

**STANWIX RURAL PARISH COUNCIL**  
**Minutes of a Meeting held on Wednesday 18<sup>th</sup> September 2024**  
**at 7.30pm in the WI Hall, Linstock**

**PRESENT**

The Chairman Cllr C Nicholson, Cllrs A Bell, A Coles, E Leitch, P Nedved, C Savory, D Small and N Watson.

**IN ATTENDANCE**

Cumberland Cllr J Mallinson. The Clerk, S Kyle.

**SR 454/9/24 APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs B Bell and A Robinson.

**SR 455/9/24 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 10<sup>th</sup> July 2024**

**Resolved** to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Parish Council.

**SR 456/9/24 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST**

No declarations of interest were made. An existing dispensation applies to Cllr Leitch in respect of planning application 22/0672.

**SR 457/9/24 PUBLIC PARTICIPATION**

***Members of the Public***

No members of the public were present.

***Cumberland Councillors***

Cumberland Cllr J Mallinson reported that Highway's issues remain a priority despite challenges with the system. He also provided an update regarding finances and cybersecurity. Cllr Mallinson also reported changes to the Traffic Regulation Order processing with delays expected in them until 2025/26 as well as speeding issues until 2026/27. Finally Cllr Mallinson reported that the play area grant the Parish Council applied for has been approved.

**SR 458/9/24 PLANNING MATTERS**

**458.1 Resolved to ratify responses submitted prior to the meeting:**

**24/0457 Greenside, Brunstock Mews, Brunstock, Carlisle, CA6 4QG** Replacement of Existing Garage Roof with New Structure Incorporating 2no. Roof Dormers Together with Creation of Bedroom Within Garage Roof Space

**24/0471 82 Longlands Road, Carlisle, CA3 9AF** - Erection of Detached 4no.Bedroom Dwelling Together With New Vehicular Access to Neighbouring Property

**24/0182 5 Smithy Croft, Houghton, Carlisle, CA3 0NS** - Erection of Detached 4no.Bedroom Dwelling Together with New Vehicular Access to Neighbouring Property



#### **458.2 To consider new applications.**

**24/0543 8 Beech Grove, Houghton, Carlisle, CA3 0NU** - Erection of Single Storey Side and Rear Extension to Provide Additional Living Accommodation; Erection of Front and Rear Dormers to Roof to Provide 1no. Additional Bedroom at First Floor Level

**Resolved** that the application should be determined in accordance with local and national planning policy and guidance.

#### **458.3 Resolve to Receive Permission Notices:**

**24/0233 Eden Meadows, Linstock, Carlisle, CA6 4PY** Demolition Of 1no. Bungalow; Erection Of 1no. Replacement Two Storey Dwelling

**24/0377 Cavalaire, The Knells, Houghton, Carlisle, CA6 4JG** - Demolition of The Building Formerly Known As 'Rose Cottage' & Erection of Replacement Dwelling (Revised Application)

**24/0199 Fairholme Farm, Birky Lane, Walby, Carlisle, CA6 4QL** - Change of Use of Former Poultry Units To 4no. Units for Use Class B8 (Storage & Distribution)

**24/0369 28A Beech Grove, Houghton, Carlisle, CA3 0NU** Variation of Condition 2 (Approved Details) Together with The Removal of Condition 11 (Protective Tree Fencing) Of Previously Approved Application 20/0081 (Erection of Detached Dwelling & Garage Together with Associated Access & Landscaping)

**24/0182 5 Smithy Croft, Houghton, Carlisle, CA3 0NS** - Erection of Two Storey Side Extension to Provide Living Room, Utility Room, Snug, And Shower Room on Ground Floor With 2no. Bedrooms (1no. En Suite) Above Together with Erection of Detached Outbuilding

#### **458.4 Resolve to note withdrawn applications.**

**24/0342 Lea Cottage, Linstock, Carlisle, CA6 4PZ** - Erection of Single Detached Garage

#### **458.5 To Receive Updates**

**23/0347 Land at Brunstock Lane, Houghton, Carlisle** - Residential Development Consisting Of 163no.

Dwellings & Associated Infrastructure

It was reported that the applicant has yet to submit the nutrient neutrality statement therefore the application is not ready to proceed at the Development Control Committee; it is likely to be October or November at the earliest before it will be heard.

**22/0672 The Park, Rickerby, Carlisle, CA3 9AA** - Discharge of Conditions 3 (Surface Water Drainage Scheme); 4 (Foul Drainage); 6 (Construction Vehicle Parking); 7 (Materials) & 10 (Window Detail) Of Previously Approved Permission 21/0762

It was reported no response has been received from Cumberland Council's Director of Place, Sustainable Growth and Transport, Darren Crossley, despite assurances that he was going to investigate the issues. It was noted that Cllr Leitch is to meet, as a private individual, with the Carlisle MP for assistance. The item will be removed from the agenda until a firm update is available.



## **SR 459/9/24 Administrative Matters**

### **459.1 Emergency plan**

Members were informed that Cllr's Leitch, Nedved and Bell had been working on the draft plan. Two documents will be produced; one for the website for the benefit of members of the public, and a second that will contain personal details and shared only with the necessary services. A draft is expected to be circulated alongside the October agenda.

### **459.2 Proposed reforms to the National Policy Framework**

The above consultation was discussed, noting that the 77-page document required responses to 106 questions, which was agreed to exceed the capacity of ordinary parish councils.

**Resolved:** The Chairman to compose a response outlining concerns regarding the burdensome consultation and submit with ratification at the October meeting.

## **SR 460/9/24 Village Matters**

### **460.1 Linstock Playground**

Further to public participation, it was confirmed that a £1500 grant application had been submitted to Cumberland Council to act as a ten percent contribution towards a £15,000 grant application to be submitted to Cumbria Waste Management in early December.

**Resolved** to hold a public consultation to establish the need for the play area; an online survey and drop-in event prior to the November meeting to be facilitated. Cllr A Bell kindly offered to assist with a flyer drop door-to-door in Linstock.

### **460.2 Street Furniture**

Concerns were expressed regarding the noticeboard at Whiteclosegate which had been inaccessible for some months with no immediate sign of resolution imminent. Consideration was consequently held regarding the possibility of relocation, with the bus shelter adjacent to the Whiteclosegate garage being proposed at the most suitable location. Furthermore, consideration was also given to removal of the dilapidated bus shelter at Crosby Moor.

**Resolved** to investigate permissions for relocation of the noticeboard. Also **resolved** to contact Cumberland Council to confirm that no school children use the Crosby Moor bus shelter before removal.

## **SR 461/9/24 CLERK'S REPORT**

In addition to the items on the agenda proper, the following were noted after being circulated alongside the agenda:

### *Grass cutting*

Several complaints were received regarding the grass cutting in the parish. The Council have actively worked with the contractor to resolve the situation.

### *School Safety Signs*

Information regarding the availability of safety signage for schools experiencing parking issues was forwarded to Houghton PTA for onward consideration to the school.

### *Linstock Village Green*

The drainage issue is ongoing with an update to be provided once further investigative work has been



undertaken. Several complaints have been received regarding moles and action has been taken to remove them. A letter was sent to all residents adjacent to the Village Green regarding hedge maintenance. One letter of concern has been received. A further letter detailing suggestions for traffic calming measures in Linstock has also been received and will be reviewed prior to consideration at the October meeting.

#### *Brunstock Pond*

Work remains to be completed at the Pond and the Council are actively seeking resolution to have the works finished.

#### *Hadrian's Wall Buffer Zone*

The Chairman has contacted Historic England regarding concerns raised regarding the incorrect boundaries available on official planning correspondence. Dialogue remains ongoing.

#### *Noticeboards*

Two new noticeboards have been received and are due for installation (1 at Low Crosby, 1 at Houghton).

#### *D-Day Benches*

The Linstock bench is due to be installed in due course following a delay with necessary fixings.

#### *Overgrown Footpath / Cycle Path*

Several complaints have been received regarding overgrown footpaths, cycle path and bridleways in the area. The Council have referred these to the Highways Authority as they remain under their responsibility.

#### *RTA Data*

No update is available with the requested traffic data, from Linstock or Brampton Road.

#### *Tribune Drive Trees*

A resident requested assistance regarding an overgrowing tree root in their property; this has been dealt with by the Chairman. Furthermore, a resident alerted the Council that tree felling/pruning was taking place in the area behind Tribune Drive. This was passed on to Cumberland Council who confirmed the works were unauthorised.

#### *Polling Consultation*

The above has been received with no response necessary from the Council.

#### *Clerk's Hours*

From 30th September, the Clerk's working hours will be 8.30am – 3pm Monday, Tuesday and Wednesday.

#### *Financial Regulations and Risk Assessment*

The above documents have been prepared for updating and will be presented at the October meeting.

A handwritten signature in black ink, consisting of a large, stylized loop followed by a vertical line extending upwards and then curving to the right.

## SR 462/9/24 HIGHWAYS MATTERS

### 462.1 Updates

Members were informed that the Chairman and Cumberland Cllr J Mallinson had undertaken a site visit to several issues in the parish, including overgrown hedges in Brunstock lane and the Rickerby cycleway, as well as both drainage and footpath issues in Houghton. Some progress has been made, particularly with the Houghton footpath and drainage. The remaining matters will be chased by Cumberland Cllr Mallinson including a further investigation of the drainage issue.

### 462.2 Speedwatch

It was reported that 5 sessions had been held in July, with 33 vehicles being caught travelling more than the speed limit. Over the three-month period May to July, 19 sessions were held with 101 vehicles registered as speeding.

## SR 463/9/24 FINANCE MATTERS

### 463.1 Payments

**Resolved** to authorise the payment of invoices below:

Payee	Details	Gross Amount
Sarah Kyle	September Salary	£ 1,309.80
HMRC	PAYE September	£ 140.35
NEST	Pension September	£ 93.69
A Kyle	September Salary	£ 232.40
Sarah Kyle	August Salary	£ 1,256.50
HMRC	PAYE August	£ 140.55
NEST	Pension August	£ 93.69
A Kyle	August Salary	£ 232.40
Crosby on Eden Parish Hall	Hall Hire	£ 384.00
Pattinson's Painters and Decorators	Painting	£ 820.00
Cluaran Landscape Services	Grounds Maintenance	£ 1,746.00
Sarah Kyle	Defibrillator Pads	£ 143.88
Ali Vaughan	Mole Catching	£ 150.00
Greenbarnes Ltd	Noticeboards	£ 2,918.32
Cluaran Landscape Services	Grounds Maintenance	£ 492.00
Tolson & Sons	Grant Brunstock	£ 2,760.00
		<b>£ 12,913.58</b>



#### 463.2 Bank Reconciliation

Resolved to note the bank reconciliation on 31<sup>st</sup> August 2024:

Balance at 01.04.2024	£	54,817.42
Receipts to 31.08.24	£	49,077.28
	£	103,894.70
Expenditure to 31.08.24	£	23,090.50
Cash book balance 31.08.24	£	<b>80,804.20</b>
Current A/C (Unity)	£	2,358.20
Savings A/C (Unity)	£	77,440.85
Balance at bank 31.08.24	£	79,799.05
plus cheques still to be deposited	£	1,005.15
less payments still to be made	£	-
	£	<b>80,804.20</b>

#### 463.2 Quarterly Budget Update

A schedule of income and expenditure against budget from 1<sup>st</sup> April 2024 to 31<sup>st</sup> August 2024 had been circulated alongside the agenda and was noted.

#### 463.4 Audit 2023/24

Resolved to ratify an amendment to the audit form to rectify an error where a box that required checking had not been completed. It was reported that the audit had now been completed; the Notice of Conclusion of Audit will be displayed, and a full report will be made at the October meeting.

#### SR 464/9/24 COUNCILLOR MATTERS

Cllr Nicholson noted an update received from a resident to Planning Application 21/1143 enforcement action regarding the removal of a hedgerow; the matter will be considered fully at the next meeting.

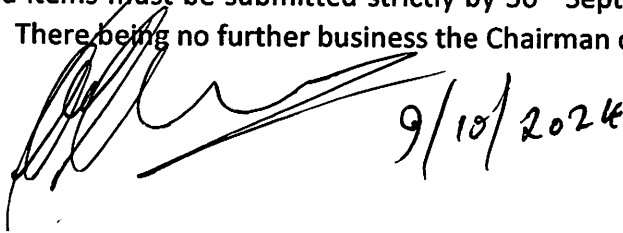
Cllr Bell requested an update regarding a letter of concern received from a Linstock resident. It was noted that many of the items were acknowledged under the Clerk's Report and any other item that requires discussion will be placed on the October agenda, to give the resident the opportunity to attend the meeting.

Cllr Coles reported that no progress had been made with the proposed adoption of roads in Eden Gate by Cumberland Council.

#### SR 465/9/24 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council be held on Wednesday 9<sup>th</sup> October at 7.30pm in Linstock WI Hall. Apologies were noted from Cllr Savory.

Agenda items must be submitted strictly by 30<sup>th</sup> September 2024 due to the Clerk's new working hours. There being no further business the Chairman closed the meeting at 8.08pm.



9/10/2024