be argued to be more frequently used. The absence of shelters completely at the Eden Gate stops was also pointed out.

Resolved: To speak to the relevant authorities regarding the possibility of the provision of seats.

CLERK

753.3 Houghton Village Green Parking

Consideration was given to the ongoing issue of cars driving over, or parking next to a residents property on the Village Green. This is following the suggestion of planting two trees was declined due to nearby drainage systems; it was queried whether shallow rooted bushes or large stones would be an alternative?

Resolved: Clerk to seek guidance from the insurers regarding suitable obstructions.

CLERK

753.4 Winter Gritting, Crosby-on-Eden

A request had been made for the Council to grit the road in Crosby-on-Eden however concerns remained regarding setting a precedent and causing a proliferation of requests for similar throughout the parish. Alternative options were therefore considered by the Finance and Risk Group, including the provision of a grit bin to be placed on the highway outside the Parish Hall.

Resolved: To authorise expenditure of £266.28 to Cumbria County Council for the provision of a new grit bin.

CLERK

753.5 Brunstock Pond

Cllrs were informed that a £6,000 grant application to Cumbria Waste Management had been successfully approved and works to the restoration of the pond could begin as soon as possible.

Thanks were noted to the Clerk for her work on the application.

Resolved: To sign acceptance of the grant offer and to also sign acceptance of the quotation from Cumbria Pond Services.

CLERK

753.6 Defibrillator Pads, Linstock

Resolved: To purchase two new sets of defibrillator pads. An evaluation will be made of the expiry dates in Crosby and Houghton, along with consideration of the merits of buying a spare set, to be brought for expenditure approval at a future meeting.

CLERK

SR 754/12/18 Consultations

754.1 North East Cumbria Forestry Investment Zone Pilot Scheme

Information regarding the above had been circulated prior to the meeting and was noted.

754.2 Electoral Review of Carlisle: Final Recommendations

Disappointment at the final recommendations of the new boundary wards was expressed, with particular regret that the Commission had failed to consult directly with the Parish Council noted. It was confirmed that the Parish Council will now fall under a "Stanwix and Houghton" urban orientated ward.

Resolved: To write to the Boundary Commission expressing dissatisfaction with the process and result.

CN

754.3 Julian Glover Review of National Parks and AONB

Information regarding the above had been circulated prior to the meeting and was noted. Cllrs were encouraged to respond individually if desired.

SR 755/12/18 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 756/12/18 Councillor Matters

Cllr Coles noted the lack of notice given for the ongoing road closures in Houghton. He also informed members that he is currently dealing with the City Council regarding drainage issues at Eden Gate following recent road repairs undertaken. He noted the presence of bins outside of the Lounge on the Green, despite previous assurances these would be stored discreetly. Finally he noted the commencement of the Eden Gate play area but on a waterlogged piece of land. The City Council are to be notified of this.

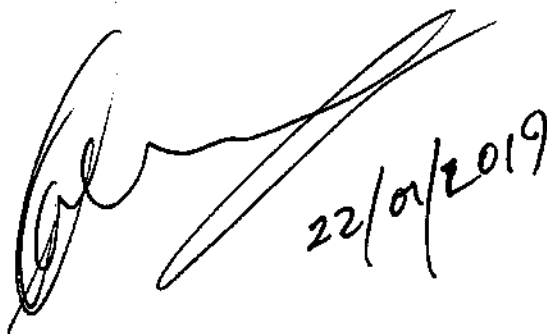
AC/CN/
CLERK

SR 757/12/18 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Tuesday 22nd January 2019 in the Village Hall, Houghton.

Members were reminded that the Clerk will be out of office from Friday 21st December until Wednesday 16th January with no email access during this time.

There being no further business, the Chairman closed the meeting at 8.56pm.



Handwritten signature and date: 22/01/2019

STANWIX RURAL PARISH COUNCIL

**Minutes of a Meeting of Stanwix Rural Parish Council held on
Tuesday 22 January 2019 in the Village Hall, Houghton at 7:30 p.m.**

Present: The Chairman Cllr C Nicholson, Cllrs A Coles, M Fox, A Lightfoot, C Savory and M Sherriff.

ACTION

In Attendance: 1 member of the public.

SR 758/1/19 Apologies for absence

Apologies were received and accepted from Cllrs C Duncan and R Gordon. City Cllrs J Bainbridge and M Bowman also sent apologies.

SR 759/1/19 Minutes of the meeting of the Parish Council held on 10 December 2018

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 760/1/19 Requests for Dispensations

No request for dispensations were received.

SR 761/1/19 Declarations of Interest

Cllr Coles declared a potential interest in item 767.4. Cllr Fox noted that the member of the public present to speak about application 18/0928 was known to him. He also declared an interest in planning application 18/0650. Cllr Nicholson declared an interest in planning application 18/0650, the applicant being known to him, as well as item 766.1, his spouse being the treasurer of Houghton Village Hall.

SR 762/1/19 Public Participation

One member of the public was in attendance to make representations regarding planning application 18/0928. He presented information regarding his opinion on the Tarraby conservation area boundaries and highways requirements with regards to the application to erect two new dwellings. The evidence was considered at length by Cllrs and the member of the public left the meeting at 8.06pm.

SR 763/1/19 Planning Matters

763.1 New Applications:

18/0928 Meadow Cottage, Tarraby, Carlisle, CA3 0JS - Erection Of 2no. Detached Dwellings

Resolved: To continue with the objection due to the dwellings being outside of the existing conservation area and neither preserving or enhancing the hamlet. Cllr Nicholson will construct a response, taking into account two letters of complaint made against the Council in their objection, refuting all points outlined in them. Also to recommend that the application be determined by Committee in view of its sensitivity. Cllr Nicholson to circulate the response to all members prior to submission.

CN

18/1138 Langarth, 138 Houghton Road, Houghton, Carlisle, CA3 0LD - Single Storey Rear/Side Extension To Provide Kitchen

Resolved: That the application be determined in accordance with national and local planning policy and guidance.

SK

18/0650 Beck Farm, Crosby on Eden, Carlisle, CA6 4QN - Erection Of 3no. Dwellings (Outline)

Resolved: To reiterate previous concerns that the application should be deferred until the flood defence scheme for Crosby is outlined. Concerns over sewage treatment also to be mentioned.

MF

763.2 Resolved to note Permission Notices Received:

18/0889 Crosshill Farm, Blackford, Carlisle, CA6 4DU - Erection Of Stable Block, Tack And Feed Room; Change Of Use Of Land To Outdoor Sand School For Equestrian Use And Erection Of Floodlights Together With 3.5m High Clay Embankment (Retrospective)

18/0923 14 Vestaneum, Crosby on Eden, Carlisle, CA6 4PN - Erection Of Single Storey Side And Rear Extension To Provide Kitchen/Dayroom To Rear And Utility, W.C. And Hall To Side (Revised Application)

18/0985 Gosling Sike Farm, Houghton Road, Houghton, Carlisle, CA3 0LD - Erection Of 1no. Polytunnel And 2no. Timber Sheds

763.3 Resolved to note Appeal Notices Received:

18/0568 14 Vestaneum, Crosby on Eden, Carlisle, CA6 4PN - Erection Of Single Storey Side And Rear Extension To Provide Kitchen/Dayroom To Rear And Utility, W.C. And Hall To Side (Town And Country Planning (Appeals) (Written Representations Procedure) Regulations 2000 P.I. Ref: App/E0915/D/18/3213819

Town And Country Planning (Appeals) (Written Representations Procedure) Regulations 2000

18/0031 Norfels, Crosby on Eden, Carlisle, CA6 4QY - Change of Use From Agricultural Land To Dog Breeding Facilities And Erection Of Single Storey Kennel Building (Retrospective)

Representations to be submitted to this appeal in due course if required.

SR 764/1/19 Clerk's Report

The Clerk provided a verbal report, noting the following:

739.1/11/18 WW1 Commemoration

The Clerk outlined further problems with the plaques, noting tarnish had already appeared on them. This was due to a fault with the acid used in cleaning at the point of engraving. The suppliers are in the process of rectifying the issue and will either clean or replace in due course.

753.2/12/18 Bus Stop Seating

Investigations with Highways are underway for potential consent to install a perch seat at the bus waiting area opposite Tribune Drive. It was noted that the City Council have no budget available for upgrade of the existing shelters.

753.5 Brunstock Pond

Brunstock Pond

Work has now commenced on the pond, with the iris being removed from the site and the initial digging works beginning. Further works are anticipated towards the end of January.

Parish Council Elections

The Clerk noted that notice of election for Parish Councils is to be displayed from 15 March and all Cllrs will be to stand for reelection where desired.

SR 765/1/19 Flood Recovery

Cllr Fox noted that the scheme for Low Crosby was no further forward as yet, however he was to attend a drop in session regarding the Carlisle scheme on 23 January where he would seek to find out further information. It is still hoped that the scheme details will be released within the month. He also noted grants available for aesthetic projects; the information has been circulated where appropriate.

SR 766/1/19 Administrative Matters

766.1 Village Hall Reports



Houghton Village Hall

Cllr Lightfoot noted that a new door key pad had been installed, not without some teething problems but hopefully working successfully now. Three meetings of the Management Committee had been held recently, with bookings on the increase. Thanks were noted to the treasurer, Mrs. A Nicholson, for her work in applying for numerous grants for the Hall. Her remarkable positive input was commended. He also noted that a fundraiser is to be held on 9 March; information to be circulated and, finally, that plans for Christmas tree were being discussed.

Crosby Parish Hall

Cllr Fox noted that CCTV has now been installed. He also noted that the Management Committee were working on a rota basis.

SR 767/1/19 Village Matters

767.1 Defibrillator Pads

Resolved: To purchase five more sets of replacement defibrillator pads to replace all expiring pads and retain a spare set in case of usage.

SK

767.2 Houghton Parking

Resolved: A meeting between the school, police, highways and village hall committee to be proposed to consider the issues being experienced at peak school times.

It was also noted that a query had been raised regarding a rumour that double yellow lines were to be installed in Houghton. The Clerk to confirm with Highways that this is not a firm proposal.

SK

767.3 Interpretation Panel

Resolved: To proceed with the purchase of one interpretation panel for Brunstock. Also to try to obtain the footpath and walk leaflets from a previous councillor so that these can be progressed. A meeting with the Brunstock residents is to be arranged after the February meeting.

SK

767.4 Tribune Drive Play Area

A complaint regarding the above had been received from a concerned resident. It was noted that work has been halted at the Eden Gate play area due to drainage issues.

Resolved to write to Carlisle City Council expressing concerns and request information as to the future plans for the Tribune Drive site.

SK

767.5 Houghton Village Green Parking Barrier

Enquires were made with the insurance company regarding the placement of boulders or bushes to prevent parking. They had confirmed that they had no concerns so long as a documented risk assessment had been carried out successfully.

Resolved: Clerk to consult with Highways before any further progression.

SK

767.6 Crosby School Parking

A complaint had been received regarding parents parking on the zigzag markings outside of school.

Resolved: Clerk to speak to the school for intelligence regarding the issue and request their assistance at dealing with it before any approach is made to the local Police Community Support Officer.

SK

SR 768/1/19 Financial Matters

768.1 Payments:

Resolved that the following payments be approved:

Cumbria Pond Services, deposit	£500.00
ICO, data protection	£35.00
NEST Pension, January pension	£81.88
Sarah Kyle, January salary and reimbursements	£1,228.37
HMRC, January PAYE and NI	£226.30
Cumbria Payroll, January payroll	£18.00
TECH4 Office, December printing	£31.14
Cumbria Waste Management, pond contribution	£600.00
WEL Medical, Defibrillator pads	£186.84

Cumbria Pond Services, further deposit	£4,000.00
A R Bouncy Castles, deposit	£100.00
Daffy Dil, deposit	£50.00
B Waugh, plaque removal/reapplication	£60.00
Houghton Village Hall, rental	£10.00
Houghton in Bloom, grant	£150.72
TOTAL:	£7,278.25

768.2 Noted: balances at bank as at 31 December 2018:

Community Account	£5,827.55
Money Manager Account	£59,339.48
Cash Account	£2,569.55
Expenditure 31/12/18	£47,961.97

768.3 Income Received

Resolved to note income received:

- £8.05 Electricity North West, Wayleave
- £30.94 Bank Interest, HSBC

768.4 Quarterly Monitoring Report

A report detailing income and expenditure for the period 1st April to 31st December 2018 was circulated alongside the agenda and noted. Consideration will be given to a replacement computer for the Clerk at the February meeting.

SK

SR 769/1/19 Consultations

769.1 Police and Crime Commissioner Council Tax Consultation

Noted that due to the short timescales and convoluted means of response that no Parish Council response is to be submitted. A letter of concern regarding the nature of the survey to be sent instead.

CS

SR 770/1/19 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 771/1/19 Councillor Matters

Cllr Coles noted that he had made progress with Highways regarding repairs and the adoption of roads.

Cllr Fox noted that clarification was required over item 751/12/18 with regards to the Green Lane to Park Broom in Crosby footpath as to its actual definition of it being a public right of way. The Clerk to speak to the Footpaths officer.

SK

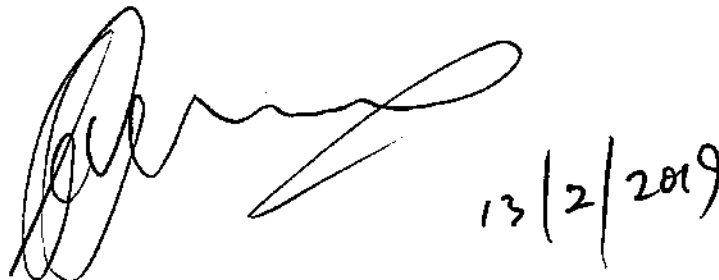
Cllr Nicholson noted that complaints had been received regarding shipping containers that had been placed in Brunstock Lane. A preliminary enquiry to the Planning Officer is to be made and the matter fully considered in February.

SK

SR 772/1/19 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 13th February at 7.30pm in the Parish Hall, Crosby-on-Eden.

There being no further business, the Chairman closed the meeting at 9.43pm.



STANWIX RURAL PARISH COUNCIL

**Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 13 February 2019 in the Parish Hall, Crosby-on-Eden at 7:30 p.m.**

Present: The Chairman Cllr C Nicholson, Cllrs A Coles, M Fox, A Lightfoot, and M Sherriff.

In Attendance: City Cllr M Bowman. County Cllr J Mallinson. 1 member of the public.

ACTION

SR 773/2/19 Apologies for absence

Apologies were received and accepted from Cllrs C Duncan, R Gordon and C Savory. City Cllr J Bainbridge also sent apologies.

SR 774/2/19 Minutes of the meeting of the Parish Council held on 22 January 2019

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 775/2/19 Requests for Dispensations

No request for dispensations were received.

SR 776/2/19 Declarations of Interest

Cllr Lightfoot declared an interest in item 782.1, being Chairman of Houghton Village Hall Committee. Cllr Nicholson declared an interest also in 782.1, his wife being treasurer of Houghton Village Hall Management Committee. He also declared an interest in planning application 19/0099, being the owner of a nearby property.

SR 777/2/19 Public Participation

One member of the public attended to inform members that Riverside Housing were planning on paying for repair works to the road surface adjacent to their properties at Hadrian's Gardens and part of Centurions Walk. An opportunity had therefore arisen for the remainder of the road to be worked on whilst the contractors were on site. The total cost for the additional works, to be financed by the twelve dwellings with responsibility, would be £32,000. A residents meeting was due to be held on 16 February to discuss the proposal but a request for financial assistance to reduce the cost per household was made. Adjacent landowners and United Utilities are also being approached for support.

County Cllr Mallinson pledged some limited financial support due to his reduced resources. He informed the resident that unfortunately the repair works will not bring the road to adoptable County Council standard. City Cllr Bowman expressed regret that she would be unable to financially support due to the forthcoming elections coupled with boundary changes. The Parish Council will consider the matter at their March meeting.

SR 778/2/19 Planning Matters

778.1 New Applications:

19/0065 33 The Green, Houghton, Carlisle, CA3 0NG - Erection Of First Floor Dormer Extension To Provide 3no. Bedrooms And Bathroom Together With Installation Of Bay Window Without Compliance With Condition 2 Imposed On Planning Permission 18/0353 To Amend External Materials

Resolved: That the application is determined in accordance with national and local planning policy and guidance. To also note that the renovation works are somewhat protracted and the Parish Council would welcome swift completion of the remaining works if possible due to the fact that the location of the site, next to a bus stop, is such that contractors vehicle parking can often create problems for local residents and for other road users.

18/1142 Land to North of California Road, Carlisle CA3 0BY - Erection Of 200no. Dwellings And Associated Infrastructure

Resolved: To ratify a previously circulated draft response, outlining numerous concerns regarding the lack of infrastructure to support further large developments in the area; archaeological impact; impact upon nearby public rights of way; parking and traffic.

19/0099 39 Whiteclosegate, Carlisle, CA3 0JA - Single Storey Rear Extension To Provide

Dining Room

Resolved: That the application is determined in accordance with national and local planning policy and guidance.

SR 779/2/19 Clerk's Report

The Clerk provided a verbal report, noting the following:

753.2/12/18 Bus Stop Seating

This matter remains ongoing and an update will be put on the agenda in due course.

CLERK

753.5/12/18 Brunstock Pond

Work has been delayed however it is due to recommence at the end of February.

767.1/1/19 Defibrillator Pads

Five more sets of pads were ordered, at an increased cost of £1 per set. These have now been delivered and will be distributed between the three sites as soon as practical.

CLERK

767.3/1/19 Interpretation Panel

Contact has been made with the chosen supplier and the matter will be progressed once the pond is further completed.

767.4/1/19 Tribune Drive Play Area

A letter has been sent to Carlisle City Council regarding the above and future plans for the site.

767.5/1/19 Houghton Village Green Parking Barrier

This matter remains ongoing.

CLERK

767.6/1/19 Crosby School Parking

This matter remains ongoing.

CLERK

769.1/1/19 Police and Crime Commissioner Council Tax Consultation

A letter was sent raising concerns over the nature of the consultation; a response has subsequently been received.

751/12/18 Crosby Footpath Status

This matter remains ongoing.

CLERK

Tribune Drive Notice board

The board is currently out of action due to the key breaking in the lock.

CLERK

Cllr Fox also noted that an election recruitment poster is being worked on for display in the near future.

CLERK

SR 780/2/19 Flood Recovery

Cllr Fox informed members that there had been little progress since the last meeting. He had attended a Carlisle based information session which highlighted progress with the Rickerby scheme, however frustration is expressed at the lack of progress with a scheme for Crosby.

SR 781/2/19 Administrative Matters

781.1 Clerk's PC

Four quotations for a replacement computer system had been received costing £589, £713, £791, and £870 for the computer, monitor and software.

Resolved: To proceed with the purchase of a computer and software from the lowest cost supplier at a price of £464. A monitor to be sourced separately.

CLERK

SR 782/2/19 Village Matters

782.1 Houghton Christmas Tree

Cllr Lightfoot outlined plans for the Village Hall Management Committee to erect a Christmas tree outside the Hall. Plans were still being discussed with regards to location and type of tree.

Resolved: To consider if Council involvement is necessary after exact location and the type of tree (felled/disposable or permanent) is decided upon.

AL

782.2 Houghton School Parking

This matter remains ongoing whilst a meeting between the school and police is organised.

CLERK

782.3 Brunstock Planning Consent

Informal enquiries regarding the placement of shipping containers had been made to the planning officers. A site visit had been made by a planning officer and the matter was therefore in their hands.

County Cllr Mallinson, City Cllr Bowman and one member of the public left the meeting at 8.40pm.

782.4 Play Area Inspections

The quarterly inspections had been received highlighting mainly low risk maintenance issues but one moderate risk piece of equipment at Linstock.

Resolved: Colville Grounds Maintenance to be asked to undertake necessary maintenance, including the planned wood preservative treatment, as soon as convenient

CLERK

SR 783/2/19 Financial Matters

783.1 Payments:

Resolved that the following payments be approved:

NEST, February pension	£81.88
Sarah Kyle, February salary plus reimbursements	£1219.30
HMRC, February PAYE	£226.10
Cumbria Payroll, February payroll	£18.00
Tech4Office, Dec/Jan printing	£3.44
Play Inspection Company, operational inspections	£240.00
Houghton in Bloom, 2nd round grant award	£300.00
YPO, Stationery	£20.72

TOTAL: £2,109.44

783.2 Noted: balances at bank as at 31 January 2019:

Community Account	£2,151.35
Money Manager Account	£56,839.48
Cash Account	£2,569.55
Expenditure 31/01/19	£54,746.22

783.3 Internal Audit Arrangements

Resolved that the internal audit plan, including the internal auditor terms of reference, be approved for 2018/19 and continuation into 2019/20 until further review. Also **resolved** that the Council's internal audit procedures be considered effective and that the current internal auditor, Mrs G Airey, continue to be appointed until further notice.

783.4 Grant Scheme 2019/20

Resolved that criteria be considered and amended to tighten up the procedures for evidence required. Once the criteria has been agreed via email it was resolved to open the first round grant scheme for 2019/20. Applications are to be received by 1 April to be considered at the meeting to be held later that month.

CLERK

783.5 Asset Register

Resolved that the asset register be accepted and approved.

SR 784/2/19 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 785/2/19 Councillor Matters

Cllr Coles noted success in having the gullies outside Eden Gate cleaned by Highways. He further noted drainage and telecom works in Houghton.

Cllr Nicholson informed members that there had been damage to a property in Tribune Drive following high winds, leading to a piece of play equipment being blown over (min. 705/9/18 refers). It was agreed that the Council does not have the power to intervene in what is a civil matter.

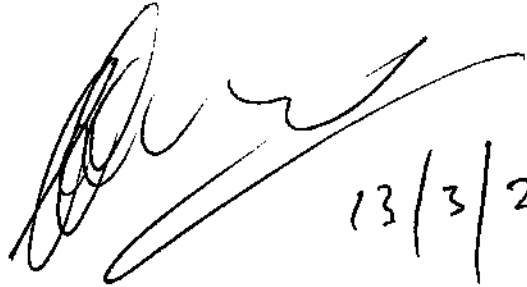
Cllr Nicholson also noted that he had been contacted by ITV Border News regarding developments

at Carlisle Airport.

SR 786/2/19 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 13th March at 7.30pm in the Wildlife Centre, Houghton.

There being no further business, the Chairman closed the meeting at 9.15pm.



13/3/2019

STANWIX RURAL PARISH COUNCIL

**Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 13 March 2019 in the Wildlife Trust Centre, Houghton at 7:30 p.m.**

Present: The Chairman Cllr C Nicholson, Cllrs A Coles, M Fox, R Gordon, C Savory and M Sherriff.

In Attendance: City Cllr J Bainbridge. 3 members of the public.

ACTION

SR 787/3/19 Apologies for absence

Apologies were received and accepted from Cllr A Lightfoot and C Duncan. City Cllr M Bowman also sent apologies.

SR 788/3/19 Requests for Dispensations

No requests for dispensations were received.

SR 789/3/19 Declarations of Interest

Cllr Nicholson declared an interest planning application 19/0186, the current property owner may be known to him.

SR 790/3/19 Minutes of the meeting of the Parish Council held on 13 February 2019

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 791/3/19 Public Participation

No comments were raised by the attending members of the public.

SR 792/3/19 Planning Matters

792.1 New Applications:

18/1152 Moss Cottage, The Knells, Houghton, Carlisle, CA6 4JN - Erection Of 10no. Stables With Adjoining Yard

Resolved: That the application be determined in accordance with national and local planning policy and guidance.

19/0186 36 Whiteclosegate, Carlisle, CA3 0JB - Change Of Use From Dwelling To Residential Care Home For

People With Learning Disabilities Including Conversion Of Detached Garage Into Accommodation
Resolved: To request that further information be provided to enable a meaningful decision to be made regarding the application, with particular regards to parking issues, a risk assessment and drainage.

Cllr Gordon entered the meeting at 7.36pm.

792.3 Resolved to Note Permission Notices Received:

18/1138 Langarth, 138 Houghton Road, Houghton, Carlisle, CA3 0LD - Single Storey Rear/Side Extension To Provide Kitchen

SR 793/3/19 Clerk's Report

A report had been circulated alongside the agenda and the Clerk provided a verbal report regarding the following:

753.2/12/18 Bus Stop Seating

This matter remains ongoing.

767.1/1/19 Defibrillator Pads

Updated sets have now been distributed and installed at each of the three sites.

767.5/1/19 Houghton Village Green Parking Barrier

This matter remains ongoing.



767.6/1/19 Crosby School Parking

A response from the school was received and it was noted that the parent who was parking on the zigzags had been spoken to.

751/12/18 Crosby Footpath Status

A response has been received from the footpaths officer regarding the registered public footpath 132002 at Green Lane, Crosby stating that the gate was found to be open to use and access was not being prevented. They are in the process of contacting the landowner with regards to a notice placed on site and will continue to monitor the situation. It was further noted that the Environment Agency will consider the footpath during development of flood defence works in the area.

SR 778/2/19 19/0065 33 The Green, Houghton, Carlisle, CA3 0NG

Advice was obtained from the planning officer with regards to the length of time being taken to develop the above.

SR 782.4/2/19 Play Area Inspections

The grounds maintenance team have undertaken preparatory work prior to applying the wood preservative treatment to the play areas at Linstock and Crosby. Updated inspection reports have also been obtained and a list of works will be itemised so that quotations for necessary repairs can be obtained.

CLERK

SR 697.6/7/18 A689 Safety/Brunstock

It was noted that a survey is being undertaken by a resident to collate statistical information regarding accidents and near misses at the above, for presentation to Highways in due course.

SR 782.12/19 Houghton Christmas Tree

The Chairman of Houghton Village Hall Management Committee had informed the Clerk that plans were in progress to install the tree within Hall grounds thereby making PC consent unnecessary.

SR 794/3/19 Flood Recovery

Members were informed that a scheme for Low Crosby is expected to be published soon, ahead of the process for obtaining planning consent. Land owner interests have been discussed with the Environment agency, including use of land at Warwick Holme where it is proposed that some reduction of flood banks take place and land is used for water storage. A community consultation will launch once the scheme is published and it is anticipated works can begin within 12 months. It is further noted that the scheme has passed the internal scrutiny at the Environment Agency, required for finance purposes.

SR 795/3/19 Administrative Matters

795.1 Asset Review

A report had been circulated alongside the agenda, detailing the condition of the majority of the assets in the parish. Furthermore a request had been received from Houghton in Bloom to re-stain the two notice boards on the Village Green.

Resolved to source quotations for various maintenance works required for consideration at a future meeting.

CLERK

795.2 Clerk's Salary

The Clerk left the room for this item only.

Resolved: To agree implementation of the new National NJC pay scales, effective 1 April 2019 with a £0.27 per hour pay increase (£311.04 annually). It was also noted that the Clerk's appraisal had been carried out with the Vice-Chairman successfully.

795.3 Community Plan - Action Plan

The quarterly updated report had been circulated alongside the agenda, with any points requiring update on the agenda proper. The Clerk noted that the programme of works determined for the year will be included on the quarterly update going forward to enable focus to remain on outstanding priorities.

It was noted that no information has been recently provided regarding the availability of the Speed watch radar gun; this will be chased up so that a session can be organised with volunteers.

795.4 Standing Orders and Financial Regulations

Resolved to agree to implement minor updates, suggested by NALC, to the Standing Orders with immediate effect. These had been circulated in a report alongside the agenda. Also resolved that a review of the Financial Regulations, with no changes required presently, be agreed.

795.5 Election Arrangements 2019

A report had been circulated to all Cllrs advising on election processes. Election nomination papers have also been distributed to Cllrs for completion and return to the Civic Centre no later than 4pm on 3rd April. The implications of the inability to recruit new and additional Cllrs were discussed and it was agreed that recruitment sessions may be necessary in the new Council year.

SR 796/3/19 Village Matters

796.1 Summer Play Scheme

Consideration was given to the above at the Finance/Risk group and a recommendation made to the Council that provision remains the same as last year.

Resolved: To provide six days of provision between Crosby and Houghton. Price of £7.50 per child per day and times to remain the same as in 2018.

CLERK

796.2 Houghton Fair

Minutes of the planning group for the Fair had been circulated alongside the agenda and were received and noted. It was noted that increased engagement with hall user groups was evident and that the day was taking shape well. A further meeting is planned for 23rd April.

796.3 Centurion's Walk

Consideration had been given by the Finance/Risk group to supporting the resurfacing works at the above. It was agreed that a donation to assist the long standing problems should be made with the explicit terms that the donation is made without prejudice and without any acceptance of any future responsibility or liability.

Resolved: To approve a donation of £1,200 plus VAT towards resurfacing of the above, payable immediately directly to the contractors.

CLERK

One resident left the meeting at 8pm after thanking the Council sincerely on behalf of the Centurion's Walk residents for the above agreed financial contribution towards resurfacing.

796.4 Brunstock Common

It was noted that a residents meeting had been held on 11 March to discuss progress and future plans. It was noted that it was a positive meeting with a pond monitor volunteer recruited for future inspections. Some signage had been obtained for immediate display and further signs, necessary for safety and information, were being worked on. Public lifesaving equipment was also being researched and advice will be sought to assist with this. Discussion over how best to progress with the interpretation panel was also held.

Resolved: To cancel the place on the waiting list for the interpretation panel and investigate fully low cost means of displaying wildlife information in the short-term.

CN

796.5 Houghton School Parking

A meeting had been held jointly with the school, police, County Council, village hall committee and the local shop owner to discuss the parking problems being experienced. Educating parents was agreed to be the focus of efforts, with a joint letter to be circulated in due course. Photographic evidence can also be submitted to the PCSO, via the Clerk, if instances of irresponsible parking can be safely captured. Full notes from the meeting will be circulated to Cllrs in due course.

SR 797/3/19 Financial Matters

797.1 Finance/Risk Minutes

Minutes from a Finance/Risk working group meeting held on 28 February were circulated alongside the agenda and were received and noted. Recommendations made at the group were featured on the agenda proper and the remaining items, for information only, were noted.

797.2 Grants 2018/19

Resolved that any outstanding grant payments and monies remaining in the budgetary heading due to lower amounts paid out than expected, be moved to the administrative contingency budget for 2019/20. This is except for £500 payable to Houghton Village Hall as part of their CWMET grant application. This money to be ring-fenced for when required.

797.3 Payments:

Resolved that the following payments be approved:

NEST Pension, March pension	£81.88
Sarah Kyle, March salary	£1402.55
HMRC, March PAYE and NI	£226.30
Cumbria Payroll, March payroll	£18.00
Tech4Office, Jan/Feb printing	£40.13
Crosby Parish Hall, grant payments	£1,600.00
1st Houghton Guides, grant payment	£200.00
Crosby Parish Hall, rental	£20.00
@Home PC, new computer equipment	£543.00
Cumbria Wildlife Trust, rental	£20.00
Equipphase Limited, website hosting	£60.00
Crosby Magazine Grant, annual donation	£150.00
Houghton Community Bonfire, grant	£286.06
Savills, Linstock rental	£10.00
Susan's Farm, grant and rental	£164.40
TOTAL	£4,867.32

797.4 Noted: balances at bank as at 28 February 2019:

Community Account	£1,241.91
Money Manager Account	£55,529.52
Cash Account	£2,569.55

Income to 28/02/19	£53,980.40
Expenditure to 28/02/19	£56,855.66

798.3 Income Received

Resolved to note receipts:

- £24.43 Bank Interest, HSBC
- £190.04 VAT Repayment, HMRC

798.4 Budget Update 2019/20

A report had been circulated alongside the agenda detailing adjustments needed to the 2019/20 budget in preparation for the new financial year. Namely:

- Increase the maintenance budget by £2760 based on the incompleteness of play area maintenance, Linstock pathway improvements and the wood preservative treatment at both Crosby and Linstock; and
- Reduce the Houghton Fair budget by expenditure made in this current financial year by means of deposits

It was also agreed to adjust the project budget in line with an agreed programme of works as follows:

- Walks & Footpaths £400 brought forward from previous year(s)
- WWI Commemorations £50 for poppy seeds
- Summer Fair 2019 £1,250
- Land Registration £3,750 brought forward from previous year(s)

- Contingency projects £6,000
 - Community Plan Development £2,000
 - Rural Play Scheme £2,800
 - Interpretation Panels £2,500 brought forward from previous year
 - Brunstock Pond £3,250 brought forward from previous year
- £22,000**

The effect on the budget being to increase the project carry forward amount by £1,220 based on the incompleteness/partial completion of some projects and move reallocated project budgets to the Contingency Project heading.

Adjustments are also to be made to the income expected to allow for the grant for the Brunstock pond project and a potential VAT repayment.

798.5 Fidelity Guarantee Insurance

Resolved that the level of Fidelity Guarantee insurance cover remains adequate at £125,000.

SR 798/3/19 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted. Additionally, information relating to "Listening Events" to be held by Carlisle City Council with concerns raised that there was insufficient notice provided by the City Council to actually attend the meetings. Notification of improvement works on the M6 J44 was also received.

SR 799/3/19 Councillor Matters

Cllr Savory noted that prior to the meeting, the emergency barrier erected at St. John's bridge was missing with the repair still not carried out.

CN

Cllr Nicholson noted that flooding on Brunstock lane had been photographed; the Clerk confirmed that Highways had been in attendance.

CLERK

Cllr Nicholson reported a householders concern regarding a large puddle outside their property. This is to be reported to Highways.

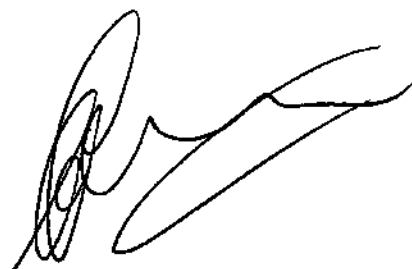
Cllr Coles reported a foul-smelling emission in Whiteclosegate. This to be reported to Environmental Health. He also noted two separate incidents of anti-social behaviour in Eden Gate, one of which was reported to the Police. Furthermore he reported that residents in Eden Gate were becoming increasingly dissatisfied with the failure to complete the play area due to the inadequate drainage. City Cllr Bainbridge confirmed he was waiting for a response from Story Homes regarding the problem.

AC

SR 800/3/19 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 10th April in Crosby Parish Hall. The meeting will directly follow the closure of the Annual Parish Meeting which will begin at 7.20pm, also in Crosby Parish Hall.

There being no further business, the Chairman closed the meeting at 8.43pm.



10/4/2019

STANWIX RURAL PARISH COUNCIL

Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 10 April 2019 in Crosby Parish Hall, Crosby-on-Eden at 7:36 p.m.

Present: The Chairman Cllr C Nicholson, M Fox, R Gordon, A Lightfoot, C Savory and M Sherriff.

In Attendance: City Cllrs J Bainbridge, M Bowman, E Mallinson and F Robson. Two members of the public.

SR 801/4/19 Apologies for absence

Apologies were received and accepted from Cllrs A Coles and C Duncan. County Cllr J Mallinson also sent apologies.

SR 802/4/19 Requests for Dispensations

No requests for dispensations were received.

SR 803/4/19 Declarations of Interest

Cllr Nicholson declared an interest in any matter relating to Houghton Village Hall, his wife being the treasurer of the Hall.

SR 804/4/19 Minutes of the meeting of the Parish Council held on 13 March 2019

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 805/4/19 Public Participation

One member of the public was in attendance to discuss work he has kindly undertaken on behalf of the Council regarding footpath leaflets. A draft version of one of the eight proposed walks was circulated to those present and discussion held over layout, content and style. Thanks were noted to another former Cllr who had also undertaken work on the project. It was agreed that reference should be made to the healthy living aspect of the walks and that notice of the WW1 commemorative bench plaque locations could be useful. It was noted that the Crosby footpaths will need to be re-walked before progress can be made on the leaflets.

City Cllr Bowman reported a complaint received regarding excess vehicle storage at High Knells. This has been reported to the Enforcement Team.

SR 806/4/19 Planning Matters

806.1 New Applications:

19/0223 Wm Morrisons Supermarkets plc, Kingstown Road, Carlisle, CA3 0QZ - Erection Of 'We Buy Any Car' Collection Point Pod and Autoglass Windscreen Repair/Replacement Pod (Revised Application)

Resolved: That insufficient information is provided to allow fully informed and safe determination. The Parish Council therefore to submit a detailed objection to the proposal, including recommendation that:

- Application for Change of Use should be determined;
- A Traffic Appraisal and Risk Assessment be provided and approved;
- A Flood Risk Assessment be provided and approved; and
- A Site Security Appraisal be provided and approved.

Should consent be granted, with or without benefit of above information, then the Parish Council would expect the imposition of robust conditioning to ensure:

- Restriction of the hours of business to 09:00 to 17:00 Monday – Friday and 10:00 to 15:00 on Saturdays, Sundays and Bank Holidays.

ACTION

- Redesign of the site area and its approaches to provide dedicated access for vehicle transporters and other commercial vehicles servicing the site, in order to reduce the risk to other car park users.
- Implementation of effective and non-intrusive site security measures to minimise opportunities for crime and antisocial behaviour without prejudicing the living conditions of neighbouring residents.

19/0224 Wm Morrisons Supermarkets plc, Kingstown Road, Carlisle, CA3 0QZ - Display Of 4no. Fascia Signs, 8no. Hoarding Signs and Vinyl Stickers for A 'We Buy Any Car' Collection Point Pod (All Non-Illuminated)

Resolved: That the application be determined consequent to 19/0223 in accordance with local and national planning policy and guidance.

19/0019/S211 Land at Rickerby, Carlisle - Removal Of 1no. Additional Tree

Resolved that the application should be determined in accordance with local and national planning policy.

18/1142 Land to North of California Road, Carlisle CA3 0BY - Erection Of 200no. Dwellings and Associated Infrastructure

Resolved: To respond reiterating previous comments, stressing the negative impact upon infrastructure and transport services.

19/0247 Land at Greymoorhill, Kingstown Road, Kingstown, Carlisle - Erection Of 25no. Dwellings (Revision of Previously Approved Permission 17/0480 To Increase the Number of Dwellings From 17no. To 25no.)

Resolved: That the Parish Council believes the proposal constitutes over intensification and therefore should be refused. Should, however, consent be granted then the Parish Council would strongly urge that conditions be imposed to secure pro rata contributions based upon those required in respect of appn Ref 14/0761 i.e.:

- Provision of the maximum possible number of affordable units;
- A financial contribution to support off-site improvements of existing sports/amenity areas including for 10 years maintenance;
- The maintenance of the informal open space within the site by the developer;
- A financial contribution to Cumbria County Council towards education provision; and
- A financial contribution for the improvement/maintenance of California Way and the linking PROW network.

806.2 Resolved to Note Permission Notices Received:

18/0928 Land adjacent to Meadow Cottage, Tarraby, Carlisle, CA3 0JS - Erection Of 2no. Detached Dwellings

It was noted that a letter requesting an explanation of the above had been sent in February, to which no response had been received. The Clerk to chase up.

19/0065 33 The Green, Houghton, Carlisle, CA3 0NG - Erection of First Floor Dormer Extension to Provide 3no. Bedrooms and Bathroom Together with Installation of Bay Window Without Compliance with Condition 2 Imposed on Planning Permission 18/0353 To Amend External Materials (Part Retrospective)

18/1152 Moss Cottage, The Knells, Houghton, Carlisle, CA6 4JN - Erection Of 10no. Stables with Adjoining Yard (Retrospective)

806.3 Resolved to Note Refusal Notices Received:

18/0891 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB - Siting of Hand Car Wash and Valet Facility Including Canopy and Portable Office Store Building (Revised Application)

SR 807/4/19 Clerk's Report

A report had been circulated alongside the agenda and the Clerk provided a verbal update, where applicable, regarding the following:

753.2/12/18 Bus Stop Seating

This matter remains ongoing. The Clerk to chase the County Council.

CLERK

767.5/1/19 Houghton Village Green Parking Barrier

This matter remains ongoing. The Clerk to chase the County Council.

CLERK

SR 796.1 /3/19 Summer Play Scheme

Dates for Crosby Parish Hall have been noted as Wednesday 24th July, 7th August and 21st August. Dates for Houghton are 31st July 14th August and 28th August. Costs will remain the same as last year however the providers have advised that the hours were too long and would prefer to run 9am - 3pm (as the children were tired from doing sports/games all day).

SR 796.5 Houghton School Parking

At the time of writing the letter to parents was still under consideration.

SR 808/4/19 Flood Recovery

It was reported that there has been little progress since the last meeting. A meeting between the Environment Agency and the local flood group is anticipated soon. Cllr Fox will continue to update the Clerk with information following the May meeting.

SR 809/4/19 Administrative Matters

809.1 Walks and Footpaths

This item was discussed under public participation.

Resolved: To continue production using the draft style of leaflet for the first three walks.

CN

809.2 Village Hall Reports - Houghton and Crosby-on-Eden

Houghton Village Hall

It was reported that the maintenance programme is going well; thanks were noted to the treasurer for her assistance. A fundraising evening had been very successful with over 130 attendees; similar events are hoped to be held in the future. Bookings are increasing and a small price increase has been made for hire costs. One committee position remains vacant and the AGM is to be held in April.

Crosby-on-Eden Parish Hall

Publicity is planned to increase the profile of the Hall in an effort to increase bookings. Committee positions remain vacant with roles being completed on a rota basis.

809.3 Houghton Notice Boards

Resolved: To proceed with a quotation for £50 to re-stain the Village Green notice boards.

CLERK

SR 810/4/19 Village Matters

810.1 Brunstock Common

Issues relating to signage, a risk assessment, safety equipment and a weekly checklist for a volunteer to complete were all discussed.

Resolved: To agree and implement the risk assessment with immediate effect, including additional items relating to infectious diseases and the risk of damage to the pond liner. Also resolved to authorise expenditure to proceed with the purchase and immediate instillation of a throw bag with appropriate cabinet.

CLERK

810.2 Speed Watch

Members were informed that the speed gun will be used in Houghton again during May. The lack of volunteers continues to cause concern however an article will be placed in the Echo to request

assistance. It was reported that an intensified campaign to crack down on speeding in other local villages has proven successful and it is hoped similar work will be undertaken by the Police soon in Houghton. This is to be pursued.

SR 811/4/19 Financial Matters

811.1 Grants 2019/20

Resolved: To award the following grants:

- 1st Houghton Rainbows, summer trip, £200 (LGA 1972 s145)
- Houghton in Bloom, planting expenses, £600 (Public Health Act 1875 s164)
- Love Your Garden, £150 (Public Health Act 1875 s164)
- Houghton Community Group, bonfire, £330.00 (LGA 1972 s145)
- Crosby-on-Eden Parish Hall, information leaflets, £154.80 (LGA 1972 s144)
- Houghton Village Hall, website, £50 (LGA 1972 s144)
- Crosby Parish Magazine, £150 (LGA 1972 s142)
- Linstock WI Hall, redecoration (LGA 1972 s133)

Remaining funds will be used as an emergency reserve and for a second round in the autumn.

811.2 Payments:

Resolved that the following payments be approved:

NEST Pension, April pension	£94.29
Sarah Kyle, April salary and reimbursements	£1,286.00
HMRC, April PAYE and NI	£222.57
Cumbria Payroll, April payroll	£18.00
Tech4Office, Feb/Mar printing	£23.22
Play Inspection Company, quarterly inspections	£240.00
Cumbria Pond Services, final pond payment	£3,250.27
Right Print (Bluezon), leaflets	£32.00
Village Sign People, Houghton Fair numbers	£3.00
Cumbria County Council, Brunstock signage	£96.00
TOTAL:	£5,265.35

811.3 Noted: balances at bank as at 31 March 2019:

Community Account	£100.00
Money Manager Account	£49,651.10
Cash Account	£2,571.95
Income to 31/03/19	£54,007.23
Expenditure to 31/03/19	£63,162.98

811.4 Income Received

Resolved to note receipts:

- £24.43 Bank Interest HSBC
- £2.40 Bank Interest Cumberland Building Society

SR 812/4/19 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted. A response for a consultation regarding a Right of Way at Centurions Walk will be properly considered following notification that the matter has been deferred. If any Cllrs have views they should submit them to the Clerk as soon as possible.

SR 813/4/19 Councillor Matters

Cllr Savory noted that repairs had now been completed to the mesh on St. John's Bridge.

Cllr Lightfoot reported a resident's concern over complaints made regarding Orchard Gardens; the matter was unknown to both the Parish and City Council present at the meeting.

Cllr Gordon reported that plans for a memorial bench in Linstock are ongoing.

Cllr Fox expressed thanks to everyone for the work as a team to support the local community. Thanks in particular were noted to the Chairman and Clerk as well as the City Cllrs. Cllr Nicholson repeated sentiments expressed in the Annual Parish Meeting that Cllrs Fox and Gordon will be both sadly missed on the Council.

SR 814/4/19 Date of Next Meeting

Resolved that the Annual Meeting of the Parish Council be held on Wednesday 8th May 2019 in the large meeting room of the Wildlife Centre, Houghton at 7.30pm.

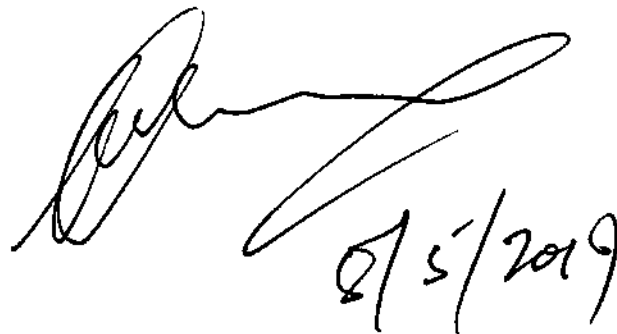
Exclusion of Press & Public - Part B Item

Resolved that the following item be considered confidential and exclusion of members of the public or press be permitted under the Local Government Act 1972.

815/4/19 Village Green

Resolved to agree, in principle, to the planting of one tree. The matter to be referred to Houghton Village Hall Management Committee for their consideration, noting concerns over the proposed planting location.

There being no further business, the Chairman closed the meeting at 9.05pm.



A handwritten signature in black ink, followed by the date 8/5/2019 written in a similar cursive style.

